



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: July 3, 2017
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, P.E., Director, ext. 3010
Director(s)
Contact Info: Mark Schleich, P.E., Deputy Director, ext. 3603

SUBJECT: Approval of professional services contract with Geosyntec Consultants for the Installation and Abandonment of Landfill Gas Monitoring Probes for the Foothill Closed Landfill, Second Supervisorial District

County Counsel Concurrence

As to form: yes

Auditor-Controller Concurrence

As to form: yes

Other Concurrence: Risk Management

As to form: yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the professional services contract with Geosyntec Consultants (a local vendor) with an end date of June 30, 2019, for a total contract amount not to exceed \$28,000 for installation and abandonment of landfill gas monitoring probes for the Foothill Closed Landfill; and
- b) Find that the proposed action is required to protect public health and the environment as required by County Public Health Department, Environmental Health Services, the Local Enforcement Agency for CalRecycle, consist of construction of small structures and minor alteration of the land and is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR Sections 15306 (Information Collection), 15308 (Actions by Regulatory Agencies for the Protection of the Environment), Section 15303 (New Construction or Conversion of Small Structures) and 15304 (Minor Alterations to Land), and approve the filing of the Notice of Exemption on that basis.

Summary Text:

This item is on the agenda in order to approve the attached professional services contract with Geosyntec Consultants (a local vendor) to provide oversight for the installation and abandonment of landfill gas (LFG) monitoring probes for the Foothill Closed Landfill. The Foothill Closed Landfill is subject to

regulatory requirements for gas monitoring and controls at landfills and disposal sites, as defined in the California Code of Regulations Title 27, Subchapter 4, Article 6 (Title 27). When combined with existing County contracts, this Public Works contract of \$28,000 (Attachment A) will exceed the \$100,000 countywide purchasing threshold for Geosyntec Consultants and therefore requires Board of Supervisor approval.

Background:

Pursuant to the Title 27, the Resource Recovery and Waste Management Division (RRWMD) performs LFG monitoring at the Foothill Closed Landfill to protect public health and the environment. In alignment with previous meetings and discussions with the County of Santa Barbara Department of Public Health Department, Environmental Health Services (Local Enforcement Agency) and California Department of Resources Recycling and Recovery (CalRecycle), a *2018 Landfill Gas Probe Replacement Workplan* (workplan) was prepared and submitted by Geosyntec Consultants. The workplan was approved by the Local Enforcement Agency on April 11, 2018. The installation and abandonment of the LFG probes will be located in disturbed areas on an existing neighboring industrial facility (South Coast Recycling and Transfer Station) and will not adversely impact any sensitive vegetation, wildlife, or culturally sensitive areas. Therefore, the project has been found to be categorically exempt from CEQA (Attachment B).

Geosyntec Consultants is listed on the Public Works Department’s Prequalified Consultant Listing for 2018-2020, approved by your Board at the January 9, 2018 hearing. Geosyntec Consultants has historically provided consulting services to the RRWMD for over 10 years. Geosyntec Consultants has expertise in LFG monitoring well/probe design and construction. Staff is requesting that the professional services contract with Geosyntec be authorized to provide oversight for the installation and abandonment of LFG monitoring probes for the Foothill Closed Landfill with an end date of June 30, 2019 for the total contract amount of \$28,000.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative:

Costs are budgeted in the RRWMD Enterprise Fund, Closed Landfills Program. Costs estimated for this service are to be incurred over one fiscal year.

Funding Sources	FY 2018/19 Cost	FY 2019/20 Cost	Total Project Cost
General Fund			
State			
Federal			
Fees			
Enterprise Fund	\$ 28,000.00	\$ -	\$ 28,000.00
Total	\$ 28,000.00	\$ -	\$ 28,000.00

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Key Contract Risks:

The risk rating level for this contract is estimated to be low due to the contract value and type. Authorization of funding for the work maintains ongoing regulatory compliance pertaining to LFG monitoring at the closed landfill without interruption.

Special Instructions:

Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy with certified, stamped Minute Order approving this action to:
Public Works, Resource Recovery and Waste Management Division, Attn: Melissa Nelson, 805-882-3625, 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

Attachments:

Attachment A: Agreement for Services with Geosyntec Consultants (3 originals)
Attachment B: Notice of Exemption

Authored by:

Jeanette Gonzales-Knight, PE, Operations Manager – Permits and Engineering, 882-3627