



Santa Barbara County Fish and Game Commission

Grant Application

As determined by the Fish and Game Code of the State of California, all fines monies derived from code violations shall be equally divided between the Department of Fish and Game and the county in which the violation occurred. The Santa Barbara County Fish and Game Commission (SBCFGC) is charged with recommending expenditures of fine revenues to the Santa Barbara County Board of Supervisors. State law requires that grants of such monies must be utilized for the protection, conservation, propagation, preservation, or education as they pertain to fish and wildlife.

Non-profit organizations with an IRS 501 (c) (3) tax-exempt status or purpose consistent with the definition of 501 (c) (3) status are eligible to apply.

A proposed project or program must clearly qualify for funding under section 13103 of the California Fish and Game Code - (Please Refer to Attachment A). Projects funded under this Section must be expended for the protection, conservation, propagation, preservation, or education pertaining to fish and wildlife within or outside the County. These grants are awarded annually and current grantees must renew their applications. Grant funds are limited and awards are typically less than \$2,000.

Grant Process

- Each year the SBCFGC will request grant proposals and provide a submittal deadline. Announcement of the grant period will be made during a noticed meeting of the SBCFGC and posted on the Santa Barbara County Planning and Development website at <http://sbcountyplanning.org/>, and noticed with a press release.
- All members of the Fish and Game Commission receive copies of grant applications prior to the Commission's review at a noticed meeting of the SBCFGC.
- The SBCFGC will discuss each grant application and the benefits the program or project has for protection, conservation, propagation, preservation, or education as they pertain to fish and wildlife. Attendance at the meeting by the grant applicant is strongly encouraged to allow for questions from the SBCFGC members.
- The SBCFGC will select grants that will be recommended to the County Board of Supervisors for approval of funding. A report to the County Board of Supervisors will be prepared with each recommended grant attached.
- Successful grant applicants will be contacted following County Board of Supervisors approval.

GRANT APPLICATION

Please complete each section of this application. Incomplete applications may be rejected.

PART 1: PROJECT TITLE

| |
|---------------------------|
| Project Title: |
| Amount Requesting: |

PART 2: GENERAL INFORMATION

| | | |
|------------------------|--------------|--|
| Organization: | | |
| Contact Person: | | |
| Address | | |
| City | State | Zip |
| Phone | Fax | Email (most communication will be by email) |
| | | |

PART 3: PROJECT DESCRIPTION

Note: Please state how the program or project complies with FG Code 13103 (Attachment A) and which provisions apply. If the project is for educational purposes (FG Code 13103 a.), attach a curriculum and examples of any teaching aids to be used.

PART 4: BENEFITS TO SANTA BARBARA COUNTY WILDLIFE

Please describe how this project would directly or indirectly benefit Santa Barbara County's wildlife.

PART 5: TIMELINE. For large, multi-year projects, the SBCF&GC may ask for this section to be filled out. For smaller yearly projects or where an item or items are being purchased one time or the project is one event, this section does not apply.

Please provide an outline of your project including the milestones and anticipated achievement dates.

| Project Milestones Provide description of milestone Add additional lines if needed. | Date |
|---|------|
| Project Start Date: | |
| Milestone: | |
| Milestone: | |
| Milestone: | |
| Milestone: | |
| Anticipated Completion Date: | |

PART 6: BUDGET

Please use the form below to list the summary of your budget and other funding sources. Attach a detailed list of items such as equipment, supplies, and other tangible items to be purchased. Receipts must be supplied for all expenditures. The Fish and Game Commission traditionally does not fund administration costs, such as labor, overhead and travel.

| | |
|---|-----------|
| \$ Amount Requested from the Fish and Game Commission: | \$ |
|---|-----------|

Budget Breakdown:

| Item Description | Per Unit Cost | Quantity | Total |
|------------------|---------------|----------|-------|
| 1. | \$ | | \$ |
| 2. | \$ | | \$ |
| 3. | \$ | | \$ |
| 4. | \$ | | \$ |
| 5. | \$ | | \$ |
| 6. | \$ | | \$ |
| Total | | | |

Please add additional lines as needed

Other Funding Sources

| In-kind or Other Funding Sources: | |
|-----------------------------------|----|
| 1. | \$ |
| 2 | \$ |
| 3. | \$ |
| Total Cost of project | |

Please add additional lines as needed

PART 7: QUALIFICATIONS (optional)

| Please describe the personnel who will be working on this project and their background and pertinent qualifications. Name | Background/Qualifications |
|--|---------------------------|
| | |
| | |
| | |

Please add additional lines as needed

PART 8: PROJECT PARTNERS (optional)

The Commission strongly encourages prospective grantees to seek partnerships in completing projects. Please list any organizations, groups or agencies that have agreed to participate in your project. Give a brief description of each organization's role in your project. Include any monetary contribution to the project, if any. Please attach a letter of support from each organization. If this is not possible, please include a name and phone number of a person from each organization who can be contacted to verify participation.

| Participating Organization | Role | Monetary Contributions | Letter of Support Attached | Name | Phone Number |
|----------------------------|------|------------------------|----------------------------|------|--------------|
| 1. | | \$ | | | |
| 2. | | \$ | | | |
| 3. | | \$ | | | |

Please add additional lines as needed

PART 10: MANDATORY REPORTING

A final report demonstrating how the objective of the grant was achieved is due 60 days from the completion of all projects. On longer term, more complex projects, once those projects are initiated, a progress report is required every 90 days until the project is completed unless the SBCF&GC decides due to the nature of the project, progress reports are not needed.

| | Date | Actual Date Submitted (Do not write here) |
|------------------------|------|--|
| Progress Report | | |
| Progress Report | | |
| Final Report to SBCFGC | | |

NOTE: Receipts for expenditures to date must be submitted with each progress report as applicable.

PART 12: AGREEMENT

If awarded funds from the Santa Barbara County Fish and Game Commission, I agree to:

- **Complete the project as indicated and provide all reports and products as indicated in this application; including any amendments requested by the SBCFGC.**
- **Spend funds as outlined in this application and/or as voted upon by the SBCFGC. Any request to change how funds are spent must be approved by Santa Barbara County prior to the actual expenditure.**

I understand that failure to do so may void this contract with the SBCFGC. Failure to provide such reports and products or use of funds other than voted upon, may result in the loss of granted funds and exclusion from future grant opportunities.

Print Name

Signature

Title

Date

Please Return Grant Applications (13 copies) to:

**Santa Barbara County Planning and Development
Attn. Fish and Game Commission
123 E. Anapamu St.
Santa Barbara, CA 93101**

Attachment A
FISH AND GAME CODE
SECTION 13100-13104

13100. (a) The amounts paid to and retained in the county treasury pursuant to Sections 12009 and 13003 shall be deposited in a county fish and wildlife propagation fund and expended for the protection, conservation, propagation, and preservation of fish and wildlife, under the direction of the board of supervisors, pursuant to this chapter.

(b) All proposed expenditures from a county fish and wildlife propagation fund shall be reviewed first at a regular meeting of the county board of supervisors or its designated county fish and game commission to ensure compliance with Section 13103.

13101. (a) The board of supervisors of any county may enter into a written agreement with the board of supervisors of one or more counties for the expenditure of any funds deposited in its fish and wildlife propagation fund pursuant to Section 13100 for any purpose authorized by Section 13103 in either, or any, of the counties for the joint benefit of both, or all, of the counties as the judgment of the boards of supervisors may direct. The purchase of real property necessary for that purpose is lawful and title thereto shall be taken in the joint names of each county which contributes funds therefor. The property may be deeded to the state upon the express condition that it shall be employed for the purposes of this chapter within the counties.

(b) The board of supervisors of one or more counties may enter into a written agreement with the department for the expenditure of any funds deposited in its fish and wildlife propagation fund pursuant to Section 13100 for any purpose authorized by Section 13103.

13102. Expenditures from the fish and game propagation fund of any county shall be subject to the provisions of Division 3 (commencing with Section 29000) of Title 3 of the Government Code.

13103. Expenditures from the fish and wildlife propagation fund of any county may be made only for the following purposes:

(a) Public education relating to the scientific principles of fish and wildlife conservation, consisting of supervised formal instruction carried out pursuant to a planned curriculum and aids to education such as literature, audio and video recordings, training models, and nature study facilities.

(b) Temporary emergency treatment and care of injured or orphaned wildlife.

(c) Temporary treatment and care of wildlife confiscated by the department as evidence.

(d) Breeding, raising, purchasing, or releasing fish or wildlife which are to be released upon approval of the department pursuant to Sections 6400 and 6401 onto land or into waters of local, state, or federal agencies or onto land or into waters open to the public.

(e) Improvement of fish and wildlife habitat, including, but not limited to, construction of fish screens, weirs, and ladders; drainage or other watershed improvements; gravel and rock removal or placement; construction of irrigation and water distribution systems; earthwork and grading; fencing; planting trees and other vegetation management; and removal of barriers to the migration of fish and wildlife.

(f) Construction, maintenance, and operation of public hatchery facilities.

(g) Purchase and maintain materials, supplies, or equipment for either the department's ownership and use or the department's use in the normal performance of the department's responsibilities.

(h) Predator control actions for the benefit of fish or wildlife following certification in writing by the department that the proposed actions will significantly benefit a particular wildlife species.

(i) Scientific fish and wildlife research conducted by institutions of higher learning, qualified researchers, or governmental agencies, if approved by the department.

(j) Reasonable administrative costs, excluding the costs of audits required by Section 13104, for secretarial service, travel, and postage by the county fish and wildlife commission when authorized by the county board of supervisors. For purposes of this subdivision, "reasonable cost" means an amount which does not exceed 15 percent of the average amount received by the fund during the previous three-year period, or ten thousand dollars (\$10,000) annually, whichever is greater, excluding any funds carried over from a previous fiscal year.

(k) Contributions to a secret witness program for the purpose of facilitating enforcement of this code and regulations adopted pursuant to this code.

(l) Costs incurred by the district attorney or city attorney in investigating and prosecuting civil and criminal actions for violations of this code, as approved by the department.

(m) Other expenditures, approved by the department, for the purpose of protecting, conserving, propagating, and preserving fish and wildlife.

13104. The department may audit, or require the county to audit, expenditures by the county from its fish and wildlife propagation fund in order to determine compliance with this chapter. If, after reviewing the audit, the department determines that expenditures are not in compliance with this chapter, the department may require that all expenditures from the fund be temporarily suspended, or it may seek reimbursement of funds that the department determines, based on the audit, were expended improperly, or both.