



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** October 16, 2018  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Terri Maus-Nisich, Assistant County Executive Officer (805-568-3400)  
Director(s) George Chapjian, Community Services Director (805)-568-2467  
Contact Info: Kimberlee Albers, Homeless Assistance Program Manager, (805) 560-1090  
**SUBJECT:** United Way of Northern Santa Barbara County FY 2018-19 General Fund Grant Agreement for \$90,000 for Regional Coordination of Homeless Services and 2019 Homeless Point in Time Count Support

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Chair of the Board of Supervisors to execute a Fiscal Year (FY) 2018-19 General Fund Grant Agreement (Agreement) for \$90,000 with the United Way of Northern Santa Barbara County (United Way NSBC) to: 1) conduct regional coordinated outreach to persons experiencing homelessness; and 2) support the 2019 Point in Time Count of homeless persons during the contract period October 16, 2018 to June 30, 2019 (Attachment A); and
- b) Determine that the approval of the Agreement is not the acceptance and approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the project is a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Staff is requesting the Chair of the Board of Supervisors approve and authorize a FY 2018-19 General Fund Grant Agreement for \$90,000 in County General Funds with the United Way of Northern Santa

Barbara County (United Way of NSBC). These funds will provide support for Coordinated Outreach Teams in designated areas of the county and regional coordination of outreach efforts to persons experiencing homelessness in order to enhance the homeless Coordinated Entry System (CES). In addition, United Way of NSBC will provide administrative support to the 2019 Point in Time Count (PIT) through volunteer recruitment and coordination.

### **Background:**

The U.S. Department of Housing and Urban Development (HUD) competitively awards funds through the Continuum of Care (CoC) Program for the provision of housing and support services to persons experiencing homelessness. The Santa Maria/Santa Barbara County CoC, the homelessness assistance planning body for Santa Barbara County, is responsible for the implementation of the CoC Program. The County of Santa Barbara Housing and Community Development Division of the Community Services Department is designated as the Lead Agency, Collaborative Applicant and Administrative Entity for the CoC.

### **Coordinated Entry System (CES)**

HUD requires all CoCs to have in place a Coordinated Entry System (CES) that meets specifications outlined in 24 CFR 578.7(a) (8) and defined in 24 CFR 578.3. United Way of NSBC was selected as the lead agency for the CES by competitive local process and on 1/23/18 entered into a Memorandum of Understanding (MOU) with the County, designating the United Way as the Coordinated Entry System (CES) Coordinating Agency of the Santa Maria/Santa Barbara County Continuum of Care (CoC). On 6/19/18, the United Way was awarded \$38,951 in 2017 State Emergency Solutions Grant (EG) program funds. On 7/17/18, the County executed a \$130,675 CoC Program Subrecipient Agreement with the United Way for CoC CES Program implementation. The State ESG and federal CoC funding awarded to United Way of NSBC ensures that homeless persons receive critical services and are accessing those services through the (CES). Both State ESG and federal CoC funding sources originate from HUD, with unifying program requirements, such as service coordination through CES, and use of the Homeless Management Information System (HMIS) to establish a baseline of information on beneficiaries and outcomes. Key United Way of NSBC staff, including the Director of Community Engagement and Lead Outreach Workers (North, South, and Mid-County focused) are largely responsible for the success of the CES project including its day-to-day activities, oversight, and evaluation, and management. The approval of the County's General Fund contract will fund a portion of these CES staffing costs (\$79,882.50), not covered under the State ESG or federal CoC funding.

### **Point In Time (PIT)**

HUD requires CoCs to carry out the PIT count on one night during the last 10 calendar days of each January at least once every two years (biannually). The PIT count consists of data collection from sheltered and unsheltered homeless persons. Each PIT count is planned, coordinated, and carried out locally. People experiencing homelessness are asked specific information that are required by HUD. Some of those questions include information on household size, race, ethnicity, Veteran status, and any possible medical condition.

Data obtained from the PIT count informs Congress about the number of people experiencing homelessness in the U.S. and the effectiveness of HUD's programs and policies in decreasing those numbers. On the local level, the PIT count helps communities plan services and programs to appropriately address local needs, measure progress in decreasing homelessness, and identify strengths and gaps in a

community’s current homelessness assistance system. CoCs will submit their PIT count data via HUD’s Homelessness Data Exchange (HDX); this data is also a component of the annual CoC Consolidated Application for funding. In 2019, the Santa Maria/Santa Barbara County CoC will be conducting an ‘unsheltered’ homeless count, in addition to enumerating homeless persons residing in emergency shelter, transitional housing, and permanent supportive housing. An accurate PIT count was pivotal in the County’s allocation of \$9.385 million in State Homeless Emergency Assistance Program (HEAP) funding, which used the 2017 PIT count to determine the award amount for the County.

The agreement provides a scope of work for the United Way of NSBC to provide outreach teams, coordinate regional outreach efforts and support the 2019 PIT Count.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			\$ 90,000.00
State			
Federal			
Fees			
Other:			
<b>Total</b>	\$ -	\$ -	\$ 90,000.00

Pursuant to direction provided by approval of the Fiscal Year 2018-2019 Recommended Budget, \$90,000 in General Fund contributions have been allocated to fund the agreement with United Way of NSBC.

United Way of NSBC currently receives local, state, and federal funding from County departments in the following amounts:

<b>Current County Funding to the United Way of Northern Santa Barbara County</b>			
<b>Department</b>	<b>Amount</b>	<b>Term</b>	<b>Service Provided</b>
Chief Executive Office	\$ 90,000	7/1/17-6/30/18	Coordinate all resources to reduce the number of people experiencing homelessness in the County of Santa Barbara.
Chief Executive Office	\$ 7,000	7/1/17-6/30/18	Americorp volunteer training and coordination.
Behavioral Wellness	\$ 44,000	7/1/17-6/30/18	Provide homeless outreach services
Probation	\$ 20,000	8/30/17-8/31/18	Provide engagement and outreach to probation clients experiencing homelessness or at risk of being homeless.
Sheriff	\$ 20,000	9/19/17-6/30/18	Contract for Americorp Member services for all Jail discharge planning.
Community Services	\$ 38,951	3/27/18-7/30/19	Coordinating Agency for the Homeless Continuum of Care Coordinated Entry System
<b>TOTAL</b>	<b>\$ 219,951</b>		

**Performance Measures:**

**Regional Coordination and Outreach Performance:** United Way of NSBC will provide outreach, engagement, and regional coordination that will result in permanent housing placements for unsheltered person experiencing homelessness. FY 2018-19 housing placement goals for each served community are as follows: Carpinteria (5 households), Santa Barbara (20 households), Isla Vista (5 households), Lompoc (5 households), Goleta (2 households), and Santa Maria (5 households).

**Point in Time Count Performance:** United Way of NSBC will recruit a minimum of 200 community volunteers (non-agency staff) that participate on the day of the 2019 PIT count. United Way will administer a survey form to volunteers to ensure high compliance levels with PIT methodology, with a goals of 80% compliance as reported on a volunteer exit survey.

**Key Contract Risks:**

United Way of NSBC has no known fiscal concerns with the completion of prior contracts. Staff have experience conducting the PIT count and coordination of outreach efforts to persons experiencing homelessness. The County will provide payment after demonstration that reimbursable services were provided and invoices shall include documentation verifying expenses for which reimbursement is sought.

**Special Instructions:**

- 1) Please email an electronic copy of the Minute Order to Dinah Lockhart at [dlockhart@sbccsd.org](mailto:dlockhart@sbccsd.org).
- 2) Please execute two (2) originals of the Grant Agreement (Attachment A) and return one (1) original to Dinah Lockhart (x3523).

**Attachments:**

- A. General Fund Grant Agreement with United Way of Northern Santa Barbara County Agreement including Scope of Work

**Authored by:** Kimberlee Albers, Homeless Assistance Program Manager, (805) 560-1090.