



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Fire
Department No.: 031
For Agenda Of: April 3, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Eric L. Peterson, Fire Chief 805-681-5507
Director(s)
Contact Info: Lynne Dible, CFO 805-681-5506

SUBJECT: Acceptance of Cash and Non-Cash Donations Greater than \$10,000

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Authorize the Fire Department to accept a cash donation of \$50,000.00 from The Ellen & Portia Family Foundation through the National Philanthropic Trust, and a non-cash donation of three Honda Pioneer 1000 All-Terrain Vehicles (ATVs) valued at \$50,500.00 and one Ford F-150 "Raptor" truck valued at \$82,885.75, totaling \$133,385.75 from Direct Relief International (DRI), a non-profit organization; and
- b) Approve Budget Revision Request #BJE-0005554 to account for the increase to the appropriation of Donation Revenue, Capital Assets and Services and Supplies; and
- c) Determine that these activities are exempt from California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15061 (b) (3), since it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment.

Summary Text:

The recommended action by the Board of Supervisors to authorize the acceptance of the referenced cash and non-cash donation is in accordance with California Government Code Section 25355, and Policies & Procedures for the Acceptance of Donations and Gifts to the County.

The donations referenced in this Board Letter were made to provide important resources to the Santa Barbara County Fire Department for firefighting and rescue efforts in the wake of the historic Thomas Fire and Montecito flood disasters.

Background:

The cash donation of \$50,000.00 will be used to invest in the department's technology plan to offset the cost of mobile devices (iPads) primarily for our fire engines, trucks, and command vehicles, and for prevention and inspection program staff. The iPads will improve mobile access to real-time digital media and maps and documentation and records, enhancing tactical awareness, incident management and critical response information in the field.

The three Honda Pioneer 1000 ATVs and the one Ford F-150 "Raptor" truck will be assigned to the Fuels Reduction Crew at Lake Cachuma, the Urban Search and Rescue (USAR) program and the Water Rescue program that operate out of Fire Station 11, as follows:

<u>Program</u>	<u>Assignment</u>	<u>Use</u>
Fuels Crew 1	1 ATV	Transport personnel/equipment to fuels reduction projects and Fire and rescue incidents
USAR 11	1 ATV	Transport personnel and equipment to USAR environment
	1 Ford Raptor	Transport USAR ATV, personnel and equipment to incidents
Water Rescue 11	1 ATV	Transport personnel and equipment for water rescue calls

The three ATV's are off-road vehicles used by qualified operators to navigate through rough terrain during fire and search and rescue operations and will be available for incidents within the County that have difficult access or necessitate the use of four-wheel drive, such as hiker rescues and vegetation fires. The development of an ATV operator training program is in process.

The Ford Raptor truck is a four-wheel drive, five passenger vehicle with an enclosed cargo area/shell for dry, secure storage of gear. It will be used by the USAR program primarily for the transportation of the USAR ATV. Once on scene, it will be used for reconnaissance in the USAR environment and to transport personnel on the incident.

Fiscal and Facilities Impacts:

Budgeted: The donations referenced above are not budgeted; the Donation Budget Revision is attached.

The three ATVs and one Ford Raptor truck will be added to the Fire Department fleet as operating cost, with future replacement subject to available funding. Insurance coverage will be finalized upon Board approval of the vehicle/equipment donations.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Fire District: IT Software Maintenance	\$ 3,600.00	\$ 3,600.00	
Fire District: Equipment Maintenance		\$ 3,500.00	
Donation - IT Hardware Purchase < \$5k			\$ 50,000.00
Donation - Equipment			\$ 133,385.75
Total	\$ 3,600.00	\$ 7,100.00	\$ 183,385.75

Narrative: The cash donation of \$50,000.00 will be accounted for as a one-time appropriation of Miscellaneous Revenue – Other Donations and IT Hardware Purchases < \$5k. The annualized on-going maintenance cost of \$3,600.00 for the iPad management software is included in the Fire District budget.

The non-cash donation of \$133,385.75 for vehicles/equipment will be accounted for as a one-time appropriation of Miscellaneous Revenue – Other Donations and Capital Assets - Equipment in the amount of \$133,385.75. The annualized on-going maintenance of \$3,500.00 for routine servicing and maintenance of the three ATVs and the Ford truck is included in the Fire District budget.

Special Instructions:

Attachments:

Attachment A: Donation Receipts

Attachment B: Budget Revision Request #BJE-0005554

Authored by:

Lynne Dible, Fire Department

cc:

Rob Heckman, Deputy Fire Chief