



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 6/20/17
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Director (805) 346-7101
Director(s)
Contact Info: Amy Krueger, Adult and Children Services Deputy Director
(805) 346-7248

SUBJECT: **Approval of First Amendments with Pathway Family Services, Inc., Seneca Family of Agencies, Family Care Network, Inc., and Aspiranet for Permanency Assessment Services**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the First Amendment with Pathway Family Services (Pathway), a local vendor, in the amount not to exceed \$56,000 for the period of January 1, 2017 through June 30, 2017, and \$80,000 for the period of July 1, 2017 through June 30, 2018, for the provision of Permanency Assessment Services (Attachment 1); and
- b) Approve and authorize the Chair to execute the First Amendment with Seneca Family of Agencies (Seneca), a local vendor, to provide Permanency Assessment Services for the period of July 1, 2017 through June 30, 2018, in an amount not to exceed \$40,000 (Attachment 2); and
- c) Approve and authorize the Chair to execute the First Amendment with Family Care Network, Inc. (FCNI), a local vendor, to provide Permanency Assessment Services for the period of July 1, 2017 through June 30, 2018, in an amount not to exceed \$40,000 (Attachment 3); and
- d) Approve and authorize the Chair to execute the First Amendment with Aspiranet, a local vendor, to provide Permanency Assessment Services for the period of July 1, 2017 through June 30, 2018, in an amount not to exceed \$40,000 (Attachment 4); and

- e) Determine that the approvals and execution of the above Amendments are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Amendments are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

Department of Social Services (DSS) is seeking approval of the First Amendments with Pathway, Seneca, FCNI, and Aspiranet to provide ongoing Permanency Assessment Services. It is the recommendation of DSS to authorize and execute the Amendments with each vendor.

Background:

Due to the County's demographic composition, DSS has an increased need for permanency assessments to be completed in English or Spanish for matched and unmatched families engaged in the Resource Family Approval process. The utilization of these agreements will continue to aid in timely permanency for the County's dependent youth.

On December 13, 2016, the Board approved the initial Agreements with Pathway, Seneca, FCNI and Aspiranet to provide Permanency Assessment Services. During the current fiscal year, Pathway had an increased number of assessments and is requesting approval for the First Amendment for FY 2016/2017 to increase the current contract amount. Additionally, DSS is requesting approval for the First Amendments with Pathway, Seneca, FCNI, and Aspiranet to renew services for FY 2017/2018.

Performance Measure:

Pathway, Seneca, FCNI and Aspiranet are current providers of these services and have demonstrated substantial conformity with the identified performance measures as indicated below:

Current Performance Data (As of FY 2016/2017)

- Contractors will make contact with applicants within ten work days of receipt of referral 98% of the time. (In compliance)
- With family cooperation, Contractors will complete permanency assessments within 60 days of receiving a referral from the County 90% of the time. (In compliance)
- Contractors will provide monthly client update reports and monthly invoices to the County by the 15th of the month following the provision of services. (In compliance)

The following performance measures are included in the current Agreements with all Contractors for the Permanency Assessment Services Program:

- Contractor will make contact with applicants within ten (10) work days of receipt of referral 98% of the time.
- With family cooperation, Contractor will complete permanency assessments within 60 days of receiving a referral from the County 90% of the time.

- Contractor will provide monthly client update reports and monthly invoices to the County by the 15th of the month following the provision of services.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

<u>Funding Sources</u>	<u>2016/17 Cost</u> <u>(1/1/17 - 6/30/17):</u>	<u>2017/18 Cost</u> <u>(7/1/17 - 6/30/18):</u>	<u>Total One-Time</u> <u>Project Cost</u>
General Fund			
State	\$ 28,000.00	\$ 100,000.00	
Federal	\$ 28,000.00	\$ 100,000.00	
Fees			
Other:			
Total	\$ 56,000.00	\$ 200,000.00	

Narrative:

Approval and execution of the Amendments will result in additional direct contract expenditures of no more than \$56,000 in FY 2016/2017 and \$200,000 in FY 2017/2018. Appropriations and associated funding for FY 2017/2018 are included in the DSS recommended budget under the Social Service Programs division. The Amendments will be funded with 50% federal funds and 50% state funds. Execution of these Amendments will not result in additional General Fund contributions. The Amendments contain a non-appropriation clause in the event funds are not appropriated.

Key Contract Risks:

The risk assessment worksheets have been completed and DSS has determined the Contractors to be medium risk vendors. County has experience with each vendor and is confident in their respective abilities to provide the services.

Staffing Impacts:

Legal Positions:

None

FTEs:

None

Special Instructions:

Please send one (1) duplicate of each original Agreement, and a copy of the minute order to:
Department of Social Services
Attn: Emma Duncan, Contracts Coordinator
2125 S. Centerpointe Parkway, 3rd Floor
Santa Maria, CA 93455

Attachments:

- Attachment 1 - First Amendment – Pathway – Permanency Assessment Services
- Attachment 2 - First Amendment –Seneca – Permanency Assessment Services
- Attachment 3 - First Amendment – FCNI – Permanency Assessment Services

- Attachment 4 - First Amendment – Aspiranet – Permanency Assessment Services

Authored by:

Jennifer Cera, Adult and Children Services Department Business Specialist II
Emma Duncan, Contracts Coordinator