



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: August 23, 2016
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Guadalupe Rabago, Chief Probation Officer, (805) 882-3652
Director(s)
Contact Info: Steven DeLira, Deputy Chief Probation Officer, (805) 739-8588

SUBJECT: **Contract to Provide Non-Secure Shelter Care Services to Probation Youth**

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: No

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with Channel Islands YMCA, to provide non-secure shelter care services to the Santa Barbara County Probation Department for Fiscal Year (FY) 2016-17, with a total contract amount not the exceed \$87,894 (Attachment A); and
- B. Determine that the approval of the Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment, the activity is not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

Channel Islands YMCA (Noah's Anchorage) has been providing non-secure shelter care to Probation involved youth since FY 1998-1999 under a purchasing agreement. Approving the attached Agreement will continue services through FY 2016-17 with no increase in cost. The total will remain at the FY 2015-16 level.

Background:

Channel Islands YMCA Youth and Family Services is comprised of four programs dedicated to pre-teens, teens, and young adults. Noah's Anchorage Youth Crisis Shelter provides temporary shelter for foster children, runaway, homeless, and at-risk youth ages 10-17. Noah's Anchorage is a licensed residential eight-bed group home and provides outreach to youth and young adults. This contract will provide the guaranteed availability of two (2) beds for use by youth in need of temporary shelter care.

In order for an officer to deliver or refer a minor to a public or private agency such as Noah's Anchorage, the county (or a city) must have an agreement with the agency to provide shelter care, counseling, or diversion services to minors that are delivered (Welfare and Institutions Code §626 (b)).

Performance Measure:

1. Provide placement care for a maximum of ninety (90) days.
2. Provide counseling services to all families of youth placed in the shelter care home.

The same performance measures were in place for FY15-16. During that period, 32 youth were placed in temporary shelter care at Noah's Anchorage for a total of 142 days. The longest stay was for 66 days. Twenty-five (25) of the youth stayed for three days or less and the average length of stay was 4.4 days. All youth and his/her family placed at Noah's Anchorage received counseling services.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund		\$ 87,894.00	
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ 87,894.00	\$ -

Narrative: Channel Islands YMCA has been a purchasing contract in Probation for more than 15 years (CN18230). Under the new guidelines, this vendor exceeds the \$100,000 threshold for County-wide services and is required to be processed as a Board Contract for FY16-17. Funds for this Agreement are included in the Probation Department's FY 2016-17 adopted budget. Executing the Agreement will not increase the general fund contribution to the Probation Department.

Key Contract Risks:

The risk analysis has been completed and no key contract risks have been identified.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please send one (1) fully executed original of the contract and one (1) minute order to:

Michael Cameron, Probation Department, 117 East Carrillo Street, Santa Barbara, CA 93101

Attachments:

Attachment A: Channel Islands YMCA Agreement for Services of Independent Contractor (2 originals)

Attachment B: CEQA Notice of Exemption

Authored by:

Wendy Stanley, Probation Manager

cc: Channel Islands YMCA