



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: June 6, 2017
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

SUBJECT: Amendments to the Agreements for Services of Independent Contractors with Geosyntec Consultants, Wallace Group, and Larry Walker Associates for Stormwater Consulting Services, All Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute Amendment No. 1 to the Agreement for Services of Independent Contractor with Geosyntec Consultants (local vendor) to assist with storm water regulation compliance extending the period from June 30, 2017 to June 30, 2018 and increasing the amount by \$50,000 to a total not-to-exceed amount of \$100,000;
- b) Approve and authorize the Chair to execute Amendment No. 1 to the Agreement for Services of Independent Contractor with Wallace Group (tri-county vendor) to assist with storm water regulation compliance extending the period from June 30, 2017 to June 30, 2018;
- c) Approve and authorize the Chair to execute Amendment No. 1 to the Agreement for Services of Independent Contractor with Larry Walker Associates Inc. (tri-county vendor) to assist with storm water regulation compliance extending the period from June 30, 2017 to June 30, 2018; and
- d) Determine that the services contracts do not constitute a project within the meaning of the California Environmental Quality Act pursuant to Guidelines §15378 (b)(2)(continuing administrative or maintenance activities).

Summary Text:

This item is on the agenda in order to approve the amendments to the Agreements for Services of Independent Contractor with Geosyntec Consultants, Wallace Group, and Larry Walker Associates Inc., which exceeds the \$100,000 purchasing contract threshold when combined with existing County contracts.

On August 23, 2016, the Board entered into agreements with these three consultant firms to assist Project Clean Water staff with requirements of the National Pollution Discharge Elimination System (NPDES) Permit program. These amendments will extend the term of the agreements for one-year and increase the not-to-exceed amount by \$50,000 to the Geosyntec Consultants agreement.

These agreements are used for work on an as-needed basis and a Notice to Proceed is issued by project. In order to effectively direct activities and control costs, the Notices to Proceed specify tasks, deliverables, and timelines associated with compliance activities for State and Federal storm water regulations.

Background:

Pursuant to Federal Clean Water Act regulations implemented through the National Pollution Discharge Elimination System (NPDES) Permit program, the County is responsible for the reduction and/or elimination of pollutants from the County's storm drain system to the Maximum Extent Practicable. This pollutant reduction standard requires the County to implement Best Management Practices (BMPs), including but not limited to education and outreach, source controls, inspection and monitoring, and storm water program effectiveness assessments.

Each of these firms is currently on the approved consultants list, has local storm water experience, and has been evaluated and selected through the Master Services Agreement process by the Public Works Department. The Master Services Agreement process provides a rigorous competitive evaluation of consultant qualifications, and selected consultants are available for on-call services. However, the \$100,000 purchase threshold for countywide contracts precludes the continued use of these consultants' services without Board approval. The requested contracts for professional services will provide for continuation of their ongoing services through this fiscal year.

Fiscal and Facilities Impacts:

Budgeted: Yes

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| Other: Special | \$ 103,518.00 | | |
| Partner Cities | \$ 19,482.00 | | |
| Federal | | | |
| Fees | | | |
| Other: | | | |
| Total | \$ 123,000.00 | \$ - | \$ - |

Fiscal Analysis:

The County's NPDES Municipal General Permit is an ongoing mandated program requirement, and costs are included every year in the Project Clean Water budget. These agreements are executed in preparation of work that will be needed during the 2017-18 fiscal year; no work is guaranteed by extending these agreements. Each scope of work will be approved by issuing a Notice to Proceed. The contract amounts allow for flexibility with the three consultants. In addition, part of these costs are shared with the Partner Cities of Solvang, Buellton, Goleta, and Carpinteria, all of whom are collaborating with the County on the pollutant load model and associated urban storm water monitoring. These cities have agreed to reimburse the County for their respective portions of work conducted by Geosyntec Consultants.

Key Contract Risks:

Key risk factors for these agreements are low.

Special Instructions:

Direct the Clerk of the Board to send two copies of each amendment and a copy of the minute order of these actions to the Water Resources Division office, ATTN: Christina Lopez.

Attachments:

- Attachment A - Amendment No. 1 to the Agreement for Services of Independent Contractor with Geosyntec Consultants (3 originals) includes contract summary
- Attachment B - Amendment No. 1 to the Agreement for Services of Independent Contractor with Wallace Group (3 originals) includes contract summary
- Attachment C - Amendment No.1 to the Agreement for Services of Independent Contractor with Larry Walker Associates Inc. (3 originals) includes contract summary

Authored by:

Cathleen Garnand, Interim Project Clean Water Manager, 568-3561