



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: June 19, 2018  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Scott D. McGolpin, Public Works Director, 568-3010  
Director(s)  
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

**SUBJECT:** Agreements for Services of Independent Contractors with Geosyntec Consultants and Wallace Group for Storm Water Consulting Services, All Supervisorial Districts

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Geosyntec Consultants (local vendor) in the amount of \$75,000 to assist with storm water regulation compliance from July 1, 2018 through June 30, 2019;
- b) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Wallace Group (tri-county vendor) in the amount of \$30,000 to assist with storm water regulation compliance from July 1, 2018 through June 30, 2019; and
- c) Determine that these service contracts does not constitute a project within the meaning of the California Environmental Quality Act pursuant to Guidelines §15378 (b)(5)(continuing administrative or maintenance activities).

**Summary Text:**

This item is on the agenda to approve the Agreements for Services of Independent Contractor with Geosyntec Consultants and with Wallace Group, each of which exceeds the \$100,000 purchasing contract threshold when combined with existing County contracts.

In order to effectively direct activities and control costs, a Notice to Proceed will be issued under this contract on an as-needed basis. The Notice to Proceed will specify tasks, activities, deliverables, budget, and timelines associated with storm water compliance activities under State and Federal regulations.

**Background:**

Pursuant to Federal Clean Water Act regulations implemented through the National Pollution Discharge Elimination System (NPDES) Permit program, the County is responsible for the reduction and/or elimination of pollutants from the County's storm drain system to the Maximum Extent Practicable. This pollutant reduction standard requires the County to implement Best Management Practices (BMPs), including but not limited to education and outreach, source and treatment control, inspection and monitoring, tracking and reporting, and program effectiveness assessments.

Both Geosyntec Consultants and Wallace Group have local storm water experience and have been evaluated and selected through the Statement of Qualifications process by the Public Works Department. The Statement of Qualifications process provides a rigorous competitive evaluation of consultant qualifications, and selected consultants are available for on-call services. However, the \$100,000 purchase threshold for countywide contracts precludes the continued use of these consultant services without Board approval. The requested contracts for professional services will provide for continuation of their ongoing services through the fiscal year. Wallace Group will continue their source control inspection and monitoring program in Orcutt. Geosyntec will continue their consultant services on water quality monitoring, treatment controls, tracking and reporting, and pollutant load and program assessments.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund/PCW	\$ 105,000.00		
Partner Cities			
Federal			
Fees			
Other:			
Total	\$ 105,000.00	\$ -	\$ -

**Fiscal Analysis:**

The County's NPDES Municipal General Permit is an ongoing mandated program requirement, and costs are included every year in the Project Clean Water budget. This contract is being executed in preparation of work that will be needed during the 2018-19 fiscal year; no work is guaranteed by this agreement. All work will be approved by issuing a Notice to Proceed. The contract amount sets an upper limit and allows for flexibility with the consultant. Funding for these agreements are included in the adopted 2018-19 Public Works Department budget.

**Key Contract Risks:**

Key risk factors for these agreements are low.

**Special Instructions:**

Direct the Clerk of the Board to send two originals of each agreement and a copy of the minute order of these actions to the Water Resources Division office, ATTN: Christina Lopez.

**Attachments:**

- Attachment A - Agreement for Services of Independent Contractor with Geosyntec Consultants (3 originals) includes board contract summary
- Attachment B - Agreement for Services of Independent Contractor with Wallace Group (3 originals) includes board contract summary

**Authored by:**

Cathleen Garnand, Project Clean Water Manager, 568-3561