

ROSSER

Architecture
Engineering
Program Management

January 26, 2015

Celeste Manolas, Manager, Capital Projects
Santa Barbara County General Services
1105 Santa Barbara St.
Santa Barbara, California 93101

Re: County of Santa Barbara
Sheriff's Transition And Re-entry Facility

Dear Celeste,

In an effort to start the **Sheriff's Transition And Re-entry Facility (STAR)** project, Rosser is appreciative of the opportunity to submit this fee proposal to attend the kick-off meeting and initial workshop to begin developing the program for the facility. We understand the meeting to be scheduled for March 3-4 with travel to and from Santa Barbara occurring on the 2nd and 5th.

Rosser proposes to attend this meeting on a time and material basis not to exceed twenty two thousand, seven hundred and twenty seven dollars. (\$22,727.00) Our proposal is based upon the following calculations:

Item	Cost	Multiplier	Subtotal
Car	\$ 50.00	3	\$ 150.00
Gas	\$ 25.00	1	\$ 25.00
Airfare	\$700.00	3	\$ 2,100.00
Hotel	\$151.00	9	\$ 1,359.00
First and Last per diem	\$ 49.50	6	\$ 297.00
Per diem	\$ 66.00	6	\$ 396.00
Hours	\$575.00	32	\$ 18,400.00
Estimated total expenses			\$ 22,727.00

A detailed invoice will be submitted following the trip and we expect the final amount to be less than estimated.

Sincerely



Mark R. Van Allen, AIA, Project Manager

CC: William H. Golson, Jr., Rosser International, Inc.

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Rosser International, Inc.

Two Peachtree Pointe • 1555 Peachtree Street, NE
Suite 800 • Atlanta, GA 30309
t 404 876 3800
www.rosser.com



PURCHASING REQUISITION

Date: **2/6/15**
Dept # / Name: **063/General Services**
Charge To Cost CTR #: **063-99-88-1930-6**
Ship To Cost CTR #: **063-99-88-1930-6**
Bill To Cost CTR #: **063-99-88-1930-6**
Requested By: **Celeste Manolas**
Phone: **568-2622**
REQ NO:

COMMODITY	Item	Description	Qty	Unit	Unit Price	Extension
	1	Consultant to attend and provide professional services for the SB1022 Kick-Off Workshop in Santa Barbara March 3-5, 2015 in accordance with the proposal dated January 26, 2015.			18,400.00	
		Travel expenses to and from Santa Barbara.			4,327.00	
		Services shall not exceed \$22,727.00 without the advance permission of the Project Manager, John Green.				

SUPPLIER	Suggested Supplier (name, address, phone, fax, contact) / Comments / Special Instructions	Purchasing Use Only
	Mark Van Allen Rosser International, Inc. Two Peachtree Pointe 1555 Peachtree St., NE, Suite 800 Atlanta, GA 30309 404-888-7172 mvanallen@rosser.com <i>Purchasing Supplier No.</i>	<u>Circle one:</u> Renew Extend <u>Insurance:</u> N Y W N/A <u>Ins Dates:</u> Liab WC <u>Local Just.:</u> Local Bid Source Proprietary Price Track Record Other:

FIN DATA	Fund	Dept No	Acct No.	Program	OrgUnit	Project	Amount	I hereby certify there are sufficient funds in the budget indicated for payment of the above.
	033	980		2000	0001	8747	18400.00	
	033	980		2000	0005	8747	4327.00	
								Authorized Signature

PURCHASING ONLY	CommCode:	Order No:	Date	Time	Activity
	Bid No:	Out:	Due:		
	FOB: <input type="checkbox"/> Dest <input type="checkbox"/> Dest Prepay & Add <input type="checkbox"/> Dest Freight Collect	<input type="checkbox"/> Origin <input type="checkbox"/> Origin Prepay & Add <input type="checkbox"/> Origin Freight Collect			
	Price Source:				
	Terms:	DelvDate:			
	FA Tags: Count: issued # thru #				
	Completed: Buyer Initials: Date:				

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