



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Fire
Department No.: 031
For Agenda Of: August 23, 2016
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Eric L. Peterson, Fire Chief 805-681-5507
Director(s)
Contact Info: Lynne S. Dible, CFO 805-681-5506

SUBJECT: Acceptance of Cash Donation Greater than \$10,000

County Counsel Concurrence

As to form: Yes

Other Concurrence: Select_Other

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize the Fire Department to accept a donation of \$20,000.00 from The Supreme Master Ching Hai International Association Los Angeles Center; and
- b) Approve Budget Revision Request #BJE-0004713 to appropriate funding for the purchase of video production equipment that will be utilized to produce training and informational videos; and
- c) Determine that these activities are exempt from California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15061 (b) (3), since it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment.

Summary Text:

The recommended action by the Board of Supervisors to authorize the acceptance of the referenced donation is in accordance with California Government Code Section 25355, and Policies & Procedures for the Acceptance of Donations and Gifts to the County.

This donation will be used by the Training section within the Fire Department to offset the purchase of a high quality video camera and equipment to produce up to date training and informational videos specifically covering Santa Barbara County Fire Department policies & procedures, protocols, skills, and equipment required for safe firefighting.

The Department will use the video equipment to develop and maintain a comprehensive and accessible training video library that will be a resource for communicating Department safety practices, key safety issues, developments, trends and resources in fire safety for current firefighters, academy recruits and all department members.

Background:

The video equipment was in the process of being evaluated for purchase by the Department prior to the receipt of this donation. Per the donor's request, the purpose of the donation is to ensure the safety of the firefighters. Using this donation as a source of funds for this valuable project would be appropriate, is in accordance with the donor's wishes to ensure the safety of firefighters, and is timely in that the donation would be put to use quickly if approved.

Fiscal and Facilities Impacts:

Budgeted: No – Budget Revision attached

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fire Protection District - Fund Balance			\$ 8,000.00
Other: Donation		\$ -	\$ 20,000.00
Total	\$ -	\$ -	\$ 28,000.00

Narrative: The one-time \$20,000.00 Donation Revenue will partially offset the corresponding one-time equipment expenditure of \$28,000.00. The Fire Department will fund the remaining one-time project cost of \$8,000.00 with Fire Protection District Fund Balance.

Special Instructions:

Attachments:

Attachment A: Donor Letter

Attachment B: Budget Revision Request #BJE-0004713

Authored by:

cc: