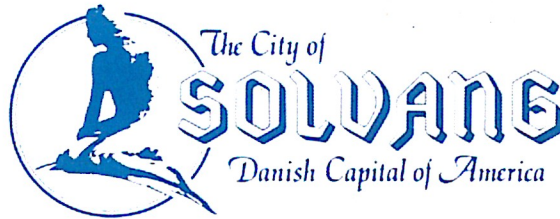


18-00330



2018 MAY -2 AM 10:04  
COUNTY OF SANTA BARBARA  
CLERK OF THE  
BOARD OF SUPERVISORS

May 1, 2018

Santa Barbara County Board of Supervisors  
Attention: Clerk of the Board  
105 East Anapamu Street, Room 407  
Santa Barbara, CA 93101

Clerk of the Board:

Attached please find the original plus eight (8) copies of Resolutions for the City of Solvang pertaining to the November 6, 2018 General Municipal Election, for your Board of Supervisors agenda of May 15, 2018. The following Resolutions were adopted by the Solvang City Council at the meeting of April 23, 2018:

- Resolution No. 18-1043 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES
- Resolution No. 18-1044 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE
- Resolution No. 18-1045 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018

Should you have any questions, please feel free to contact me at [lisam@cityofsolvang.com](mailto:lisam@cityofsolvang.com) or (805) 688-5575 x206.

Sincerely,

Lisa S. Martin, CMC  
City Clerk/Executive Assistant

cc: Santa Barbara County Elections Office

**RESOLUTION NO. 18-1043**

2018 MAY -2 AM 10:04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES

**WHEREAS**, under the provisions of the laws relating to Charter Cities in the State of California, a General Municipal Election shall be held on November 6, 2018 for the election of Municipal officers; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLVANG DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That pursuant to the requirements of the laws of the State of California relating to Charter Cities, there is called and ordered to be held in the City of Solvang, California, on Tuesday, November 6, 2018, a General Municipal Election for the purpose of electing a Mayor for a full term of two (2) years; two (2) Members of the City Council for full terms of four (4) years; and one (1) Member of the City Council for a term of two (2) years.

**SECTION 2.** That the ballots to be used at the election shall be in form and content as required by law.

**SECTION 3.** That the City Clerk is authorized, instructed and directed to coordinate with the County of Santa Barbara Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**SECTION 4.** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code §10242, except as provided in §14401 of the Elections Code of the State of California.

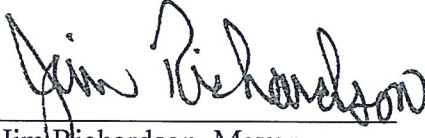
**SECTION 5.** That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**SECTION 6.** That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**SECTION 7.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original Resolutions.

SECTION 8. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

**PASSED, APPROVED AND ADOPTED** this 23rd day of April, 2018.

  
Jim Richardson, Mayor

ATTEST:

  
Lisa S. Martin, City Clerk


I, Lisa S. Martin, City Clerk of the City of Solvang, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Solvang at a regular meeting held on the 23<sup>rd</sup> day of April, 2018, by the following vote of the Council:

AYES: Mayor Richardson, Council Members Jamieson, Toussaint, Waite and Zimmerman

NOES:

ABSTAIN:

ABSENT:

  
Lisa S. Martin, City Clerk

## **RESOLUTION NO. 18-1045**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018**

**WHEREAS**, Section §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates' statement.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLVANG DOES  
HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1. GENERAL PROVISIONS.** That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Solvang on Tuesday, November 6, 2018, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

#### **SECTION 2. FOREIGN LANGUAGE POLICY.**

- A.** Pursuant to the Federal Voting Rights Act, candidates statements will be translated into English and Spanish as required by the County of Santa Barbara.
- B.** The County will mail separate Voter Information Guides and candidate's statements in English and Spanish to only those voters who are on the County voter file as having requested a sample ballot in a particular language. The County will make the Voter Information Guides and candidate's statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

#### **SECTION 3. PAYMENT.**

##### **A. Translations.**

- 1. The Candidate shall be required to pay for the cost of translating and printing the candidate's statement in English, Spanish, and any other language required by the County of Santa Barbara, pursuant to Federal and/or State law.

2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in A and/or B of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.
- B. Printing.
1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.
  2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
  3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having her or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

**SECTION 4. ADDITIONAL MATERIALS.** No candidate will be permitted to include additional materials in the voter information guide.

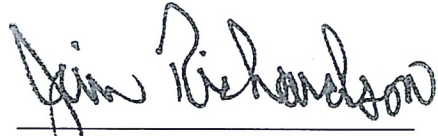
**SECTION 5.** That the City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating petitions are issued.

**SECTION 6.** That all previous resolutions establishing council policy on payment for candidate's statements are repealed.

**SECTION 7.** That this resolution shall apply only to the election to be held on November 6, 2018 and shall then be repealed.

**SECTION 6.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED AND ADOPTED** this 23rd day of April, 2018.

  
\_\_\_\_\_  
Jim Richardson, Mayor

ATTEST:

  
\_\_\_\_\_  
Lisa S. Martin, City Clerk

I, Lisa S. Martin, City Clerk of the City of Solvang, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Solvang at a regular meeting held on the 23<sup>rd</sup> day of April, 2018, by the following vote of the Council:

AYES: Mayor Richardson, Council Members Jamieson, Toussaint, Waite and Zimmerman

NOES:

ABSTAIN:

ABSENT:

  
\_\_\_\_\_  
Lisa S. Martin, City Clerk

## **RESOLUTION NO. 18-1044**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLVANG, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE

**WHEREAS**, a General Municipal Election shall be held in the City of Solvang on November 6, 2018; and

**WHEREAS**, in the course of conduct of the election it is necessary for the City to request services of the County; and

**WHEREAS**, it is desirable that the General Municipal election be consolidated with the Statewide General election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the County Elections Division of the County of Santa Barbara canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOLVANG DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That pursuant to the requirements of §10403 of the Elections Code, the Board of Supervisors of the County of Santa Barbara is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 6, 2018, for the purpose of electing a Mayor with a two (2) year term; two Members of the Solvang City Council with terms of four (4) years; and one Member of the Solvang City Council with a term of two (2) years.

**SECTION 2.** That the County Elections Division is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

**SECTION 3.** That the Board of Supervisors is requested to issue instructions to the County Elections Division to take any and all steps necessary to properly and lawfully conduct the consolidated election.

**SECTION 4.** That the City of Solvang recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees pursuant to §10002 of the Elections Code to reimburse the County in full for the cost of services performed.

**SECTION 5.** That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Elections Division of the County of Santa Barbara.

**SECTION 6.** That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original Resolutions.

**SECTION 7.** That the City Clerk Official will be providing the following services:

1. Be responsible for the procedures relative to their measures including publishing the “Notice of Election”, “Notice of Measures to be Voted On”, “Notice to Submit Arguments” and “Publication of Official Candidates List”; accepting and selecting direct arguments; processing rebuttal arguments; preparing the impartial analysis; the 10-Day public exam period and all other related legal requirements.
2. Submit electronic copies of direct arguments, rebuttal arguments, impartial analysis and the full text of measures by the printing deadline established by the County elections official.
3. Prepare and process nomination documents for city candidates, resolve ballot designation issues and ensure all other related legal requirements are met.
4. Provide the County Elections Official with a certified list of candidates, including ballot designations and if a candidate filed a statement to appear in the sample ballot.
5. Review the Voter Information Guide page proofs for candidate statements and give the County elections official the final approval for printing (English and Spanish).
6. Review the official ballot proofs and give the County elections official the final approval for printing (English and Spanish).
7. In the case of a tie vote, the City will determine the method to resolve the tie vote.
8. Prepare and furnish Oaths of Office for candidates.

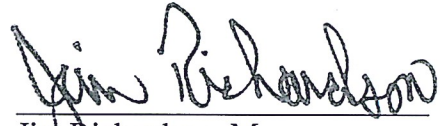
**SECTION 8.** The City Council recognizes that the County Elections Official will be providing the following services:

1. Prepare a calendar of events and due dates for the election.
2. Publish the precinct officers and polling places information and provide the City Clerk with a copy of the publication.
3. Establish Polling Places, and recruit and train election officers.
4. Verify voter signatures and nomination petitions for City candidates.
5. Print candidate statements exactly as submitted by the City.
6. Arrange for the Spanish translation of all materials provided to the voters.
7. Prepare and arrange for the printing of Voter Information Guides and official ballots.
8. Provide the City Clerk with the Voter Information Guide page proofs for candidate statements, direct arguments, rebuttal arguments, impartial analysis and full text information for measures (English & Spanish) for their review and final approval.
9. Provide the City Clerk with the official ballot proofs (English & Spanish) for their review and final approval.
10. Manage vote-by-mail process.
11. Tally votes at polling locations and/or vote-by-mail ballots at the County Elections Office.




12. Conduct election canvass procedures.
13. Provide a copy of the election certification and final results.
14. Prepare and mail invoice to the city for costs of the election.

**PASSED, APPROVED AND ADOPTED** this 23rd day of April, 2018.

  
\_\_\_\_\_  
Jim Richardson, Mayor

ATTEST:

  
\_\_\_\_\_  
Lisa S. Martin, City Clerk

I, Lisa S. Martin, City Clerk of the City of Solvang, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Solvang at a regular meeting held on the 23<sup>rd</sup> day of April, 2018, by the following vote of the Council:

AYES: Mayor Richardson, Council Members Jamieson, Toussaint, Waite and Zimmerman

NOES:

ABSTAIN:

ABSENT:

  
\_\_\_\_\_  
Lisa S. Martin, City Clerk