



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 052  
**For Agenda Of:** May 1, 2018  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Jill Van Wie, Program & Project Business Leader (805) 568-2470  
**SUBJECT:** Civil Engineering Services Agreement with Stantec Consulting Services, Inc. for the Point Sal Access Road February 2017 Storm (DR4308) Repair; Third Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Stantec Consulting Services, Inc. (Contractor) in the amount not to exceed \$37,900 to allow the Contractor to provide civil engineering, surveying and geotechnical services for the Point Sal Access Road February 2017 Storm (DR-4308) Repair project (Attachment A); and
- b) Determine that the Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) of the State Guidelines for the Implementation of CEQA which consists of the repair or minor alteration of existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), involving negligible or no expansion of existing use, and direct staff to file the CEQA Notice of Exemption on that basis (Attachment B).

**Summary Text:**

The attached professional services agreement allows Stantec Consulting Services, Inc. to provide civil engineering, surveying and geotechnical services to the Santa Barbara County Parks Division for the repair of the Point Sal Access Road that was damaged during the February 2017 storm event (DR-4308). When combined with existing County contracts, this County Parks Division contract of \$37,900 will exceed \$100,000 County-wide for Stantec Consulting Services, Inc.

**Background:**

During the February 2017 Storm event, which was declared a Federal Disaster (DR-4308), a portion of the Point Sal Access Road and embankment was damaged and has impeded the only emergency vehicular access to Point Sal Beach. Civil engineering is required in order to improve the slope of the embankment and bring the road back to operable condition.

**Risk:**

The agreement applies County standard independent contractor terms and conditions in accordance with Federal and State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the agreement indemnifies County agents, officers and employees from all claims that arise from activities performed under the agreement.

**Fiscal and Facilities Impacts:**

All costs for work conducted by the Contractor are budgeted under the Community Services Department Parks Division committed fund balance. Partial reimbursement may be received from FEMA and CalEMA.

**Attachments:**

Attachment A: Agreement for Services with Stantec Consulting Services, Inc.  
Attachment B: CEQA Notice of Exemption

**Special Instructions:**

After Board action, please distribute as follows to Jill Van Wie, Community Services Department:

1. Minute Order
2. Agreement for Services (two originals)