



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: July 10, 2018
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Tanja Heitman, Chief Probation Officer, (805) 882-3652
Director(s)
Contact Info: Damon Fletcher, Administrative Deputy Director (805) 882-3654

SUBJECT: Contract to Provide Laundry Services to Probation Juvenile Detention Facilities

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute the attached Agreement for Services of Independent Contractor with American Cleaners and Laundry, Inc., to provide laundry services to the Santa Maria Juvenile Hall (SMJH) and Los Prietos Boys Camp (LPBC) for Fiscal Year (FY) 2018-2019, with a total contact amount not to exceed \$150,000 (Attachment A).
- B. Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA guidelines.

Summary Text:

American Cleaners and Laundry, Inc. has provided laundry services to the Santa Maria Juvneile Hall (SMJH) since FY 2008-09 and has provided laundry service to the Los Prietos Boys Camp (LPBC) since FY 2009-10. Approving the attached Agreement would continue services through FY 2018-19.

Background:

American Cleaners and Laundry, Inc. provides commercial laundry service for the Probation Department's juvenile detention facilities. The SMJH routinely launders some of their own items with residential capacity washers and dryers, but rely on American Cleaners and Laundry, Inc. to professionally launder bedding, clothing and towels used by detained youth. The LPBC does not have any laundry facilities located on the campus and have to send out all items for laundry service. Additionally, American Cleaners and Laundry, Inc. cleans items identified as biohazard materials (items contaminated with bodily fluids that present health risks to youth and staff) and they perform minor repairs.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund		\$ 150,000.00	
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ 150,000.00	\$ -

Narrative: Funds for this Agreement are included in the Probation Department's FY 2018-19 budget. Executing the Agreement will not increase the general fund contribution to the Probation Department.

Key Contract Risks:

The risk analysis has been completed and no key contract risks have been identified.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please send one (1) fully executed original of the contract and one (1) minute order to:
Michael Cameron, Probation Department, 117 East Carrillo Street, Santa Barbara, CA 93101.

Attachments:

American Cleaners and Laundry Board Letter

Attachment A: American Cleaners and Laundry, Inc. Agreement for Services of Independent Contractor
(2 originals)

Authored by:

Damon Fletcher, Administrative Deputy Director