



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: August 28, 2018  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department           Mona Miyasato, County Executive Officer  
Director(s)  
Contact Info:           Matt Pontes, Assistant CEO

**SUBJECT:** Establishment of One Enterprise Leader Position in the Office of Emergency Management/County Executive Office through December 2018.

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Human Resources Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the resolution in Attachment A, which allocates to the Office of Emergency Management/County Executive Office a 1.0 FTE Enterprise Leader-General position, as of 8/27/2018. This position will terminate by 12/31/18; and
- b) Determines that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potential physical impacts on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

The recommended action would create one position in the Office of Emergency Management/County Executive Office (OEM/CEO). Funding for this position will come from monies set aside in the Adopted FY 2018/19 budget to address Thomas Fire and 1/9 Debris Flow Disaster related costs.

**Background:**

As part of the recovery effort from the Thomas Fire incident and the subsequent 1/9 Debris Flow, the County opened the Montecito Center for Preparedness, Rebuilding, and Recovery (MCPRR) for the purpose of providing various County services to assist affected individuals and families with the day to day issues of managing the recovery from these disasters. As an interim measure, Ben Romo, then Executive Director of First 5, Children and Families, was loaned to the Office of Emergency Management to manage operations at the MCPRR and assist with recovery operations through December 2018. First 5 has subsequently filled their Executive Director position, who has asked to permanently move Mr. Romo to the Office of Emergency Management so she can utilize his position in a reorganization strategy. The recommended action more appropriately accounts for this position in the OEM/CEO. While the MCPRR will close by August 31, 2018, Mr. Romo will continue to work beyond that date to aid in the recovery process. It is anticipated that Mr. Romo's work for the OEM/CEO will conclude at the end of December 2018. This action will not result in any additional costs to the County as funding for this position was foreseen and included in the \$6.25 million set aside in the Adopted FY 18/19 budget to address disaster recovery.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
	990 \$	86,500.00	
Total	\$	86,500.00 \$	- \$ -

**Narrative:**

The cost of this position from 8/13/18 through 12/31/18 is approximately \$86,500. The cost will be funded from the \$6.25 million set aside in the Adopted FY 2018/19 budget, in Department 990, to address Thomas Fire and 1/9 Debris Flow Disaster related costs.

**Special Instructions:**

Please return one copy of the approved and signed Resolution, as well as one copy of the minute order, to Stefan Brewer, Position Control Division, Human Resources Department.

**Attachments:**

Attachment A – Salary Resolution

**Authored by:** Stefan Brewer, Position Control Specialist