

**Budget Journal Entry**

Document Number: BJE - 0005961      Batch ID: 2212555      Created On: 8/17/2018 2:59:51 PM  
 Document Description: Inc Appropriations for Community Outreach Liaison      Processed On:      Created By: Wesley Welch  
 Post On: 8/28/2018      Processed By:

**References**

Audit Trail: Actualizing JE: 0174540

**Budget Revision Request**

Agenda Item: Agenda Date: 8/28/2018    Approval: BOS 4/5    Has Board Letter: Yes  
 Title: Increase Appropriations for Community Outreach Liaison  
 Budget Action: Increase appropriations of \$70,000 in the Office of Emergency Management General Fund for Salaries and Employee Benefits funded by release of Committed Contingencies fund balance.

Justification: This budget revision appropriates \$70,000 in one-time funds from the Committed Contingencies Fund Balance to the Office of Emergency Management to support a Community Outreach Liaison through the end of the fiscal year (June 30, 2019). A community outreach liaison for emergency preparedness, response and recovery is desired to serve a critical role in assisting constituents with recovery information, promoting and increasing community outreach on preparedness, and overall communication efforts of the Office of Emergency Management.

**Budget Revision Request Financial Summary**

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	012 - County Executive Office		50 - Salaries and Employee Benefits	0.00	70,000.00
0001 - General	012 - County Executive Office		93 - Changes to Committed	70,000.00	0.00
Fund: 0001 - General, Department: 012 - County Executive Office Total:				<u>70,000.00</u>	<u>70,000.00</u>

**Accounting**

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
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## Budget Journal Entry

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0001	012	2420	9898	70,000.00	6030	201808	Inc Appropriations for Community Outreach Liaison	
0001	012	2530	6200		70,000.00	6030	201808	Inc Appropriations for Community Outreach Liaison
			Total	<u>70,000.00</u>	<u>70,000.00</u>			

### Signatures

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Signed By - Approval Type   Signed On   Department/Agency   Valid