



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: November 6, 2018
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD, Director
Director(s) Public Health Department
Contact Info: Larry Fay, Environmental Health Services Director, 346-8463
SUBJECT: Acceptance of Public Health Institute Grant Agreement

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: N/A

As to form:

Recommended Actions:

That the Board of Supervisors consider recommendations as follows:

- a) Approve, ratify, and authorize the Public Health Department Director to execute the Subaward Agreement (Attachment A) wherein the County accepts a \$22,500 grant from the Public Health Institute to fund the Public Health Department's Health Improvement Project; and
- b) Approve Budget Revision Request BJE 0006023 (Attachment B) that will amend the Fiscal Year 2018-19 Public Health Department Adopted Budget for an amount of \$22,500, which represents the anticipated spending for the subaward; and
- c) Determine, pursuant to CEQA Guidelines Section 15378(b)(4), that acceptance of this grant is not a project subject to CEQA review because it is a government funding mechanism that does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

This item is on the Agenda to approve the acceptance of funding from the Public Health Institute for the Public Health Department's Health Improvement Project and to approve budget revision request BJE 0006023.

Background:

The department has received a grant award from the Public Health Institute to participate in a community engagement effort through collaboration with key stakeholders. This a short term limited scope capacity-building project geared at establishing a successful collaboration that focuses on health improvement in the agricultural worker community. The proposed area for exploration is access to field sanitation.

Performance Measures:

- Establish a functional collaborative working group
- Group design of survey
- Survey implementation
- Survey findings and reports to BOS, Stakeholders, Community
- Formation of long term collaborative partnership

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

The subaward of \$22,500 will be used to fully fund the Salaries and Benefits of a paid extra help intern to help lead the project and bring together the Stakeholders (\$8,500). In addition, Services and Supplies expenditures of \$11,080 will be used for survey materials, office supplies, mileage, and to subcontract with the University of California Santa Barbara to provide evaluations. Also, indirect costs in the amount of \$2,920 will be recovered.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

The work of the subgrant will be accomplished through existing departmental staff and the work of an extra help paid intern paid through the subgrant.

Special Instructions:

Please send an electronic copy of the Minute Order to the PHD Contracts Unit at: PHDCU@sbcpd.org

Attachments:

- A. Public Health Institute Grant Agreement
- B. Budget Revision Request BJE 0006023

Authored by:

Lawrence Fay, Jr., Director, Environmental Health Services