



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: August 23, 2016
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

SUBJECT: **Agreements for Services of Independent Contractors with Geosyntec Consultants, Wallace Group, and Larry Walker Associates for Stormwater Consulting Services, All Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreements for Services of Independent Contractor to assist with storm water regulation compliance for the period of August 23, 2016 through June 30, 2017 in an amount not to exceed \$50,000 with each of the following consultants:
 - i) Geosyntec Consultants (a local vendor)
 - ii) Wallace Group (a tri-county vendor)
 - iii) Larry Walker Associates Inc. (a tri-county vendor)
- b) Determine that the services contracts do not constitute a project within the meaning of the California Environmental Quality Act pursuant to Guidelines §15378 (b)(2)(continuing administrative or maintenance activities).

Summary Text:

This item is on the agenda in order to obtain Board of Supervisor's approval for Agreements for Services of Independent Contractor with three consulting firms currently assisting Project Clean Water staff with requirements of the National Pollution Discharge Elimination System Permit program: 1) Geosyntec Consultants; 2) the Wallace Group; and 3) Larry Walker Associates Inc. For each of these

firms, the County's \$100,000 purchasing threshold per vendor will be exceeded when combined with existing contracts.

Following Board approval, Public Works will issue Notices to Proceed to each Contractor. In order to effectively direct activities and control costs, the Notices to Proceed will specify tasks, deliverables, and timelines associated with compliance activities for State and Federal storm water regulations. Each Notice to Proceed will be on an approved Scope of Work acceptable to Public Works and the Contractor. These agreements will be used for work on an as needed basis.

Background:

Pursuant to Federal Clean Water Act regulations implemented through the National Pollution Discharge Elimination System (NPDES) Permit program, the County is responsible for the reduction and/or elimination of pollutants from the County's storm drain system to the Maximum Extent Practicable. This pollutant reduction standard requires the County to implement Best Management Practices (BMPs), including but not limited to education and outreach, source controls, inspection and monitoring, and storm water treatment for new and existing development/developed areas.

In order to efficiently and effectively reduce and/or eliminate the discharge of pollutants to waters of the U.S. the Maximum Extent Practical standards are continuously changing. As a result of this dynamic BMP development and implementation process, the County must continuously revise individual BMPs, and the storm water program as a whole, in order to satisfy the evolving standards. With the assistance of professional services provided by consultants, Project Clean Water staff strives for program effectiveness and efficiency through careful creation, implementation, evaluation, and revision of required BMPs.

Each of the three specified firms has been successfully providing consulting services to the County in addressing these evolving standards. Specific examples include: 1) Larry Walker Associates Inc., currently assisting the County with new State Water Resources Control Board requirements for eliminating trash from entering the storm drain system; 2) Geosyntec Consultants recently provided resources necessary for County compliance with Central Coast Regional Water Quality Control Board (CCRWQCB) clarifications of the NPDES Permit involving the establishment of prescriptive BMP requirements for assessing and reducing pollutant loads using storm water modeling; and 3) the Wallace Group is assisting the County through the provision of engineering services necessary to develop a strategy for which demonstrates public and private development compliance with CCRWQCB Post-Construction Requirements (R3-2013-0032).

Each of these firms is currently on the approved consultants list, has local storm water experience, and has been evaluated and selected through the Master Services Agreement process by the Public Works Department. The Master Services Agreement process provides a rigorous competitive evaluation of consultant qualifications, and selected consultants are available for on-call services. However, the \$100,000 purchase threshold for countywide contracts precludes the continued use of these consultants' services without Board approval. The requested contracts for professional services will provide for continuation of their ongoing services through this fiscal year.

Fiscal and Facilities Impacts:

Budgeted: Yes

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other: Special	\$150,000.00		
Total	\$ 150,000.00	\$ -	\$ -

Fiscal Analysis:

The County's NPDES Municipal General Permit is an ongoing mandated program requirement, and costs are included every year in the Project Clean Water budget. The costs associated with these agreements were included in the adopted 2016-17 budget in the Water Resources Division of the Public Works Department as shown on page D-302 in the budget book.

Key Contract Risks:

Key risk factors for these agreements are low.

Special Instructions:

Direct the Clerk of the Board to send two copies of each agreement and a copy of the minute order of these actions to the Water Resources Division office, ATTN: Christina Lopez.

Attachments:

- Attachment A - Agreement for Services of Independent Contractor with Geosyntec Consultants (3 originals) includes contract summary
- Attachment B - Agreement for Services of Independent Contractor with Wallace Group (3 originals) includes contract summary
- Attachment C - Agreement for Services of Independent Contractor with Larry Walker Associates Inc. (3 originals) includes contract summary

Authored by:

John Karamitsos, Project Clean Water Manager, 568-3373