



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Fire  
**Department No.:** 031  
**For Agenda Of:** August 28, 2018  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors

**FROM:** Department Eric L. Peterson, Fire Chief 805-681-5507  
Director(s)  
Contact Info: Lynne S. Dible, CFO 805-681-5506

**SUBJECT:** Acceptance of Non-Cash Donations Greater than \$10,000

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Fire Department to accept a non-cash donation of \$134,000 for two Honda Pioneer Utility Terrain Vehicles (UTVs) valued at \$40,000 for the Construction and Crew programs, one Ford F-250 pickup, custom tandem axle trailer, and a four wheel drive All-Terrain Vehicle (ATV) with beach wheels for the Water Rescue program, valued at \$75,000, and a large volume copier/printer, plotter and two small printers valued at \$19,000 for use primarily by the Santa Barbara County Type III Incident Management Team, all donated by the Santa Barbara Firefighters Alliance, a Non-profit organization; and
- b) Approve Budget Revision Request #BJE-0005933 (Attachment B); and
- c) Determine that these activities are exempt from California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15061 (b) (3), since it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment.

**Summary Text:**

The recommended action by the Board of Supervisors to authorize the acceptance of the referenced non-cash donations is in accordance with California Government Code Section 25355, and Policies & Procedures for the Acceptance of Donations and Gifts to the County. The donations referenced in this Board Letter will provide important resources to the Santa Barbara County Fire Department for fire prevention, firefighting and rescue efforts.

The two donated UTVs valued at \$20,000 each, will be assigned to the Department Construction and Fuels Crew programs. Both will be used to transport personnel and equipment to fuels reduction projects and fire and rescue incidents.

The donated pickup truck, custom tandem axle trailer and four wheel drive ATV with beach wheels and buildup, valued at \$75,000, will be used by the Santa Barbara County Fire Department Water Rescue Team to transport department jet skis and equipment for water rescue operations.

The donated large format plotter, large volume copier/printer, two small printers and supplies, valued at \$19,000, will be used to print maps, large briefing maps, map packets, Incident Action Plans (IAPs) and other required documentation during large, extended in-County incidents.

**Background:**

The two UTV's assigned to Construction and the Fuels Crew are off-road vehicles used by qualified operators to navigate through rough terrain during fire and search and rescue operations. They will be available for incidents within the County that have difficult access or necessitate the use of four-wheel drive, such as hiker rescues and vegetation fires, and will also be available to accomplish fuels reduction project work throughout the County.

The Department Water Rescue Team currently has two jet skis on a single axle trailer with limited space and no additional weight carrying capacity, and the current Water Rescue towing vehicle cannot carry additional weight. A large tandem axle trailer will allow the space needed to carry the department jet skis, all of the water rescue gear and supplies, and the ATV, and the F-250 pick-up truck has the needed towing capacity. The ATV will be used to pull the jet skis from the street or parking lot down to the water for rapid deployment. This equipment will be used for all water rescue responses, and be available from Station 17 on Mesa Road on the UCSB campus, as part of the frontline water rescue response for the entire coast and waterways in Santa Barbara County, Water rescue victims in Santa Barbara County will benefit from improved deployment methods that this trailer will provide during water rescue events. When not in use, the Water Rescue Team and equipment will be available to assist in various public relations and training activities, including Junior Lifeguard and other sanctioned maritime events.

The large format plotter, large volume copier/printer, and two small printers will be utilized by the Santa Barbara County Type III Incident Management Team. All sections of the Incident Command Team will utilize the equipment, with the Planning and Geographic Information System (GIS) sections being the primary users to produce and print the daily informational packets, IAPs, maps and large briefing maps needed on site during incidents. The equipment will benefit First Responders in terms of planning, strategy, operations, and safety, will reside with the Santa Barbara County Fire GIS section and be transported into the Type III trailer during incidents. On-going maintenance will be conducted by the Santa Barbara County Fire GIS staff.

**Fiscal and Facilities Impacts:**

Budgeted: A Budget Revision to account for the donation is attached.

The two UTVs, and one ATV will be added to the Fire Department fleet as operating cost, with future replacement subject to available funding. The Ford F-250 truck will be added to the Fire Department fleet as an assigned vehicle, replacing an existing vehicle that is scheduled to be turned in this fiscal year. Insurance coverage will be finalized upon Board approval of the vehicle/equipment donations.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
Fire District Operating Fund		\$ 3,000.00	
Other: Donation			\$ 134,000.00
Total	\$ -	\$ 3,000.00	\$ 134,000.00

Narrative: Annualized on-going maintenance costs for the plotter, copier and printers, and for routine servicing and maintenance of the UTVs, ATV, and Water Rescue equipment is estimated to be \$3,000, and is included in the Fire District budget.

The donations will be accounted for as a one-time appropriation of Donation Revenue of \$134,000, Capital Assets of \$84,600, Other Financing Uses of \$44,000, and Services and Supplies of \$5,400 in the Fire District Fund, and an Operating Transfer In – Other Funds of \$44,000 and Capital Asset of \$44,000 in the General Services Fleet Operations Fund.

**Special Instructions:**

Please provide a certified copy of the minute order to Lynne Dible, Fire Department

**Attachments:**

- Attachment A: Santa Barbara Firefighters Alliance Program Support Proposals and Donation Backup
- Attachment B: Budget Revision Request – BJE – 0005933
- Attachment C: Vehicle Acquisition Request

**Authored by:**

Lynne Dible, Fire Department

**cc:**

- Rob Heckman, Deputy Fire Chief
- Woody Enos, Division Chief
- Matthew Farris, Division Chief