



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Service
Department No.: 044
For Agenda Of: 08/23/16
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s)
Contact Info: Lauren Moore, Division Chief (805) 681-4529
SUBJECT: Agreement with Thomas Gallaway Corp dba Technogent for IT Storage Area
Network Hardware/Software & Installation Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Thomas Gallaway Corp dba Technogent to provide IT Storage Area Network (SAN) Hardware /Software & Installation Services for the period 09/1/2016 through 06/30/2017 for a total Agreement amount not to exceed \$224,463.00.
- b) Determine that the action above is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the execution of the Agreement is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the agenda in order to approve the Agreement between the County and Thomas Gallaway Corp dba Technogent (Technogent) to provide IT Storage Area Network (SAN) Hardware /Software for \$207,092.41, Installation & Configuration Services for \$12,370.00, and Contingency of \$5,000.59. In order to move forward with this Capital Project as presented at the April Budget

Workshops, Department of Social Services (DSS) brings this contract for approval. This will increase Department data storage capacity to adequately support increased caseload and meet the demand of modern technology for the Department. The SAN allows DSS' infrastructure to continue to be responsive to state mandates and/or application requirements and to comply with data security, backup and disaster recovery procedures. It is the recommendation of DSS for your Board to authorize and execute this Agreement with Technologent.

Background:

On March 25, 2016, the County of Santa Barbara Department of Social Services (DSS) released a Request for Proposal #16-09 for an IT SAN to seek bids from qualified vendors who have experience serving State and Local Government markets and are experienced in installing and configuring enterprise level Storage Area Network (SAN) solutions. DSS received interest from a number of vendors and received one (1) proposal in response. The Review Committee recommended Technologent be awarded the contract.

Technologent has been delivering technical support, implementing system solutions, and providing consulting services for DSS since 2011. The implementation of the IT SAN will provide high efficiency secure storage for 100% of the DSS virtualized infrastructure. Data for a department our size grows daily and DSS will need the ability to have sufficient storage for client and department wide data in order to maintain 24/7 online availability. The IT SAN also provides the necessary hardware to support the backups, restores, data protection and disaster recovery for our virtualized environment which also includes client data. DSS will be receiving a vendor installed hardware and software solution that will provide the necessary data storage in order to meet our current and ever-growing data needs. The IT SAN allows DSS to consolidate server licensing and save costs by not having to purchase single-use servers in support of departmental needs. This strategy also saves time from supporting single-use server systems so IT staff can refocus priorities on projects and staff support.

Performance Measure:

Performance will be measured by the CONTRACTOR's completion criteria as outlined in the Agreement, Section 1.2.4 of the Statement of Work

1.2.4 Project Completion

- Conduct a Knowledge transfer session of up to four (4) hours
- Provide an "As Built" document of the new environment.
- Provide completed Technologent Project Plan

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ 11,223.15
State			\$ 109,986.87
Federal			\$ 103,252.98
Fees			
Other:			
Total	\$ -	\$ -	\$ 224,463.00

Narrative:

Funding for FY 16/17 is included in the Department's adopted budget. The cost of this project will be capitalized as IT capital equipment and depreciated over its useful life. The Department will be reimbursed over 5 years through a combination of State (49.0%), Federal (46.0%), and General Funds (5.0%).

Key Contract Risks:

The risk assessment worksheet has been completed and found to be Medium Risk. Technologent is insured for General, Automobile Liability and Workers Compensation. DSS is confident of their ability to provide the needed IT SAN services.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please send one (1) duplicate original Agreement, and a copy of the minute order to:

DSS Contracts Unit

C/O Emma Duncan

2125 S. Centerpointe Parkway, 3rd Floor

Santa Maria, CA 93455

Attachments:

1. Attachment- Agreement with Technologent for IT SAN Hardware/Software & Installation Services

Authored by:

Lauren Moore, Division Chief

Emma Duncan, Contracts Coordinator