



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Flood Control
Department No.: 054
For Agenda Of: August 28, 2018
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Directors, Flood Control and Water Conservation District

FROM: Department Scott D. McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

SUBJECT: Amendment No. 1 and the Agreement for Services of Independent Contractor with Stantec, All Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

- a) Approve, ratify, and authorize the Chair to execute Amendment No. 1 with Stantec (a local vendor) adding federal clauses to their Agreement for Services of Independent Contractor providing flood control engineering services;
- b) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Stantec (a local vendor) to provide flood control engineering services for the period of August 28, 2018 through December 31, 2019 in the amount not to exceed \$500,000; and
- c) Determine that the contract amendment and the engineering contract are not a project under the California Environmental Quality Act pursuant to Guideline §15378 (b)(2), Not a Project.

Summary Text:

This item is on the agenda in order to approve an amendment and agreement with Stantec to include federal clauses in the contracts. The agreements provide for a variety of flood control engineering services including emergency engineering work on an as-needed, per project basis.

County Counsel worked with the Federal Emergency Management Agency (FEMA), and the State Office of Emergency Services (CalOES), for the additional language required to be included in our existing contracts to be subject for state and federal reimbursement. This amendment will amend the

Stantec contract that has been used from January 8, 2018. The new agreement will be used for work performed from August 28, 2018 forward.

Stantec was hired in the immediate aftermath of the Thomas Fire and the 1-9 Debris Flow providing Graphical Information System (GIS) mapping experts to assist the County Office of Emergency Management (OEM) with mapping needs that were vital to operations.

To initiate work, Notices to Proceed will be issued by project and will specify tasks, deliverables, timelines, and budget. Each Notice to Proceed will be approved by the Public Works Director or designee.

Background:

Stantec has extensive local engineering experience and is on the Public Works prequalified consultants list to provide flood control engineering services. Approving the new agreement will provide for continuation of ongoing services with Stantec through 2019.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative:

Engineering costs are included in capital improvement projects as well as ongoing flood control programs. These projects are located throughout the County and are included in the County's Capital Improvement Program. These improvement projects are budgeted annually in the various Flood Zones. No General Fund monies will be utilized with this agreement.

This agreement will be used on an as-needed basis for routine and emergency flood control engineering services. No work is guaranteed by executing this agreement and the total not to exceed amounts are set at a high dollar amount in preparation for the potential need to respond to emergency situations.

Key Contract Risks:

Key risk factors for these agreements are low.

Special Instructions:

Direct the Clerk of the Board to send two originals of Amendment No. 1 and two originals of the Agreement for Services of Independent Contractor along with the a copy of the minute order of the action to the Flood Control District office, Attn: Christina Lopez.

Attachments:

Amendment No. 1 and the Agreement for Services of Independent Contractor with Stantec, All Supervisorial Districts

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Attachment A - Amendment No. 1 to the Agreement for Services of Independent Contractor with Stantec includes contract summary (3 originals)

Attachment B - Agreement for Services of Independent Contractor with Stantec includes contract summary (3 originals)

Authored by:

Jonathan Frye, PE, CFM, Engineering Manager, 568-3444