



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 052  
**For Agenda Of:** May 15, 2018  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Jill Van Wie, Program & Project Business Leader (805) 568-2470  
**SUBJECT:** Environmental Review Services Agreement with Dudek for the Waller Park  
Playfield Master Plan; Fourth Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute the professional services agreement with Dudek (Contractor) in the amount not to exceed \$29,760 to allow the Contractor to provide environmental review services for the Master Plan for active recreation sports fields at Waller Park ("Waller Park Playfield Master Plan") (Attachment A); and
- b) Determine that the professional services agreement is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15378 of the State Guidelines for the Implementation of CEQA which consists of a public agency's discretionary approval for an activity which does not result in direct physical changes in the environment nor a reasonably foreseeable indirect physical change in the environment, and direct staff to file the CEQA Notice of Exemption on that basis (Attachment B).

**Summary Text:**

The attached professional services agreement allows Dudek to provide environmental review services to the Santa Barbara County Parks Division for the Waller Park Playfield Master Plan. When combined with existing County contracts, this County Parks Division contract of \$29,760 will exceed \$100,000 County-wide for Dudek.

**Background:**

The Master Plan for active recreation sports fields at Waller Park was approved by the Board in August 2011. The environmental review of the Waller Park Playfield Master Plan will provide for the required evaluation of the project's potential environmental impacts to determine whether it meets federal, state and local environmental standards. Completion of the environmental review will afford an advantage in obtaining potential grant funding for construction of the project, particularly if State Proposition 68 promoting parks and outdoor recreation passes in June 2018.

**Risk:**

The agreement applies County standard independent contractor terms and conditions in accordance with State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the agreement indemnifies County agents, officers and employees from all claims that arise from activities performed under the agreement.

**Fiscal and Facilities Impacts:**

All costs for work conducted by the Contractor are budgeted under the Community Services Department Parks Division committed fund balance.

**Attachments:**

Attachment A: Agreement for Professional Services with Dudek  
Attachment B: CEQA Notice of Exemption

**Special Instructions:**

After Board action, please distribute as follows to Jill Van Wie, Community Services Department:

1. Minute Order
2. Agreement for Services (two originals)