



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Probation  
Department No.: 022  
For Agenda Of: June 19, 2018  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: Majority

---

**TO:** Board of Supervisors

**FROM:** Department Tanja Heitman, Chief Probation Officer, 882.3652  
Director(s)  
Contact Info: Kimberly Shean, Deputy Chief Probation Officer 882.3675  
kshean@co.santa-barbara.ca.us

**SUBJECT:** Fiscal Year (FY) 2018 – 2019 Agreement for Global Satellite System (GPS)  
Monitoring Services.

---

**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- A. Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with Satellite Tracking of People (STOP) to provide GPS equipment, monitoring, training, and support for the enhanced supervision of adult and juvenile offenders, with a total contract amount not to exceed \$110,000 (the "Agreement") (Attachment A);
- B. Authorize the Chief Probation Officer or designee to approve subsequent line-item budget changes to Attachment B-1 of the Agreement in an amount not to exceed 10% of the stated line-item budgeted amounts for the service, as long as the total contract amount of the Agreement is not increased;
- C. Determine that the approval of the Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline Section 15061(b)(3), finding that this activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that this activity may have a significant effect on the environment, the activity is not subject to CEQA, and direct staff to file a Notice of Exemption (Attachment B).

**Summary Text:**

The Probation Department utilizes GPS technology to provide enhanced community supervision over adult and juvenile offenders who have demonstrated a need for a higher level of supervision through poor compliance with probation terms, an elevated risk to the community or a victim, or as a condition of release from a detention setting. Additionally, GPS is utilized for monitoring of Pre-trial defendants who are in the community pending an outcome in their criminal case. The use of GPS technology also acts as a rehabilitative tool for offenders who require additional support to remain in the community. GPS technology provides information on an offender's whereabouts and can confirm compliance with specified terms and requirements.

**Background:**

The Probation Department has maintained agreements with STOP to provide GPS equipment, training, support, and services for several years. This agreement with STOP will provide both the enhanced supervision tools for adult and juvenile offenders, as well the expansion for monitoring of juvenile offenders when secure detention is not warranted. Further, when ordered by the Court as a condition of release, pre-trial defendants release into the Pre-Trial Supervision program, are monitored on GPS by the Department while they remain in the community awaiting resolution of their criminal matter. Deputy Probation Officers are trained in the use of the equipment and how to interpret and accurately read information reported from the GPS units. Its use can be solely to augment the supervision strategy for a client for a specified period, to insure compliance with restrictions imposed by the Probation Department or the Court, or to enhance and support successful transition out of custody and into a community setting. This vendor is currently in compliance with the current year contract.

**Performance Measure:**

1. Provide equipment, including replacement equipment, via 2<sup>nd</sup> day delivery processed the day following receipt of the order.
2. Initiate technical support regarding the operation of equipment and program software within two business days of notice of a matter needing resolution.
3. Provide at least one on-site training session regarding the operation of equipment and program software within the first 120 days of the effective date of the agreement.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund		\$ 74,897.00	
State		\$ 35,103.00	
Federal			
Fees			
Other:			
Total	\$ -	\$ 110,000.00	\$ -

**Narrative:**

The attached Agreement for global satellite system monitoring services is funded by General Fund revenue in the amount of \$74,897 and State funding sources, which includes \$25,000 of Public Safety Realignment (AB109) revenue, \$8,496 of Youthful Offender Block Grant (YOBG) revenue, and \$1,607 of Juvenile Justice Crime Prevention Act (JJCPA) revenue, for a combined total funding of \$110,000. Execution of the Agreement will not increase the General Fund Contribution to the Probation Department.

**Key Contract Risks:**

There are no identified contract risks associated with this agreement as determined by Department assessment.

**Staffing Impacts:**

**Legal Positions:**

None.

**FTEs:**

None.

**Special Instructions:**

Please send one (1) fully executed original of the agreement to: Michael Cameron, Fiscal Unit, Probation Department, 117 E. Carrillo Street, Santa Barbara, 93101.

**Attachments:**

Attachment A: STOP, FY 2018 – 2019 Agreement

Attachment B: CEQA Notice of Exemption

**Authored by:**

Kimberly Shean, Deputy Chief Probation Officer