



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: September 18, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805) 560-1011
Contact Info: Joseph D. Toney, Assistant Director (805) 568-2678
SUBJECT: Award Contract for Countywide Security Services to Triumph Protection Group; All Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a service contract with Triumph Protection Group in the amount of \$1,050,000. This will provide Countywide security services for a period of two years to begin October 1, 2018 and end September 30, 2020 with the option to renew thereafter for another 2-year term; and
- b) Determine that the above actions are not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA guidelines.

Summary Text:

In July 2018, General Services went out to bid for Countywide security services and three companies attended the mandatory presentation. Of the three companies, two returned bids and Triumph Protection Group provided the most responsive bid.

General Services has verified the Department of Industrial Registration Number, all insurance is current, and the company is ready to continue (the County has been under contract with Triumph Protection Group since September 1, 2016) service on the contracted date of October 1, 2018. Therefore, General Services is recommending the contract be awarded to Triumph Protection Group.

Background:

Triumph Protection Group has provided security services to the County since September 1, 2016. In July 2018, General Services went out to bid and once again, the most responsive bidder was submitted by Triumph Protection Group. The Agreement with Triumph Protection Group will provide security services for ten downtown Santa Barbara facilities, special events at the Santa Barbara and Lompoc Veterans Memorial Buildings, four Public Health facilities located in South County and two Behavioral Wellness locations located in South County. These locations currently receive security services, and this contract allows County departments to use this contract for additional services as needed.

General Services increased security services due to continued safety concerns throughout the Santa Barbara downtown and Santa Maria Courts Complex and these additional services have added \$85,000 to the General Services responsibility for funding. Based on the December 2008 separation agreement between the County of Santa Barbara and the State of California, this funding will partially be offset by the State of California percentage of courts occupied space and the remaining funds will be transferred from the general maintenance fund from line 7200. These ongoing security issues, throughout the County, have caused continued damages, staff time, and additional cleaning that may be eliminated with this additional guard services.

Behavioral Wellness and Public Health have also increased security services due to ongoing concerns with staff safety, client’s needs and facility protection in South County locations. In the past two years of having Triumph Protection Group on the premises in these locations, concerns have been alleviated somewhat but ongoing daily security is still required.

Anticipated costs for this contract are as follows; General Services \$150,000 and Community Services \$150,000 annually for contracted services. Additional services from other departments or emergency requests are as follows; Public Health will be \$100,000 annually of Federal and State Funding, Behavioral Wellness will be \$125,000 annually of Federal Funding.

Performance Measure:

Triumph Protection Group has provided Countywide security since September 1, 2016. General Services monitored performance to ensure adherence to Section 7 Standard of Performance in the Agreement for Services of Independent Contractor. To date, Triumph Protection Group has performed according to their agreement. General Services will continue to monitor concerns of responsiveness to requests, on time arrival, loss of county property assigned to guards and ability to appropriately address all situations of concern.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2018-2019</u> <u>Current FY Cost:</u>	<u>FY 2019-2020</u> <u>Annualized</u>	<u>Totals</u>
General Fund	\$ 300,000.00	\$ 300,000.00	\$ 600,000.00
State	\$ 28,000.00	\$ 28,000.00	\$ 56,000.00
Federal	\$ 197,000.00	\$ 197,000.00	\$ 394,000.00
Fees	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Total	\$ 525,000.00	\$ 525,000.00	\$ 1,050,000.00

The contract is broken out by the following departments: General Services \$150,000; Community Services \$150,000; Public Health \$100,000 (State \$28,000; Fed \$72,000); and Behavioral Wellness \$125,000 (Federal).

Key Contract Risks:

Because the County has utilized the security services provided by Triumph Protection Group since September 1, 2016, where they have been able to meet the County’s service needs, this contract risk is low.

Staffing Impacts: None.

Special Instructions:

Please send one (1) fully executed duplicate original of the Agreement and a Minute Order to Traci Lothery, General Services Facilities.

Attachments:

1. Agreement with Triumph Protection Group (one original and one duplicate original).

Authored by:

Traci Lothery, Department Business Specialist II, General Services