

Budget Revision Requests 6/19/2018

Revision No.: 0005491
 Departments: Housing/Community Development
 Title: CSD/HCD - Increase Appropriations for Habitat for Humanity Carpinteria Homes
 Budget Action: Increase Appropriations of \$300,000 in Community Services Department's Housing & Community Development Affordable Housing Fund for Services and Supplies funded by release of Restricted Housing Trust Funds fund balance.

Revision No.: 0005603
 Departments: Agricultural Commissioner/W&M
 Title: Increase appropriations for payment of California Department of Food and Agriculture (CDFA) audit
 Budget Action: Increase appropriations of \$67,000 in Agricultural Commissioner, General Fund, for Other Charges funded by a release of Committed Fund Balance from Agriculture Commissioner Projects to pay California Department of Food and Agriculture audit settlement charges.

Revision No.: 0005604
 Departments: General Services, Probation, Sheriff
 Title: Portable Radio Communication Equipment For Probation and Sheriff Departments
 Budget Action: Increase appropriations of \$1,969 in the Probation General Fund for Other Financing Uses funded by a release of Restricted Local Realignment 2011 FB and transfer appropriations of \$126,831 from S&B to Other Financing Uses. Increase appropriations of \$244,000 in the Sheriff General Fund for Other Financing Uses funded by release of Restricted Donations FB. Increase appropriations of \$372,800 in the GS Communication Fund for Capital Assets funded by an operating transfer from the General Fund

Revision No.: 0005652
 Departments: Child Support Services, General Services
 Title: Establish transfer accounts for a General Services Assigned vehicle return
 Budget Action: Increase appropriations of \$16,084 in the General Services Department Vehicle Operations & Maintenance fund for Other Financing Uses funded by the release of Retained Earnings. Increase appropriations of \$16,084 in the Child Support Services Child Support Services Fund for an increase to Other Charges funded by an operating transfer from the Vehicle Operations & Maintenance Fund.

Revision No.: 0005653
 Departments: General Services, Treasurer-Tax Collector-Public
 Title: TTC Storage Building funding transfer
 Budget Action: Transfer appropriations of \$65,000 in the Treasurer Tax Collector General Fund from Services and Supplies to Other Financing Uses. Establish appropriations of \$65,000 in General Services Department Capital Outlay Fund for Capital Assets funded by an operating transfer from the TTC General Fund.

Revision No.: 0005675
 Departments: Fire
 Title: Fire Incident Revenues and Overtime
 Budget Action: Increase appropriations of \$5,800,000 in the Fire Department, Fire Protection District Fund for Salaries and Benefits funded by unanticipated revenues from federal and state fire incidents.

Revision No.: 0005681
 Departments: North County Jail
 Title: Decrease Budgeted Services and Supplies for construction costs

Budget Revision Requests 6/19/2018

Budget Action: Decrease budgeted revenues by \$34,600,152 in the North County Jail AB900 Fund in Intergovt. Rev (\$31,156,076) and Release of Committed FB (\$3,444,076) offset by a decrease in appropriations for Services & Supplies (\$34,500,152), and a decrease in Capital Asset Appropriations by (\$100,000).

Revision No.: 0005683
Departments: Public Health
Title: Public Health Department - Transfer Appropriation for Fixed Asset
Budget Action: Transfer appropriations of \$8,500 in Public Health Department (PHD) Health Care Fund from Services and Supplies to Capital Assets for the replacement of equipment for emergency preparedness and disaster relief.

Revision No.: 0005684
Departments: Human Resources
Title: Increase appropriations and revenue for the AEBG grant due to timing issues
Budget Action: Increase Appropriations of \$58,000 in Human Resources General Fund for Salaries and Benefits (\$15,000) and Services and Supplies (\$43,000) funded by unanticipated revenue resulting from a timing issue in FY 16-17.

Revision No.: 0005685
Departments: County Executive Office, Human Resources
Title: Increase Revenue and Appropriations for Outside EEO Investigations
Budget Action: Transfer Appropriations of \$68,700 in the CEO County Liability Self-Insurance fund from Other Charges to Services and Supplies for EEO Investigations. Increase Appropriations of \$68,700 in Human Resources General Fund for Services and Supplies funded by unanticipated revenue from Charges for Services related to EEO investigations.

Revision No.: 0005686
Departments: Human Resources
Title: Increase Appropriations for HR Staff Development, IT Class Study, and CSR Revision
Budget Action: Increase Appropriations of \$59,000 in Human Resources General Fund for Services and Supplies funded by release of Committed Li Acct 9829 Committed Human Resources Programs fund balance.

Revision No.: 0005687
Departments: Public Health
Title: Public Health Department: Establish Fixed Asset for steam generator replacement
Budget Action: Increase appropriations of \$6,000 in the Public Health Department Health Care Fund for Capital Assets funded by unanticipated revenues from the hospitals for Public Health Laboratory sample testing.

Revision No.: 0005690
Departments: Behavioral Wellness
Title: Behavioral Wellness: Recognize CA Hope Grant Revenue

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Budget Action: Increase Appropriations of \$316,843 in the Behavioral Wellness Department, Mental Health Fund, for Salaries and Benefits (\$45,737) and Services and Supplies (\$271,106) funded by unanticipated revenue from a Federal Emergency Management Agency (FEMA) grant.

Revision No.: 0005691
Departments: Public Health
Title: Increase Appropriations for Animal Services DSX Access Security Locks
Budget Action: Increase appropriations of \$37,500 in the Public Health Department General Fund for Services and Supplies funded by release of Animal Control Programs Restricted Fund Balance.

Revision No.: 0005696
Departments: Housing/Community Development
Title: CSD/Sustainability ECAP: FY 18/19 ECAP Local Government Commission Contract
Budget Action: Transfer Appropriations of \$15,000 in the Community Services Department, Sustainability Division, General Fund from Services and Supplies to Committed "Purpose of Fund" fund balance for coverage of obligated funds to an existing contract with the Local Government Commission

Revision No.: 0005703
Departments: Board of Supervisors
Title: Transfer Appropriations to Capital Assets for Copier
Budget Action: Transfer appropriations of \$5,300 in Board of Supervisors General Fund from Services and Supplies to Capital Assets for the planned replacement of a copy machine.

Budget Revision Requests

Document Number: BJE - 0005491 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: CSD/HCD - Increase Appropriations for Habitat for Humanity Carpinteria Homes

Budget Action: Increase Appropriations of \$300,000 in Community Services Department's Housing & Community Development Affordable Housing Fund for Services and Supplies funded by release of Restricted Housing Trust Funds fund balance.

Justification: This BJE is necessary to create appropriations for the Habitat for Humanity Carpinteria Homes project funded by In-Lieu fees. The funds will be used to construct three single-family homes in the City of Carpinteria to be sold to families with incomes ranging between 40% and 80% of the Area Median Income (AMI). When budgeting for FY 17-18, HCD anticipated disbursing all funds for this project in FY 16-17, and the project was not built into the FY 17-18 budget. The project will be finished and funds disbursed in the current fiscal year.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0065 - Affordable Housing	055 - Housing/Community Development		55 - Services and Supplies	0.00	300,000.00
0065 - Affordable Housing	055 - Housing/Community Development		92 - Changes to Restricted	300,000.00	0.00
Fund: 0065 - Affordable Housing, Department: 055 - Housing/Community Development Total:				<u>300,000.00</u>	<u>300,000.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Ryder Bailey	6/1/2018 3:31:41 PM	057 - Community Services	Y
Steven Fung	6/1/2018 3:42:25 PM	055 - Housing/Community Development	Y
Richard Morgantini	6/4/2018 7:14:33 AM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 1:48:45 PM	061 - Auditor-Controller	Y
C. Price	6/4/2018 4:55:42 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 1:01:36 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005603 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Increase appropriations for payment of California Department of Food and Agriculture (CDFA) audit

Budget Action: Increase appropriations of \$67,000 in Agricultural Commissioner, General Fund, for Other Charges funded by a release of Committed Fund Balance from Agriculture Commissioner Projects to pay California Department of Food and Agriculture audit settlement charges.

Justification: This budget revision allocates \$67,000 of committed Agriculture Commissioner Project fund balance to pay required CDFA audit settlement charges.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	051 - Agricultural		60 - Other Charges	0.00	67,000.00
0001 - General	051 - Agricultural		93 - Changes to Committed	67,000.00	0.00
Fund: 0001 - General, Department: 051 - Agricultural Commissioner/W&M Total:				<u>67,000.00</u>	<u>67,000.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Traci Lewis	5/29/2018 10:03:08 AM	051 - Agricultural	Y
Rodolfo Martel	5/29/2018 10:12:34 AM	051 - Agricultural	Y
Richard Morgantini	5/29/2018 10:16:35 AM	012 - County Executive Office	Y
Suzann Uffelman	5/29/2018 10:25:10 AM	061 - Auditor-Controller	Y
C. Price	5/29/2018 10:55:52 AM	061 - Auditor-Controller	Y
Jeff Frapwell	5/30/2018 3:51:06 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005604 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Portable Radio Communication Equipment For Probation and Sheriff Departments

Budget Action: Increase appropriations of \$1,969 in the Probation General Fund for Other Financing Uses funded by a release of Restricted Local Realignment 2011 FB and transfer appropriations of \$126,831 from S&B to Other Financing Uses. Increase appropriations of \$244,000 in the Sheriff General Fund for Other Financing Uses funded by release of Restricted Donations FB. Increase appropriations of \$372,800 in the GS Communication Fund for Capital Assets funded by an operating transfer from the General Fund

Justification: This Budget Revision Request is necessary to account for the purchase of portable radio communication equipment (128 units of the Motorola APX800 radio and 4 battery chargers) for the Probation and Sheriff Departments. The radio communication equipment will partially replace existing radio communication equipment in both departments and will improve the safety of Probation and Sheriff Officers by providing the capability of direct communication between the two departments as well as with other public safety and law enforcement agencies.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	022 - Probation		50 - Salaries and Employee Benefits	0.00	(126,831.00)
0001 - General	022 - Probation		70 - Other Financing Uses	0.00	128,800.00
0001 - General	022 - Probation		92 - Changes to Restricted	1,969.00	0.00
Fund: 0001 - General, Department: 022 - Probation Total:				<u>1,969.00</u>	<u>1,969.00</u>
0001 - General	032 - Sheriff		70 - Other Financing Uses	0.00	244,000.00
0001 - General	032 - Sheriff		92 - Changes to Restricted	244,000.00	0.00
Fund: 0001 - General, Department: 032 - Sheriff Total:				<u>244,000.00</u>	<u>244,000.00</u>
1919 - Communications Services	063 - General Services		40 - Other Financing Sources	372,800.00	0.00
1919 - Communications Services	063 - General Services		65 - Capital Assets	0.00	372,800.00
Fund: 1919 - Communications Services, Department: 063 - General Services Total:				<u>372,800.00</u>	<u>372,800.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Brian Duggan	5/24/2018 8:20:51 AM	063 - General Services	Y
Hope Vasquez	5/24/2018 8:40:21 AM	032 - Sheriff	Y
Christina Sibley	5/24/2018 8:41:39 AM	032 - Sheriff	Y
Damon Fletcher	5/24/2018 1:55:48 PM	022 - Probation	Y
Michael Cameron	5/25/2018 10:13:09 AM	022 - Probation	Y
Joseph Toney	5/29/2018 10:51:24 AM	063 - General Services	Y
Richard Morgantini	5/29/2018 11:01:03 AM	012 - County Executive Office	Y
Paul Clementi	5/31/2018 1:57:10 PM	012 - County Executive Office	Y
Suzann Uffelman	6/1/2018 4:19:52 PM	061 - Auditor-Controller	Y

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Stephen Williams	6/6/2018 10:03:50 AM	061 - Auditor-Controller	Y
Stephen Williams	6/6/2018 10:03:50 AM	061 - Auditor-Controller	Y
C. Price	6/6/2018 12:50:16 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 1:00:23 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005652 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Establish transfer accounts for a General Services Assigned vehicle return

Budget Action: Increase appropriations of \$16,084 in the General Services Department Vehicle Operations & Maintenance fund for Other Financing Uses funded by the release of Retained Earnings. Increase appropriations of \$16,084 in the Child Support Services Child Support Services Fund for an increase to Other Charges funded by an operating transfer from the Vehicle Operations & Maintenance Fund.

Justification: The Child Support Services department has a vehicle (#4142) that they no longer need and want to return to General Services Vehicle Operations per the General Services customer agreement. The agreement states that a customer may return an assigned vehicle if their need changes, and they will be able to collect a refund of the amounts they have contributed toward a replacement vehicle. Vehicle Operations has collected total replacement revenue of \$16,083.54 on vehicle #4142. This budget revision will access these funds in the Vehicle Operation's replacement reserves and transfer the funds to Child Support Services Child Support Services Fund.

Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0057 - Child Support Services	045 - Child Support Services		40 - Other Financing Sources	16,084.00	0.00
0057 - Child Support Services	045 - Child Support Services		60 - Other Charges	0.00	16,084.00
Fund: 0057 - Child Support Services, Department: 045 - Child Support Services Total:				16,084.00	16,084.00
1900 - Vehicle Operations/Maintenance	063 - General Services		70 - Other Financing Uses	0.00	16,084.00
1900 - Vehicle Operations/Maintenance	063 - General Services		89 - Changes to Retained Earnings	16,084.00	0.00
Fund: 1900 - Vehicle Operations/Maintenance, Department: 063 - General Services Total:				16,084.00	16,084.00

Signatures

Signed By - Approval Type	Signed On	Department/Agency	Valid
Brian Duggan	5/30/2018 4:58:26 PM	063 - General Services	Y
Mette Richardson	5/30/2018 5:25:54 PM	045 - Child Support Services	Y
Irma Mera	5/30/2018 5:27:25 PM	045 - Child Support Services	Y
Joseph Toney	5/31/2018 2:36:34 PM	063 - General Services	Y
Richard Morgantini	5/31/2018 2:39:31 PM	012 - County Executive Office	Y
Suzann Uffelman	6/1/2018 2:07:30 PM	061 - Auditor-Controller	Y
Stephen Williams	6/6/2018 10:04:45 AM	061 - Auditor-Controller	Y
Stephen Williams	6/6/2018 10:04:45 AM	061 - Auditor-Controller	Y
C. Price	6/6/2018 12:47:29 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:59:49 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005653 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: TTC Storage Building funding transfer

Budget Action: Transfer appropriations of \$65,000 in the Treasurer Tax Collector General Fund from Services and Supplies to Other Financing Uses. Establish appropriations of \$65,000 in General Services Department Capital Outlay Fund for Capital Assets funded by an operating transfer from the TTC General Fund.

Justification: This budget revision request will transfer additional funding in the amount of \$65,000 from TTC for a storage building for the Public Administrator-Public Guardian (PAPG).

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	65,000.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	65,000.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:				65,000.00	65,000.00
0001 - General	065 - Treasurer-Tax Collector-Public		55 - Services and Supplies	0.00	(65,000.00)
0001 - General	065 - Treasurer-Tax Collector-Public		70 - Other Financing Uses	0.00	65,000.00
Fund: 0001 - General, Department: 065 - Treasurer-Tax Collector-Public Total:				0.00	0.00

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Rochelle Anthony	6/6/2018 4:22:35 PM	065 - Treasurer-Tax Collector-Public	Y
Brian Duggan	6/6/2018 4:56:32 PM	063 - General Services	Y
Joseph Toney	6/6/2018 6:37:05 PM	063 - General Services	Y
Richard Morgantini	6/7/2018 7:11:19 AM	012 - County Executive Office	Y
Suzann Uffelman	6/7/2018 7:43:55 AM	061 - Auditor-Controller	Y
Betsy Schaffer	6/7/2018 1:02:58 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:58:44 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005675 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Fire Incident Revenues and Overtime

Budget Action: Increase appropriations of \$5,800,000 in the Fire Department, Fire Protection District Fund for Salaries and Benefits funded by unanticipated revenues from federal and state fire incidents.

Justification: The Santa Barbara County Fire Department's responses to fires and disasters outside of the Fire Protection District's jurisdiction has been greater in FY 2017/18 than originally anticipated. This budget revision increases the reimbursable overtime appropriation and the corresponding unanticipated reimbursement revenues from federal and state agencies.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
2280 - Fire Protection Dist	031 - Fire		30 - Charges for Services	5,800,000.00	0.00
2280 - Fire Protection Dist	031 - Fire		50 - Salaries and Employee Benefits	0.00	5,800,000.00
Fund: 2280 - Fire Protection Dist, Department: 031 - Fire Total:				<u>5,800,000.00</u>	<u>5,800,000.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Diane Sauer	5/31/2018 5:47:07 PM	031 - Fire	Y
Lynne Dible	6/4/2018 8:18:09 AM	031 - Fire	Y
Wesley Welch	6/4/2018 8:24:40 AM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 12:18:51 PM	061 - Auditor-Controller	Y
C. Price	6/4/2018 5:18:09 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:57:14 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005681 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Decrease Budgeted Services and Supplies for construction costs

Budget Action: Decrease budgeted revenues by \$34,600,152 in the North County Jail AB900 Fund in Intergovt. Rev (\$31,156,076) and Release of Committed FB (\$3,444,076) offset by a decrease in appropriations for Services & Supplies (\$34,500,152), and a decrease in Capital Asset Appropriations by (\$100,000).

Justification: Residual Fund Balance is a balancing set of accounts that reflect the net effect of revenues and expenditures that have not been committed or restricted for a specific purpose. Governmental Accounting Standards Board Statement 54 (GASB 54) requires all residual fund balances for governmental funds to be committed or restricted for financial reporting purposes, with the exception of the General Fund. This budget revision establishes appropriations to commit/restrict any residual fund balance resulting from operations at fiscal year-end.

This budget revision request will decrease budgeted appropriations of \$34,600,152 due to the timing of the project construction. The 2017/18 budget was based on projections from the contractor and the project did not progress at the pace that was anticipated. This budget revision will adjust the budgeted expenditures from \$74,049,605 to \$39,449,453

This budget revision also reduces the estimated BSCC Grant revenue which is directly related to the budgeted appropriations. Lower than anticipated expenditures mean that less Grant revenue can be claimed.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0032 - North County Jail AB900	980 - North County Jail		25 - Intergovernmental Revenue-State	(31,156,076.00)	0.00
0032 - North County Jail AB900	980 - North County Jail		55 - Services and Supplies	0.00	(34,500,152.00)
0032 - North County Jail AB900	980 - North County Jail		65 - Capital Assets	0.00	(100,000.00)
0032 - North County Jail AB900	980 - North County Jail		93 - Changes to Committed	0.00	3,444,076.00
Fund: 0032 - North County Jail AB900, Department: 980 - North County Jail Total:				<u>(31,156,076.00)</u>	<u>(31,156,076.00)</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Toni Bailey	6/4/2018 3:33:40 PM	063 - General Services	Y
Richard Morgantini	6/4/2018 3:38:41 PM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 3:48:18 PM	061 - Auditor-Controller	Y
C. Price	6/4/2018 4:52:55 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:56:25 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005683 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 3/5 Has Board Letter: No

Title: Public Health Department - Transfer Appropriation for Fixed Asset

Budget Action: Transfer appropriations of \$8,500 in Public Health Department (PHD) Health Care Fund from Services and Supplies to Capital Assets for the replacement of equipment for emergency preparedness and disaster relief.

Justification: This budget revision will transfer \$8,500 of funds within the Public Health Department (PHD) Health Care Fund to allow for the replacement of a Fixed Asset with funds from the Emergency Preparedness Grants. Use of the equipment will aid in disaster preparedness and in the event of a disaster.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		55 - Services and Supplies	0.00	(8,500.00)
0042 - Health Care	041 - Public Health		65 - Capital Assets	0.00	8,500.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				0.00	0.00

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Gustavo Mejia	5/30/2018 12:04:48 PM	041 - Public Health	Y
Richard Morgantini	5/30/2018 12:08:45 PM	012 - County Executive Office	Y
Suzann Uffelman	5/30/2018 12:50:41 PM	061 - Auditor-Controller	Y
Stephen Williams	6/6/2018 10:05:41 AM	061 - Auditor-Controller	Y
Stephen Williams	6/6/2018 10:05:41 AM	061 - Auditor-Controller	Y
C. Price	6/6/2018 12:43:34 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:55:45 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005684 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Increase appropriations and revenue for the AEBG grant due to timing issues

Budget Action: Increase Appropriations of \$58,000 in Human Resources General Fund for Salaries and Benefits (\$15,000) and Services and Supplies (\$43,000) funded by unanticipated revenue resulting from a timing issue in FY 16-17.

Justification: The Human Resources Department was awarded a grant of \$114,750 from the Adult Education Block Grant (AEBG) administered through Santa Barbara City College. Due to staffing issues and a program redesign that was conducted in collaboration with Santa Barbara City College the work that was anticipated to be completed in FY 16-17 was not conducted until this fiscal year. This budget revision will allow Human Resources to record revenue and expenditures related to the AEBG grant in the period services were performed and revenue was received. This request does not change the total value of the grant, just the timing of when the AEBG expenditures and revenue will be booked.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	064 - Human Resources		27 - Intergovernmental Revenue-Other	58,000.00	0.00
0001 - General	064 - Human Resources		50 - Salaries and Employee Benefits	0.00	15,000.00
0001 - General	064 - Human Resources		55 - Services and Supplies	0.00	43,000.00
Fund: 0001 - General, Department: 064 - Human Resources Total:				<u>58,000.00</u>	<u>58,000.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Don Nguyen	6/4/2018 1:00:25 PM	064 - Human Resources	Y
Anacleto Quinoveva	6/4/2018 3:24:28 PM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 3:40:45 PM	061 - Auditor-Controller	Y
C. Price	6/4/2018 4:47:14 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:55:16 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005685 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Revenue and Appropriations for Outside EEO Investigations

Budget Action: Transfer Appropriations of \$68,700 in the CEO County Liability Self-Insurance fund from Other Charges to Services and Supplies for EEO Investigations. Increase Appropriations of \$68,700 in Human Resources General Fund for Services and Supplies funded by unanticipated revenue from Charges for Services related to EEO investigations.

Justification: The cost of EEO Investigations is reimbursed to Human Resources through the County's General Liability Risk fund, which subsequently charges the involved department for the investigation through their GL Premium rate. In FY 17-18, due to a combination of work load, staffing, and sensitivity the EEO office determined that it was necessary to utilize an independent third party investigator for some of the investigations. This budget revision will recognize the additional revenue from the Risk Fund and increase the appropriations to the Services and Supplies object level to account for the use of the outside investigators.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
1912 - County Liability-Self Insuranc	012 - County Executive Office		55 - Services and Supplies	0.00	68,700.00
1912 - County Liability-Self Insuranc	012 - County Executive Office		60 - Other Charges	0.00	(68,700.00)
Fund: 1912 - County Liability-Self Insuranc, Department: 012 - County Executive Office Total:				0.00	0.00
0001 - General	064 - Human Resources		30 - Charges for Services	68,700.00	0.00
0001 - General	064 - Human Resources		55 - Services and Supplies	0.00	68,700.00
Fund: 0001 - General, Department: 064 - Human Resources Total:				68,700.00	68,700.00

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Anthony Sandoval	6/6/2018 1:04:47 PM	012 - County Executive Office	Y
Wesley Welch	6/6/2018 1:11:53 PM	012 - County Executive Office	Y
Don Nguyen	6/6/2018 2:11:59 PM	064 - Human Resources	Y
Anacleto Quinoveva	6/6/2018 2:15:10 PM	012 - County Executive Office	Y
Stephen Williams	6/6/2018 2:41:09 PM	061 - Auditor-Controller	Y
Stephen Williams	6/6/2018 2:41:09 PM	061 - Auditor-Controller	Y
C. Price	6/6/2018 4:36:25 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:51:24 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005686 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations for HR Staff Development, IT Class Study, and CSR Revision

Budget Action: Increase Appropriations of \$59,000 in Human Resources General Fund for Services and Supplies funded by release of Committed Li Acct 9829 Committed Human Resources Programs fund balance.

Justification: Human Resources (HR) implemented DiSC training for all HR employees that focused on identifying key strengths and ways to better utilize those strengths, while enhancing our ability to collaborate both internally and externally. This training was not anticipated or included in our FY 17-18 budget. HR has sufficient reserves to cover the additional expense (\$36,000) without additional funding.

A comprehensive classification study for IT classifications began in FY 16-17. Due to the complexity of the project the work extended into the current Fiscal Year. This budget revision request increases the current Fiscal Year appropriation, but does not increase the original cost of the study. HR has sufficient reserves to cover the additional expense (\$11,000) without additional funding.

HR began to revise the existing Civil Service Rules to better address current needs, which had not been done since the late 1970's. This was assigned to internal staff, but it became clear that an outside expert was needed. Liebert Cassidy Whitmore was hired and completed a draft policy manual and revised set of Civil Services Rules that are being reviewed by County Counsel. Because HR originally planned to work on this project internally it was not included in the FY 2017-18 budget. HR has sufficient reserves to cover the additional expense (\$12,000) without additional funding

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	064 - Human Resources		55 - Services and Supplies	0.00	59,000.00
0001 - General	064 - Human Resources		93 - Changes to Committed	59,000.00	0.00
Fund: 0001 - General, Department: 064 - Human Resources Total:				<u>59,000.00</u>	<u>59,000.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Don Nguyen	6/4/2018 12:42:35 PM	064 - Human Resources	Y
Anacleto Quinoveva	6/4/2018 3:24:43 PM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 3:35:44 PM	061 - Auditor-Controller	Y
C. Price	6/4/2018 4:59:09 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:50:06 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005687 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Public Health Department: Establish Fixed Asset for steam generator replacement

Budget Action: Increase appropriations of \$6,000 in the Public Health Department Health Care Fund for Capital Assets funded by unanticipated revenues from the hospitals for Public Health Laboratory sample testing.

Justification: This budget revision is necessary to purchase a replacement steam generator that runs the Public Health Laboratory autoclave. The existing 10 year old steam generator cannot be fixed.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0042 - Health Care	041 - Public Health		30 - Charges for Services	6,000.00	0.00
0042 - Health Care	041 - Public Health		65 - Capital Assets	0.00	6,000.00
Fund: 0042 - Health Care, Department: 041 - Public Health Total:				<u>6,000.00</u>	<u>6,000.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Stacy Covarrubias	5/30/2018 9:20:12 AM	041 - Public Health	Y
Gustavo Mejia	5/30/2018 10:14:33 AM	041 - Public Health	Y
Richard Morgantini	5/30/2018 10:18:35 AM	012 - County Executive Office	Y
Suzann Uffelman	5/30/2018 10:40:50 AM	061 - Auditor-Controller	Y
C. Price	5/30/2018 12:02:29 PM	061 - Auditor-Controller	Y
Jeff Frapwell	5/30/2018 3:50:36 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005690 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Behavioral Wellness: Recognize CA Hope Grant Revenue

Budget Action: Increase Appropriations of \$316,843 in the Behavioral Wellness Department, Mental Health Fund, for Salaries and Benefits (\$45,737) and Services and Supplies (\$271,106) funded by unanticipated revenue from a Federal Emergency Management Agency (FEMA) grant.

Justification: In response to the Thomas Fire and Montecito debris flow, Federal Emergency Management Agency (FEMA) funding was awarded to the County of Santa Barbara Behavioral Wellness department. Santa Barbara County Behavioral Wellness department has employed a contractor, The Mental Wellness Center (MWC), to implement the Crisis Counseling Program (CCP). MWC has the capacity to quickly hire paraprofessionals as well as licensed clinicians, as the organization is currently operating several paraprofessional and clinical program in the area. The county has contracted MWC to provide 2.0 FTE team leads and 12.0 FTEs crisis counselors, which will encompass a mixture of clinicians, para-professionals, fiscal, and data staff for a total of 16 FTEs.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0048 - Mental Health Services Act	043 - Behavioral Wellness		26 - Intergovernmental Revenue-Federal	316,843.00	0.00
0048 - Mental Health Services Act	043 - Behavioral Wellness		50 - Salaries and Employee Benefits	0.00	45,737.00
0048 - Mental Health Services Act	043 - Behavioral Wellness		55 - Services and Supplies	0.00	271,106.00
Fund: 0048 - Mental Health Services Act, Department: 043 - Behavioral Wellness Total:				<u>316,843.00</u>	<u>316,843.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Raphael Meza	6/4/2018 12:45:29 PM	043 - Behavioral Wellness	Y
Tor Hargens	6/4/2018 12:50:43 PM	043 - Behavioral Wellness	Y
Rachel Lipman	6/5/2018 10:00:39 AM	012 - County Executive Office	Y
Suzann Uffelman	6/5/2018 10:39:14 AM	061 - Auditor-Controller	Y
C. Price	6/5/2018 10:56:13 AM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:48:20 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005691 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: Increase Appropriations for Animal Services DSX Access Security Locks

Budget Action: Increase appropriations of \$37,500 in the Public Health Department General Fund for Services and Supplies funded by release of Animal Control Programs Restricted Fund Balance.

Justification: This budget revision increases appropriations of \$37,500 in the Public Health Department General Fund Services and Supplies to install DSX access security locks, at the Santa Barbara and Lompoc Animal Shelters, to improve building safety and security.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	041 - Public Health		55 - Services and Supplies	0.00	37,500.00
0001 - General	041 - Public Health		92 - Changes to Restricted	37,500.00	0.00
Fund: 0001 - General, Department: 041 - Public Health Total:				<u>37,500.00</u>	<u>37,500.00</u>

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Brad Hendricks	5/31/2018 8:29:31 AM	041 - Public Health	Y
Gustavo Mejia	5/31/2018 8:54:37 AM	041 - Public Health	Y
Richard Morgantini	5/31/2018 9:09:56 AM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 10:24:11 AM	061 - Auditor-Controller	Y
C. Price	6/4/2018 11:59:06 AM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:47:48 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005696 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 4/5 Has Board Letter: No

Title: CSD/Sustainability ECAP: FY 18/19 ECAP Local Government Commission Contract

Budget Action: Transfer Appropriations of \$15,000 in the Community Services Department, Sustainability Division, General Fund from Services and Supplies to Committed "Purpose of Fund" fund balance for coverage of obligated funds to an existing contract with the Local Government Commission

Justification: This entry is necessary for Community Services Department(CSD), Sustainability Division, to set aside funds that are obligated to a contract with the Local Government Commission. During FY 17/18 CSD and General Services shared the expense of a service contract, executed by CSD, for a CivicSpark Fellow in the amount of \$25,500. This BJE allows CSD to commit funds to committed fund balance to cover remaining contract amount of \$15,000 in FY18/19.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	055 - Housing/Community Development		55 - Services and Supplies	0.00	(15,000.00)
0001 - General	055 - Housing/Community Development		93 - Changes to Committed	0.00	15,000.00
Fund: 0001 - General, Department: 055 - Housing/Community Development Total:				0.00	0.00

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Ryder Bailey	6/1/2018 4:06:47 PM	057 - Community Services	Y
Richard Morgantini	6/4/2018 7:15:03 AM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 8:19:40 AM	061 - Auditor-Controller	Y
C. Price	6/4/2018 11:57:18 AM	061 - Auditor-Controller	Y
Jeff Frapwell	6/8/2018 12:46:45 PM	012 - County Executive Office	Y

Budget Revision Requests

Document Number: BJE - 0005703 Agenda Item: Agenda Date: 6/19/2018 Approval: BOS 3/5 Has Board Letter: No

Title: Transfer Appropriations to Capital Assets for Copier

Budget Action: Transfer appropriations of \$5,300 in Board of Supervisors General Fund from Services and Supplies to Capital Assets for the planned replacement of a copy machine.

Justification: This budget revision will transfer appropriations of \$5,300 from the Services and Supplies object level to cover the cost of a replacement Copier. The 17/18 budget erroneously appropriated funds for the copier replacement in the Service and Supplies object level.

Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0001 - General	011 - Board of Supervisors		55 - Services and Supplies	0.00	(5,300.00)
0001 - General	011 - Board of Supervisors		65 - Capital Assets	0.00	5,300.00
Fund: 0001 - General, Department: 011 - Board of Supervisors Total:				0.00	0.00

Signatures

<u>Signed By - Approval Type</u>	<u>Signed On</u>	<u>Department/Agency</u>	<u>Valid</u>
Wesley Welch	6/4/2018 8:41:41 AM	012 - County Executive Office	Y
Suzann Uffelman	6/4/2018 9:24:57 AM	061 - Auditor-Controller	Y
C. Price	6/4/2018 12:00:05 PM	061 - Auditor-Controller	Y
Jeff Frapwell	6/4/2018 5:09:39 PM	012 - County Executive Office	Y

7/1/2017

Beginning Balance

Detail of Board Approved Changes:

\$ 48,990.52

Status

Adopted Budget Use

Transfer Fund Balance for allocation in FY 2017-18 as per adopted Budget.

\$ 2,274,653.00

Completed

Allocations Approved at Budget Hearings (Attachment E)

\$ (319,000.00)

Completed

FY 2017-18 Board Adjustments

10/13/17 A/C Decrease Impress
Cash in Public Works as per policy

\$ 150.00

Completed

6/30/2018 Adjusted Budget

Ending Balance

2,004,793.52