

## **Budget Journal Entry**

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## Budget Journal Entry

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### References

Audit Trail: Actualizing JE:

### Budget Revision Request

Agenda Item: Agenda Date: 12/12/2017 Approval: BOS 4/5 Has Board Letter: Yes  
Title: CSD/HCD - Transfer Appropriations From S&B to S&S for Consulting Services  
Budget Action: Transfer Appropriations of \$84,000 in the Community Services Department Housing & Community Development (HCD) Division's General Fund from Salaries and Benefits to Services and Supplies for consulting services.

Justification: Due to staffing vacancies within HCD's Homeless Programs, reliance on consulting services is necessary to remain compliant with HUD regulations and requirements, including the roll out and implementation of the Coordinated Entry System. This BJE shifts budget from Salaries and Benefits to Services and Supplies allowing HCD to use salary savings generated from staffing vacancies to pay for consulting services.

### Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	055 - Housing/Community Development		50 - Salaries and Employee Benefits	0.00	(84,000.00)
0001 - General	055 - Housing/Community Development		55 - Services and Supplies	0.00	84,000.00
Fund: 0001 - General, Department: 055 - Housing/Community Development Total:				0.00	0.00

### Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0001	055	2530	6110	84,000.00		6000			201806	Decr Appropriations in Salaries and Benefits

## Budget Journal Entry

0001	055	2530	7322	84,000.00	6000	201806	Incr Appropriations in Services and Supplies
Total				84,000.00	84,000.00		

### Signatures

Signed By	Signed On	Department/Agency	Approval Level	Valid
Ryder Bailey	11/8/2017 11:23:04 AM	057 - Community Services	Fund/Department	N
Dylan Tekautz	11/14/2017 11:30:20 AM	055 - Housing/Community Development	Fund/Department	Y
Richard Morgantini	11/14/2017 12:13:02 PM	012 - County Executive Office	CEO Analyst	Y