



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** August 23, 2016  
**Placement:** Administrative  
**Estimated Time:** NA  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Daniel Nielson, Social Services Director  
Director(s) (805) 346-7101  
Contact Info: Raymond McDonald, Executive Director, Workforce Development  
Board (805) 681-4446

**SUBJECT:** Agreement with Community Solutions, Inc. for Supervised Population Workforce  
Training Program (AB 2060) Services

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Community Solutions, Inc. in the amount not to exceed \$167,313.00, to provide employment preparation, job placement, and retention support services for the period of August 24, 2016 through December 31, 2017 (Attachment 1); and
- b) Determine that the approval and execution of the above Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approval and execution of the Agreement is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

**Summary Text:**

This item is on the agenda in order to approve the Agreement between the County and Community Solutions, Inc. (CSI) to provide employment preparation, job placement, and retention support services. It is the recommendation of Department of Social Services (DSS) to authorize and execute this Agreement with CSI.

**Background:**

This item was brought to the Board on July 19, 2016, and the Board authorized DSS, on behalf of the Santa Barbara County Workforce Development Board (WDB), to accept the California Workforce Development Board/Employment Development Department grant funding awarding the County \$341,374.00 to establish a public/private collaboration to address the employment needs of unemployed and underemployed adults who are under Probation supervision in Santa Barbara County.

This Agreement with CSI will establish employment services (preparation, placement, and retention) for the supervised population in support of the grant objectives. CSI will incorporate innovative best practices including Sector Strategies and Cognitive Behavioral Interventions for Offenders Seeking Employment designed to enhance and improve employment outcomes and support employment retention.

**Performance Measure:**

The primary objective of this program is to train and employ probationers.

The Performance Metric below reflects the requested information as required in the Request for Proposal that the COUNTY responded to receive State funding for this contract.

Over the period of the 18-month grant, 150 probationers are expected to be enrolled in the program with the following expected outcomes:

<b>Performance Metric</b>	<b>Goal (# of participants)*</b>
Participants to be served	150
Enrollment in training	45
Completion of training	35
Placement in postsecondary education	40
Placement in State-approved apprenticeship	3
Placement in industry sector employment (Building & Design)	60
Placement in temporary/other employment (not placed in the Building & Design Industry Sector)	65
Retention in employment (Industry Sector and Temporary/Other Employment)	100

\*Participants may have multiple outcomes - i.e. one individual may be enrolled in training and then placed in employment after the training is complete.

Retention in employment shall be tracked each quarter by COUNTY after placement through December 31, 2017.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			\$ 167,313.00
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 167,313.00

**Narrative:**

The County of Santa Barbara Workforce Development Board will fund the \$167,313.00 contract with Community Solutions, Inc. using \$140,013.00 of California AB2060 State Recidivism Reduction Funds and \$27,300.00 of California Public Safety Prop 172 Cash Reserve funds provided by County of Santa Barbara Probation Department. There is no General Fund Contribution.

**Legal Positions:**

0

**FTEs:**

0

**Key Contract Risks:**

The risk assessment worksheet has been completed and DSS has determined that CSI is a medium risk vendor as they are new to DSS. Although they are new to DSS, the County has experience with CSI and is confident of its ability to provide services through December 31, 2017.

**Special Instructions:**

Please send one (1) duplicate original Agreement, and a copy of the minute order to:

DSS Contracts Unit  
C/O Tricia Beebe  
2125 S. Centerpointe Parkway, 3<sup>rd</sup> Floor  
Santa Maria, CA 93455

**Attachments:**

1. Agreement for Services of Independent Contractor

**Authored by:**

Raymond L. McDonald, Executive Director, Workforce Development Board  
Tricia Beebe, Contracts Coordinator