



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Clerk-Recorder-
Assessor
Department No.: 062
For Agenda Of: 08/23/2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Joseph E. Holland, Clerk-Recorder-Assessor
Director(s)
Contact Info: Wesley Welch, Fiscal Manager x2214

SUBJECT: Precinct Board Stipend for Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Effective for the November 2016 General Election, approve the following stipend amounts for compensation to members of a precinct board:

Inspectors: \$240

Clerks: \$180

- b. Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines, because they consist of administrative activities of the County that will not result in direct or indirect physical changes in the environment.

Summary Text:

Election Code Section 12310 requires the stipend amounts for compensation of services provided by precinct board members be established by the Board.

The Board last approved the stipend amounts for precinct board members in 2006. The increase to the new stipend amounts ensure that the rate paid for these services is at minimum the current California

minimum wage rate of \$10.00 per hour and will also create a more appealing rate of compensation to help with the recruitment efforts. Changes to the stipend amounts are as follows:

Board Member	Election Day Stipend	Training	Supply Pick-Up and Return	Current Total Stipend	Proposed Total Stipend
Inspector	\$160	\$20	\$10	\$190	\$240
Clerk	\$120	\$10	n/a	\$130	\$180

Background:

A precinct board is the board appointed by the elections official to serve at a single precinct or a consolidated precinct. Members of a precinct board are individuals who have applied for a position on the board and are appointed to serve as election officers for precincts in federal, state, or local elections. These individuals provide community support and are essential to the election process. The Elections Division is continuously challenged in recruiting the 850-900 inspectors and clerks needed to staff the precinct boards each election. Inspectors and clerks work a 15-hour day on Election Day in addition to attending a 3 hour training workshop. Inspectors are required to work an additional hour picking up and dropping off precinct supplies. These individuals are recruited through a variety of ways. Individuals who worked in previous elections are re-recruited to work subsequent elections. New precinct board members are obtained through referrals and outreach efforts. The outreach efforts conducted by our Elections Division are both challenging and time consuming. To retain the base of precinct board members who have worked in previous elections and recruit new individuals, the outreach program should include reasonable compensation in an effort to increase community participation in the program and provide the quality services needed to conduct successful elections.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

The incremental cost associated with the increased stipend amounts is estimated to be approximately \$45,000. During primary elections, when there is little to no agency consolidation, the full incremental cost will be borne by the county. In general elections, 15-25% of the incremental costs can be recovered from consolidating agencies. The department feels it can absorb the increased costs within existing appropriations this fiscal year, thereby not creating any general fund impact. However, should the department not be able to absorb the increased costs in future fiscal years, an additional general fund contribution may be requested to cover the incremental cost increase.

Special Instructions:

Return a copy of the minute order to Wesley Welch in the Clerk-Recorder-Assessor Department.

Authored by:

Wesley Welch