



BOARD OF SUPERVISORS
AGENDA LETTER
Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Department Name: Public Works
Department No.: 054
For Agenda Of: May 1, 2018
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5 Vote Required

TO: Board of Supervisors
FROM: Department Director Scott D. McGolpin, Public Works Director, 568-3010
Contact Info: Aleksandar Jevremovic, County Surveyor 568-3012
SUBJECT: **Montecito Survey Control Network (Phase 1); First Supervisorial District**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve budget revision request (BJE-0005582) to increase appropriations in the amount of \$104,000 in the Public Works General Fund for Services and Supplies funded by release of Restricted Survey Monument 9778 fund balance;
- b) Approve and authorize the Chair to execute the attached professional services contract with Stantec Consulting Service Inc. (a local firm) in the base amount of \$94,450.00 for producing a Survey Control Network in the Montecito areas affected by Debris Flow of January 9, 2018, First Supervisorial District, County Surveyor Project S977 (the "Agreement");
- c) Authorize the Director of Public Works to approve changes or additions to the professional services being performed under the Agreement in an amount not to exceed \$9,445; and
- d) Determine that the above recommended actions are exempt from the California Environmental Quality Act, pursuant to 14 CCR 15306, which consists of basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource, and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

This item is on the agenda to approve a budget revision request and award a land surveying contract. On March 15, 2018, the County Surveyor requested proposals from the Prequalified Consultant Listing for 2018-2020 for establishing a Montecito Survey Control Network in the area affected by the Debris Flow of January 9, 2018. On March 26, 2018 three proposals were received. The proposals were evaluated by County staff, and staff has selected the most qualified consultant Stantec Consulting Service Inc. to establish the Montecito Survey Control Network and produce a record of survey. The cost proposal submitted by Stantec Consulting Service Inc. was \$94,450. Staff recommends awarding the contract to Stantec Consulting Service Inc. for a total amount of \$103,895.00, which includes a 10% contingency.

This project is funded from the Survey Monument Preservation Fund established by the Board of Supervisors pursuant to Chapter 32, Article V of the Santa Barbara County Code and Sections 27584 and 27585 of the California Government Code.

The projected costs for the services to be performed under the Agreement are estimated to be approximately \$104,000 and will exceed budgeted appropriations in the County Surveyor's operating fund. These costs are mainly attributable to the placement and survey of monuments in various sites to file a record of survey map. The purpose of this survey is to produce a Survey Control Network needed for the Montecito area affected by the Thomas Fire and Debris Flow disaster area. This proposed control network is intended to be used to perpetuate historic monuments and lines used to control the area.

Background:

One of the less observable damages occurring during the Montecito Debris Flow of January 9, 2018 was the destruction and disturbance of a large number of the survey monuments within the impacted community. Survey monuments are the only physical part of the cadastral boundary system that is used to legally describe and demarcate property boundaries. The other parts of that system are various recorded instruments of conveyance and recorded boundary survey maps. This system has been continuously built, improved and maintained through land surveys for title transfers, land divisions and public rights of way acquisitions since the early days of the County of Santa Barbara and is of an irreplaceable value to the community.

With the recent loss of survey monument infrastructure in the Montecito Debris Flow, the land owners and the public agencies are experiencing difficulties in locating and establishing property boundaries as a part of the recovery efforts.

On multiple occasions the County Surveyor has met and discussed this issue with affected land owners and with private survey firms that practice land surveying in the County of Santa Barbara. On February 28, 2018, the County Surveyor organized a meeting with a group of private professional surveyors to determine their needs and how the County could help. A very important idea came out of that meeting, and it was that a survey control network in Montecito be established that would serve as a common reference system for both County and private surveys. That is the topic of this Board action and Phase 1 of a two phased plan.

In order to accomplish Phase 1 of this plan, on March 15, 2018, the County Surveyor asked a number of tri-county survey firms to submit project proposals for the Establishment of the Montecito Survey Control Network.

Phase 2 of the plan is the establishment of the public rights of way which is necessary and often the first step in the design and the construction of public infrastructure improvements. As a part of Public Works effort, the County Surveyor has submitted a request for FEMA funding for the re-establishing of lost

survey monuments delineating public road easements in the areas affected by the Debris Flow. These re-establishment surveys will be tied to the proposed Montecito Survey Control Network described above as Phase 1.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Total Survey Professional Services Cost</u>
Survey Monument Preservation Fund	\$103,895.00
Total	\$103,895.00

Narrative:

Survey Monument Preservation funds are set aside in a restricted fund balance account, and a budget revision in the amount of \$104,000 is required to release appropriate funding for the Survey Control Network. There is no General Fund impact.

Key Contract Risks:

There is low risk associated with this contract. The project is fully funded by the Monument Preservation Fund.

Special Instructions:

Please forward the following items to the Public Works Department, County Surveyor's Office, 123 E. Anapamu Street, Santa Barbara, Attn: Aleksandar Jevremovic (Extension 3012):

- Minute Order approving these recommendations
- Two original executed contracts (third original contract to remain on file with the Clerk of the Board)

Attachments:

Attachment A: Budget Revision Request

Attachment B: Agreement for Services of Independent Contractor (3 originals)

Attachment C: Notice of Exemption

Authored by:

Aleksandar Jevremovic, County Surveyor, Public Works Deputy Director-County Surveyor's Office
568-3012

cc:

Julie Hagen, Public Works Deputy Director - Finance & Administration