



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: May 15, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Tanja Heitman, Chief Probation Officer 805.739.8537
Director(s)
Contact Info: Kimberly Shean, Deputy Chief Probation Officer 805.882.3675
kshean@co.santa-barbara.ca.us

SUBJECT: **Contract with Community Solutions, Inc. for Community Engagement and Outreach Services**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions: That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with Community Solutions, Inc. (CSI) (a local vendor) to provide a Community Education and Outreach Coordinator (CEOC), who will mobilize and educate community members, families, advocates, faith-based organizations, formerly justice-involved individuals, treatment and service providers, to enhance community engagement in efforts surrounding Public Safety Realignment through Fiscal Year (FY) 2019, with a total contract amount not to exceed \$100,000 (Attachment A); and
- B. Authorize the Chief Probation Officer or designee to approve subsequent line-item budget changes to Attachment B-1 of the Agreement in an amount not to exceed 10% of the stated line-item budgeted amounts for the service, as long as the total contract amount of the Agreement is not increased, and as long as the total budgeted amounts by the funding source are not exceeded; and
- C. Determine that these activities are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no

possibility that these activities may have a significant effect on the environment, the activities are not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

Summary Text:

Through funding provided by Assembly Bill 109 (AB109), also known as the Public Safety Realignment Act (Realignment), the attached Agreement with CSI, a community based organization, will provide a new service; a Community Education and Outreach Coordinator (CEOC) who will focus on mobilizing community members, families, advocates, faith-based organizations, formerly justice-involved individuals, and treatment service providers in a large-scale collaborative effort, as well as the provision of education and information about Realignment and the broader issues of restorative justice.

Background:

In November 2016, through the County Executive Office, the JFA Institute, an outside consultant, submitted a report to the Community Corrections Partnership (CCP) entitled, *Developing a Strategic Planning Proposal for Public Safety Realignment Funding Santa Barbara County*. The report noted the original intent of “justice reinvestment” was to invest resources directly into communities impacted by criminal behavior. In its acknowledgment of the importance of reinvesting in the community, the CCP approved an allocation of \$14,286 in FY17-18 and \$85,714 in FY18-19 to be utilized to support the engagement of the community around the goals of the CCP and local Realignment Plan, and to create a mechanism to collect community input on program development and other justice system reform. To this end, a committee was formed to develop recommendations and to secure the services of an organization or individual to spearhead the initiative to mobilize community members, families, advocates, faith-based organizations, formerly justice involved individuals, and treatment service providers in a large-scale collaborative effort, and to provide education and information about Realignment and the broader issues of restorative justice.

CSI was ultimately selected to lead the effort, as the agency demonstrated significant experience in community organizing, educating, and mobilizing community groups and individuals for a common goal, and possessed a broad understanding of the effects of crime and incarceration on local communities, correctional best practices, and the justice system in California, including the goals of Realignment and the CCP. Execution of the Agreement with CSI will provide the following deliverables:

- Hire part-time Community Education and Outreach Coordinator (CEOC).
- Develop, maintain, and grow a database of community members, families, advocates, faith-based organizations, formerly justice-involved individuals, treatment and service providers.
- Build relationships with established stakeholders, neighborhood associations, and identify and engage new stakeholders.
- Build relationships with media outlets and engage in public education and public relation initiatives (radio, social media, television, neighborhood association meetings) pertaining to the community reentry of justice-involved individuals in Santa Barbara County.
- Complete a press release in each community prior to each focus/training group meeting.
- Schedule, organize, and hold a minimum of four focus groups/trainings held throughout all regions of the County. These events will be comprised of three components: training, brainstorming, and feedback.
- Collaborate with CCP representatives and other invested partners to provide training to various stakeholders with a focus on reentry.
- Develop and administer a survey to focus group participants.

- Compile data from feedback from focus groups, surveys, and direct communications. Publish data in a written report to the CCP with recommendations on a semi-annual basis on deliverables and goals for year two.

Fiscal and Facilities Impacts:

Budgeted: Yes

Performance Measure:

The Agreement contains performance measures that are evidence-based and target efforts to reduce recidivism.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 14,286.00	\$ 85,714.00	
Federal			
Fees			
Other:			
Total	\$ 14,286.00	\$ 85,714.00	\$ -

Narrative:

The attached Agreement for Community Engagement and Outreach Services is fully funded by State funding sources through Realignment revenue. Execution of the Agreement will not increase the General Fund Contribution to the Probation Department.

Key Contract Risks:

A risk assessment has been completed and key contract risks were not identified.

Staffing Impacts:

Legal Positions:

No effect

FTEs:

No effect

Special Instructions:

Please return one (1) fully signed original of the Agreement to:
Michael Cameron, Fiscal Manager
Probation Department
117 E. Carrillo St., Santa Barbara CA 93101

Attachments:

Attachment A: Community Solutions Incorporated, FY 2017-2019 Agreement

Attachment B : CEQA Notice of Exemption

Authored by:

Kimberly Shean, Deputy Chief Probation Officer