



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: September 18, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Alice A. Gleghorn PhD, Director
Director(s) Department of Behavioral Wellness, 681-5220
Contact Info: Pamela Fisher, PsyD. Deputy Director, Chief of Clinical
Operations
Department of Behavioral Wellness, 681-5220

SUBJECT: Mental Health Association in Santa Barbara (dba Mental Wellness Center) FY 18-19 First Amendment - Crisis Counseling Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Chair to execute a First Amendment to the Agreement with Mental Health Association in Santa Barbara County (dba Mental Wellness Center), to add a new statement of work for Crisis Counseling services which started July 1, 2018 and to increase the contract by \$850,446 for a new contract maximum amount not to exceed \$2,891,521 through June 30, 2019.
- B. Approve a Budget Revision Request (BRR# 0005898) increasing appropriations of \$880,643 in the Behavioral Wellness Department, Mental Health Fund, for Salaries and Benefits (\$24,797) and Services and Supplies (\$855,846) using departmental restricted fund balance.
- C. Determine that the approval of the recommended actions is exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15378(b)(4) since the recommended actions are government fiscal activities which do not involve commitment to any specific project which may result in potentially significant physical impact on the environment.

Auditor-Controller Concurrence

As to form: Yes

Summary Text:

This agenda item is before the Board to request approval to add a new statement of work for Crisis Counseling Services in FY 18-19, and to increase the total contract amount to pay for those services. Approval of the recommended actions will allow Behavioral Wellness to pay MWC for services they have been providing since July 1, 2018 to assist individuals and communities recovering from the effects of these natural disasters by providing community-based outreach and psychoeducational services. Behavioral Wellness anticipates additional FEMA grant funding to cover the cost of providing these services, but has not yet received the FEMA award contract or funds from the state Department of Health Care Services (DHCS).

Background:

These Crisis Counseling Services were previously funded under a FEMA funded grant awarded to Behavioral Wellness. The original award covered crisis counseling services from February 5, 2018 through June 30, 2018. On July 12, 2018, Behavioral Wellness received a copy of the Notice of Award (NOA) issued by the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration to DHCS for Crisis Counseling Services for July 1, 2018 through April 30, 2019. The NOA includes the entire allocation of funds awarded statewide, in the amount of \$1,794,597. DHCS has provided written notice that \$880,643 will be awarded to Santa Barbara County (\$850,446 for Contractor budget and \$30,197 for County's budget (the State used the County's budget during the original award and estimated how much it would be for the current term)), and the Department will return to the Board with a Budget Revision Request once we receive the amended contract from the State.

The County staff's services that are currently being provided are already fully funded in the FY 18-19 adopted budget. The revenue that we will eventually receive for staff time will be considered an offset to our 2018-2019 adopted budget for time dedicated to the program.

The State normally takes up to 6 months to reimburse the Department. The Department's budget has sufficient funds to cover the contract until we are reimbursed by the State.

Performance Goals and Measures:

MWC is responsible for data collection and has implemented and overseen the data collection activities of the Immediate Service Program and currently the Regular Service Program data. This data collected has consisted of Individual/Family Crisis Counseling Services Encounter Logs, Group Encounter Logs, Weekly Tally Sheets, Assessment and Referral Tools, and Participation Feedback Surveys.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 1,521,105.00		
Federal	\$ 850,446.00		
Fees			
Other:			
Total	\$ 2,371,551.00	\$ -	\$ -

Narrative: The above referenced is funded by State and Federal Funds. The Department’s budget has sufficient funds through our restricted fund balance to cover the contract until we are reimbursed by the State.

Key Contract Risks:

Since the funding contract with DHCS is not yet available, there is a risk that amounts may change or be further delayed, requiring Behavioral Wellness to cover the costs of these services. Behavioral Wellness plans to monitor daily, and in the extremely unlikely event that the grant funding is not secured, we will immediately inform MWC to cease operations of this program, and fund the program costs incurred up until then.

As with any contract funded by State and Federal sources, there is a risk of future audit disallowances and repayments. Behavioral Wellness contracts include language requiring contractors to repay any amounts disallowed in audit findings, minimizing financial risks to the County.

Special Instructions:

Please email one (1) signature page and (1) minute order to Qiuana Lopez at: qilopez@co.santa-barbara.ca.us.

Attachments:

- Attachment A: Mental Wellness Center FY 18-19 Amendment 1
- Attachment B: Mental Wellness Center FY 18-19 BC
- Attachment C: BRR# 00058988

Authored by:

Q. Lopez