

## ATTACHMENT B: NOTICE OF EXEMPTION

**TO:** Santa Barbara County Clerk of the Board of Supervisors

**FROM:** Steve Mason, Administration Deputy Director  
Planning and Development Department

The project or activity identified below is determined to be exempt from further environmental review requirements of the California Environmental Quality Act (CEQA) of 1970, as defined in the State and County Guidelines for the implementation of CEQA.

**APN(s):** Countywide

**Location:** Countywide

**Project Title:** Paper conversion project

**Project Description:**

The purpose of this project is to convert the Department's historical planning permit records currently on microfiche to digital images so that these images may be easily accessed by the County users, Departmental staff, and the general public.

**Name of Public Agency Approving Project:** County of Santa Barbara

**Exempt Status:** (Check one)

- ☐ Ministerial
- ☐ Statutory Exemption
- ☐ Categorical Exemption
- ☐ Emergency Project
- ☐ Declared Emergency
- ☒ Not a Project 15378(b)(2), 15378(b)(5)

**Cite specific CEQA and/or CEQA Guideline Section(s):** 15378(b)(2), 15378(b)(5)

**Reasons to support exemption findings (attach additional material, if necessary):**

Conversion of these records is a continuation of an ongoing administrative activity of maintaining building and planning permit records for use by the public and county staff. The conversion of the permit records does not involve any direct or indirect physical impact to the environment.

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Department/Division Representative

Date

**Acceptance Date (date of final action on project):** \_\_\_\_\_

**Date Filed by County Clerk:** \_\_\_\_\_

Note: A copy of this form must be posted at P&D 6 days prior to a decision on the project. Upon project approval, this form must be filed with the County Clerk of the Board and posted by the Clerk of the Board for a period of 30 days to begin a 35 day statute of limitations on legal challenges.

Distribution: Hearing Support Staff [for posting 6 days prior to action, and posting original after project approval]

