



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agricultural
Commissioner
Department No.: 051
For Agenda Of: March 1, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Cathleen Fisher, Commissioner 681-5600
Director:
Contact Info: Kendra Stites 681-5600 or Debbie Trupe 934-6200
SUBJECT: Approval of Amendment (increase) to current California Department of Food and
Agriculture Agreement 15-0295-SF for the Detection Dog Team Program

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an amended agreement with the California Department of Food and Agriculture to increase reimbursement by \$15, 852.00 for the County's Detector Dog Team Program for the period of July 1, 2015 through June 30, 2016 and
- b) Approve the attached Budget Revision Request #0004333; and
- c) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b) (4).

Summary Text:

Approval of this contract amendment will enable the department to be reimbursed for activities that support the Detector Dog Team. The source of the revenue increase is additional funding from the USDA.

Background:

The purpose for the Detector Dog Team is to enhance current department inspection and surveillance activities of plant products entering Santa Barbara County via parcel delivery facilities such as UPS, Federal Express, On Trac, and the US Postal Service. The one dog and one handler team works approximately 20 hours a week at the delivery facilities "sniffing" packages while they are sorted into

delivery trucks. When the dog detects a package containing any plant material, he will alert the handler by pawing the package. It will then be set aside for inspection. If a pest is found, the package is quarantined and a sample sent to the state laboratory for official identification. Packages containing prohibited pests that pose a threat to the economic or environmental well-being of the State are destroyed. The Board of Supervisors initially approved this contract on July 21, 2015.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 37,632.00		
Fees			
Other:			
Total	\$ 37,632.00	\$ -	\$ -

Narrative: The total revenue from this contract is now \$37,632. This additional revenue is not included in the FY 2015-16 budget for the Agricultural Commissioner’s Office.

Key Contract Risks:

This Agreement may be terminated by either party hereto upon written notice delivered to the other party at least thirty calendar days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

Staffing Impacts: None

Legal Positions:

FTEs:

This agreement will not cause any staffing impacts, the handler is an existing department employee.

Special Instructions:

Please return a minute order and a fully executed signature page for Standard Agreement No. 15-0295-SF to the Agricultural Commissioner’s Office.

Attachments:

- Attachment A: Agreement #15-0295-SF
- Attachment B: Budget Revision Request #0004333
- Attachment C: CEQA Notice of Exemption
- Attachment D: Signature Pages

Authored by:

Debbie Trupe