



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** May 15, 2018  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Scott D. McGolpin, P.E. Director, 568-3010  
Director(s)  
Contact Info: Mark Schleich, P.E. Deputy Director, 882-3603

**SUBJECT:** **Agreement for Services of Independent Contractor with AECOM Technical Services, Inc. Third Supervisorial District**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize an Agreement for Services of Independent Contractor with the consulting firm of AECOM Technical Services, Inc. (tri-county vendor), to provide regulatory permit compliance and permitting assistance for the Tajiguas Landfill for an initial term from May 15, 2018 to December 31, 2019 in the amount of \$115,327;
- b) Authorize the Public Works Director or designee to approve changes or additions in the services to be performed under the Agreement for Services of Independent Contractor with AECOM Technical Services, Inc., in an amount not to exceed \$11,533 for a total project authorization of \$126,860; and
- c) Find that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act pursuant to 15378(b)(5), organizational or administrative activities of governments that will not result in direct or indirect physical changes to the environment and approve the filing of the Notice of Exemption on that basis.

**Summary Text:**

This item is on the agenda in order to approve the attached Agreement for Services of Independent Contractor with AECOM Technical Services, Inc. (AECOM) to provide regulatory compliance and permitting assistance for the Tajiguas Landfill. AECOM was selected through a competitive proposal

process and Resource Recovery and Waste Management Division is recommending that the Board approve a contract with AECOM, as the most qualified consultant, on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of service required. The initial contract would be for the period of May 2018 to December 2019 in the amount of \$115,327 and an additional amount of \$11,533 for County approved changes or additions for a total contract value not to exceed \$126,860.

**Background:**

The County operates the Tajiguas Landfill. To comply with federal and state industrial storm water regulations and waste discharge requirements, the landfill is required to continue to reduce sediment leaving the site and operates and maintains two off-channel sedimentation basins which are connected to and drain into Pila Creek. The County also maintains the lined and non-lined sections of Pila Creek.

Management and maintenance of the Landfill's sedimentation basins and drainage features and other landfill operations must be completed in compliance with federal and state regulations. Approval of the contract with AECOM will assist RRWMD in continued compliance with these regulatory requirements.

A request for proposal was issued to three biological consultants and posted on the Public Works RFP/bid site. A total of six proposals were received and, based on review and rating of these proposals by Public Works staff, AECOM was selected as the most qualified consultant. AECOM is also on the Public Works Department list of approved consultants.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>FY 2018/19 Cost:</u></b>	<b><u>Total Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Other:	\$ 50,000.00	\$ 76,860.00	\$ 126,860.00
Total	\$ 50,000.00	\$ 76,860.00	\$ 126,860.00

**Narrative:**

The Resource Recovery and Waste Management Enterprise Fund will provide full funding. Resource Recovery and Waste Management has budgeted \$50,000.00 in fiscal year 2017/18 and \$76,860.00 in fiscal year 2018/19.

**Key Contract Risks:**

Key risk factors for this agreement that contribute to an overall medium contract risk rating include: contract size, contract complexity and project sensitivity. The agreement will provide authorization of funding for work to maintain ongoing regulatory compliance pertaining to sedimentation and drainage facilities maintenance and other landfill operations. The contractor has previously performed similar services successfully on the site and for other public agencies offsetting potential risks. Additionally,

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contract monitoring and document management will be conducted by staff in accordance with the County's Service Contract and Grant Compliance Management Policy (121-111).

**Special Instructions:**

Following Board approval, Clerk of the Board to:

1. Please post the Notice of Exemption and forward a stamped copy with certified, stamped Minute Order approving this action; and
2. Return two (2) original agreements to: Public Works, Resource Recovery and Waste Management Division, Attn: Joddi Leipner, 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

**Attachments:**

Attachment A: Agreement for Services with AECOM Technical Services, Inc.

Attachment B: Notice of Exemption

**Authored by:**

Joddi Leipner, Senior Engineering Environmental Planner (x3614)