



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Health  
Department No.: 041  
For Agenda Of: May 15, 2018  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Van Do-Reynoso, PhD, Director  
Director(s) Public Health Department  
Contact Info: Dan Reid, Assistant Deputy Director,  
805-681-5173  
**SUBJECT:** Fourth Amendment to Big Green Cleaning Company Janitorial and Moving  
Services Agreement

---

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors consider the following:

- a) Approve, ratify, and authorize the Chair to execute a Fourth Amendment to the service Agreement with Big Green Cleaning Company, to provide additional payments for unanticipated after-hours cleanings since April 1, 2018, and to exercise the option to extend this Agreement from July 1, 2018 through June 30, 2020 for a new total Agreement maximum of \$1,132,864 for the period July 1, 2014 through June 30, 2020 (Attachment A);
- b) Find, in accordance with Government Code Section 31000, that the County does not have employee resources to complete the custodial work currently being completed by Big Green Cleaning Company and that the County's economic interests are served by the Agreement; and
- c) Determine that the recommended actions are not a "Project" with the meaning of the California Environmental Quality Act ("CEQA") and is exempt per CEQA Guideline section 15378(b)(5), since the recommended actions are organizational or administrative activities of the government that will not result in direct or indirect physical change in the environment.

**Summary Text:**

This item is on the agenda to approve a Fourth Amendment to Big Green Cleaning Company (Attachment A) to exercise the second and final option to extend this Agreement through June 30, 2020 (Attachment E) and allow for temporary shifting of these services to accommodate renovations

underway at two Public Health Department service locations: Carpinteria Health Care Center and Santa Barbara Rescue Mission. The additional services increase the Agreement maximum to \$1,132,864 as this Agreement has been in effect, through a public bid process, since July 1, 2014.

**Background:**

The Big Green Cleaning Company provides janitorial services at many County facilities including the Public Health Department (PHD) Carpinteria Health Care Center, Santa Barbara Rescue Mission Satellite Clinic and People Assisting the Homeless (PATH) Satellite Clinic.

In October 2017, PHD began a large remodeling project at the Carpinteria Health Care Center which has been established in two phases. In each phase, half of the current Health Care Center operations have been shifted to temporary space at that adjacent Veteran's Administration Building in the City of Carpinteria. This project was scheduled to be completed no later than the end of March 2018. However, due to construction delays, caused in part by the Thomas Fire and subsequent flooding, the project will not be completed until June 2018 or later and PHD has been forced to use temporary space at the Carpinteria Veteran's Memorial Building for Health Care Center operations, longer than originally anticipated.

In the same month of October, PHD was notified by the Santa Barbara Rescue Mission that the organization was undergoing a major remodel that included the PHD satellite clinic area. PHD ceased all satellite clinic operations and removed all PHD equipment. In order to continue to provide the same level of satellite clinic services for homeless clients, these services have been shifted to the PATH satellite clinic which has expanded its service hours equivalent to those lost at the Rescue Mission. The current time line for the PHD to return to Rescue Mission operations is approximately 12 months.

This Fourth Amendment continues janitorial service modifications put into place in the Third Amendment to accommodate the PHD operational and locational changes described above, as well as exercising the second and last option to extend the Agreement for two years, due sunset on June 30, 2020. It is anticipated a public bid process will be employed for these services after June 30, 2020.

**Performance Measure:**

There are multiple performance measures including frequency of cleaning, extent of cleaning, and more that are built into this Agreement for all applicable facilities.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>FY 2018-2019 On-going Cost:</u></b>	<b><u>FY 2019-2020 On- going Cost:</u></b>
General Fund			
State	\$ 36,024.00	\$ 39,259.00	\$ 41,399.00
Federal	\$ 144,097.00	\$ 157,036.00	\$ 165,594.00
Fees	\$ 20,013.00	\$ 21,831.00	\$ 22,999.00
Other:			
Total	\$ 200,134.00	\$ 218,126.00	\$ 229,992.00

The funding for these costs is provided through a combination of State and Federal grants, Medi-Cal, Medicare, and other patient service funding and is contained as part of PHD's current FY 2017-18 Adopted Budget and FY 2018-19 Recommended Budget. There are six (6) percent cost increases included in this agreement for Calendar Years 2019 and 2020 which are less than the scheduled increases to the California minimum wage (9% in 2019 and 8.3% in 2020).

**Key Contract Risks:**

PHD has been doing business with Big Green Cleaning Company for several years and is generally satisfied with the services provided. PHD has been very grateful for Big Green's willingness to shift its service frequency and locations to accommodate not only the operational changes outlined above but also in relation to unanticipated impacts associated with the Thomas Fire, flooding, etc.

The Agreement also contains a termination for convenience clause so there is low risk. Additionally, there are multiple janitorial service competitors in the area should Big Green be unable to fulfill its contract obligations.

**Staffing Impacts:**

This action has no impact on staffing as these services are currently provided by Contractor.

**Special Instructions:**

Please execute two (2) original Amendments with Big Green Cleaning Company and retain one (1) original Amendment and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at [phdcu@sbcphd.org](mailto:phdcu@sbcphd.org), when available for pick up.

**Attachments:**

- A. Big Green Cleaning Company Agreement Fourth Amendment
- B. Big Green Cleaning Company Agreement Third Amendment
- C. Big Green Cleaning Company Agreement Second Amendment
- D. Big Green Cleaning Company Agreement First Amendment
- E. Big Green Cleaning Company Agreement

**Authored by:**

Dan Reid, Assistant Deputy Director