

LOSS OF PUBLIC PROPERTY REPORTED TO INTERNAL AUDIT
7/1/2016-6/30/2017

DEPT/LOCATION/OUTSIDE AGENCY	TYPE/DESCRIPTION	DATE REPORTED	AMOUNT REPORTED	DISPOSITION
Behavioral Wellness	Petty Cash and Property Theft	9/21/2016	\$335	Theft of petty cash and stamps from an unlocked cabinet. Department reported the incident to law enforcement. Internal Audit made recommendations to store cash in a locked location, install video cameras, provide electronic swipe cards to all employees, and recover lost funds. Department indicated that they will store petty cash in a locked location, install video cameras and require that all contractors check out badges before entering the clinic.
	Wage Overpayment	11/15/2016	\$118,524	Employees received a special duty pay allowance although they were not eligible to receive this allowance under their respective MOUs. Internal Audit made recommendations to address the overpayments and improve departmental tracking of special duty pay. The department has since terminated special duty pay for employees and stated they will request repayment from them and refer to County Counsel. Additionally, the department indicated they will implement procedures to improve tracking of special duty allowances. The department is also committed to working with Human Resources and Auditor-Controller Payroll to explore and implement improvements that could automate the way special duty allowances are tracked and paid.
Fire	Stolen Equipment	5/26/2017	\$91,796	Radios, helicopter gauges, and seatbelts were stolen from the old Fire Station #51 location. Department reported the incident to law enforcement and Risk Management. Department has secured equipment in another location.
General Services	Stolen Laptop	6/29/2017	\$1,050	County laptop was stolen from an employee's personal vehicle. Department reported the incident to law enforcement and Risk Management.

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Public Health	Stolen Tailgate	9/23/2016	\$550	The tailgate of a County vehicle was stolen at the Lompoc Animal Shelter while the vehicle was parked outside. Department reported the incident to law enforcement and Risk Management.
	Missing Handheld Radio	5/19/2017	\$905	A handheld radio went missing from a County vehicle. Department reported the incident to law enforcement.
	Stolen Dog	6/7/2017	\$133	A dog was taken from the Santa Barbara Animal Shelter. Department reported the incident to law enforcement.
Sheriff	Fraudulent Check	1/18/2017	\$929	A fraudulent check was cashed against the Sheriff Custodial bank account. The department stated that they implemented positive pay on the account and reported the incident to law enforcement. Internal Audit made recommendations to implement an electronic commissary funding system. The department has since installed this system.
	Missing Property and Cash	3/31/2017	\$2,794	Six instances of missing inmate cash and one instance of missing inmate property. Internal Audit made recommendations to install additional surveillance cameras in the property storage area and to update inmate money and property processing policies and procedures to require that staff periodically reconcile property bags to inmates at the jail and to include information on the newly implemented electronic commissary funding system. The department reported the incident to Risk Management, investigated the losses, and installed surveillance cameras, as video storage capacity allowed, in many areas where inmate property is handled. Department indicated they will work to revise their policies and procedures and re-inventory the property storage area.