



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff's Office
Department No.: 032
For Agenda Of: 9/18/2018
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Sheriff Bill Brown, Ext. 4290
Director(s)
Contact Info: Lt. Greg Sanders, Sheriff's Contract Services Bureau, Ext. 4185

SUBJECT: Service Agreement with the Santa Maria Joint Unified High School District for Law Enforcement Services.

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Chair to execute an Agreement for law enforcement services between the Sheriff and the Santa Maria Joint Union School District (\$148,320.00) for School Resource Deputy services starting on August 13, 2018 and ending on June 07, 2019; and
- b) Determine this action is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15378(b) (5), which are organizational or administrative activities of governments that will not result in direct or indirect physical changes to the environment.

Summary Text:

The Sheriff proposes that the County enter into a Service Agreement with the Santa Maria Joint Unified School District to provide a School Resource Deputy at Righetti High School and Delta High School in order to provide a law enforcement presence on the school grounds for the safety of the children, parents, teachers, administrators, and visitors of these schools.

The Agreement includes the provision of one (1) Deputy Sheriff Special Duty. The duties of the School Resource Deputy will include enforcement of state and local statutes that are primarily related to youth oriented offenses, and acting as a liaison between law enforcement, school authorities, students, and parents. The School Resource Deputy also ensures the safety of the campus and acts as a first responder to any initial issues that might arise on the campus. At times, the School Resource Deputy will teach classes and conduct training for students and faculty. This Agreement provides for the School Resource Deputy to be present on campus and provide a quick law enforcement response if needed.

Background:

The Sheriff's Office has historically provided supplemental law enforcement services to the Santa Maria Joint Union School District on a contractual basis.

Under the terms of the Agreement, the Santa Maria Joint Union School District will be invoiced on a monthly basis by the Contract Services Bureau (CSB) for the total amount of the Agreement (\$148,320.00) divided by the number of months in the school year (9 months, which equates to 1440 hours). The monthly invoiced amount will be \$16,480.00.

The Agreement will cover all costs of the Deputy Sheriff for duties performed for the Santa Maria Joint Union School District at the annualized cost of a deputy working 1440 hours during the Agreement year.

The Santa Barbara County Auditor-Controller determined the hourly cost of a Senior Deputy Sheriff including benefits, and the CSB utilized this figure to determine the yearly cost for an SRD. For the Santa Maria Joint Union School District, the SRD would work the entire school year, (36 weeks), totaling 1440 hours. The remaining 16 weeks of the year when school is not in session, the SRD would be assigned to work general patrol within the County of Santa Barbara. The primary focus will be to reduce overtime charged to the County for staffing shortages incurred due to vacations, injuries, and other factors. The CSB researched vacation leave used by Sheriff's Office employees between the dates of June 30, 2017 and September 1, 2017 (summer months), and compared those stats to the rest of the year. The resulting data determined that 33.14% of all Sheriff's Office employees vacation leave was utilized between the aforementioned summer months. This fact indicates the SRD could augment Sheriff's staffing for vacation backfill and reduce the need to backfill short staffing with overtime.

Moreover, the CSB contacted representatives of the Southern California Contract Cities Group, (which represents Law Enforcement Agencies in the counties of Riverside, Los Angeles, Orange, Ventura, San Bernardino, and San Diego) and inquired how their specific jurisdictions accommodated partial year service agreements, which are most commonly utilized by School Districts, Indian Tribes, and Transit Districts. We discovered all of the counties in Southern California utilized the personnel assigned to partial year agreements for other assignments when they are not working their primary assignment. Most typically, the personnel are assigned as backfill for vacations to avoid overtime. Los Angeles and San Diego Counties use the personnel to fill seasonal patrol functions such as summer beach patrol. Orange County utilized the personnel for vacation coverage and special event coverage.

A Deputy Sheriff SRD working a full 52 week year, (2080 hours), would cost the Santa Maria Joint Union School District \$214,240.00, based on the most recent calculations by the SB County Auditor-Controller of \$103.00 per hour. However, the Santa Maria Joint Union School District is contracting for the SRD to

work 36 weeks when school is in session, (1440 hours), which would total \$148,320.00. The remaining \$65,920.00 will be recovered by utilizing a funded, but vacant, Sheriff's Deputy position.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative and Justification:

The revenues Santa Maria Joint Union School District contract are currently budgeted in the Sheriff's FY2018-19 budget. The cost for the services are included, as the Deputy Sheriff that will perform the task is already hired, trained and began the assignment at the start of the school year on August 13, 2018. The SRD assignment will conclude on June 07, 2019.

Special Instructions: Please send a Minute Order to the Santa Barbara County Sheriff's Office, attention CFO Hope Vasquez and the Contract Services Bureau, attention Lt. Greg Sanders.

Please return a fully executed copy of each service agreement to the Sheriff's Office, attention Contract Services Bureau, Lt. Greg Sanders.

Attachments:

Agreement for Services with the Santa Maria Joint Union School District.

Authored by:

Greg Sanders, Lieutenant, Santa Barbara County Sheriff's Office, Contract Services Bureau (extension 4185)