



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: October 16, 2018
Placement: Departmental
Estimated Tme: 5 minutes
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, Director, MPH, PhD
Director: Public Health Department
Contact Info: Larry Fay, Environmental Health Director
SUBJECT: Waiver of retirement exclusion for David Brummond, Environmental Health Specialist for Environmental Health Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

CEO, Human Resources:

Approved: Yes

Recommended Actions:

That the Board of Supervisors considers the following:

- a) Approve and authorize the Public Health Department Director to appoint retired Environmental Health Specialist David Brummond as Extra Help, to provide Environmental Health Supervisory services limited to 160 hours for the Month of November 2018; and
- b) In accordance with California Government Code Section 7522.56(f)(1), certify that the appointment of retired County employee, David Brummond, is necessary to fill a critical need in the Environmental Health Division of the Public Health Department (PHD), before 180 days have passed from the date of retirement; and
- c) Determine that the above actions are organizational and administrative activities of government that are not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(5) of the CEQA Guidelines.

Summary Text:

This item is on the agenda to request the Board to allow retired Environmental Health Supervisor, David Brummond, be hired as Extra Help to assist with supervisor coverage during the Month of November 2018. Mr. Brummond retired in August 2018 from his position as an Environmental Health Supervisor in our Technical Services program with responsibilities that included drinking water, well construction, onsite sewage systems, solid waste, and land use. He retired with 32 years of service.

Background:

Since Mr. Brummond’s retirement, the Public Health Department has initiated the process of hiring a replacement supervisor. Following his retirement, supervision of the respective services has fallen to Larry Fay, Environmental Health Director. Mr. Fay will be out of the office for several weeks in November and while it is expected that a replacement supervisor will be in place by November 1, the steep learning curve that he or she will face makes it highly desirable to have an experienced person to provide guidance in Mr. Fay’s absence.

The Technical Services program provides regulatory oversight of solid waste facilities, well construction, onsite sewage system permitting, drinking water systems, and land use review. Most of the program’s work is driven by customers. Timely review and decision making, the ability to clearly explain processes, and application deficiencies and corrections is critical in order to provide essential customer service. Mr. Brummond is extremely well versed in all aspects of this program.

Fiscal and Facilities Impacts

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees	\$ 8,000.00		
Other:			
Total	\$ 8,000.00	\$ -	\$ -

David Brummond’s return for the month of November, as an Environmental Health Supervisor, will not exceed \$8,000. This amount is calculated using E-Step for a four week period. Funding will be from his position that was vacated at the end of August and has not been filled.

Special Instructions:

Please send an electronic copy of the minute order to: phdcu@sbcphd.org

Authored by:

Larry Fay, Environmental Services Director