



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation Department
Department No.: 022
For Agenda Of: June 20, 2017
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director
Beverly A. Taylor, Acting Chief Probation Officer, 882-3652
Contact Info: Brian Swanson, Probation Manager, 739-8606
SUBJECT: Contract for Case Manager services from Community Action Commission for Youthful Offender Block Grant

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with Community Action Commission (CAC) to provide case management services to wards on Youthful Offender Block Grant (YOBG) caseloads, through the YOBG, in the Santa Barbara, Santa Maria and Lompoc geographic areas for the Fiscal Year (FY) 2017-2018, with a total contract amount not to exceed \$196,003 (the "Agreement") (Attachment A); and
- B. Determine that the approval of the Agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment, the activity is not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

Starting in FY 2008-09, contracts have been in place with Community Action Commission (CAC) to provide case manager/educator services to specified wards using YOBG funds. YOBG funds 2.75 FTEs who are assigned regionally in Santa Maria, Santa Barbara and Lompoc and who provide mentoring, informal counseling, skill development, and case management services for YOBG wards to address psycho-social issues that have in the past impeded these youths' ability to successfully remain in the community and have resulted in their detention in juvenile facilities or out-of-home placements. They will also provide associated support for their families. Youth identified under YOBG are the most at risk and highest need youth on Probation. Executing this Agreement will allow these services to continue through FY 2017-2018.

Background:

YOBG was created by Senate Bill 81 and clean up legislation under Assembly Bill 191 and resulted in significant policy changes regarding commitments to the Division of Juvenile Facilities (DJF), that commenced September 1, 2007. The legislation prohibits the incarceration of wards adjudicated for non-707(b) Welfare & Institutions Code (WIC) offenses (excluding certain sex offenses) at DJF.

The legislation included funding to jurisdictions to offset and support a variety of supervision and detention programs and services to the non-707(b) WIC wards who can no longer be placed with the DJF. The YOBG funds are allocated based on county population aged 10-17 years and juvenile felony dispositions. The YOBG funds must be used in accordance with Sections 1950-1962 of the Welfare & Institutions Code and as outlined in the Juvenile Justice Delinquency Plan (JJDP).

In addition to the CAC positions and services, YOBG funds three Deputy Probation Officers (DPO) to provide case management and supervision in the community. Youth on these caseloads are older (16-17), more sophisticated youth with histories of violence, gang involvement, and/or multiple previous interventions, such as Camp, juvenile hall commitments, and placements. Fifty-five percent (55%) of the YOBG youth are gang involved and eighty-one percent (81%) are at high risk to re-offend. The Santa Maria Juvenile Hall (SMJH) has established a YOBG commitment program for those youth serving a long term commitment. A Senior Juvenile Institutions Officer (JIO) at the Santa Maria Juvenile Hall (SMJH) is funded through YOBG to provide case planning and reentry services to assist the youth transition back to the community. Also funded are three (3) JIOs who provide re-entry services for youth leaving Camp and transitioning back to the community, two (2) Senior DPOs who conduct juvenile intake assessments, a half-time (0.5) Probation Manager to oversee the program requirements, and a half-time (0.5) FTE Department of Behavioral Wellness staff.

Performance Measure:

- A. Ninety percent (90%) of youth and families will have at least three (3) in-person contacts each month with CONTRACTOR.
- B. Ninety percent (90%) of YOBG youth and families will meet with CONTRACTOR to design a case plan within five days of referral. The case plan will address educational, vocational, employment, and recreational needs.

- C. Seventy-five percent (75%) of youth exiting the program will have demonstrated notable improvement based on pre and post surveys.

CAC has an established record of providing regular and timely documentation in support of their services either as part of their monthly invoices or upon request. Documentation maintained by them include employee time coding, miscellaneous expenses, costs associated with youth activities, statistical information, and dates and locations of contact with youth. To enhance monitoring of services, the performance measures now include specified measurements.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State		\$ 196,003.00	
Federal			
Fees			
Other:			
Total	\$ -	\$ 196,003.00	\$ -

Narrative:

This Agreement is fully funded by YOBG revenue. There will be no impact on the General Fund due to the execution of this Agreement.

Key Contract Risks:

The risk analysis has been completed and no key contract risks have been identified.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one (1) fully executed original of the contract and one (1) Minute Order to:
Michael Cameron, Probation Department, 117 East Carrillo Street, Santa Barbara, CA 93101

Return one certified copy of the fully executed contract to Auditor Controller's Office.

Attachments:

Attachment A: Community Action Commission Agreement for Services of Independent Contractor (2 originals)

Attachment B: CEQA NOE

Authored by: Brian Swanson

cc: Community Action Commission