



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 11/13/18
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Amy Krueger, Adult and Children Services Deputy
(805) 346-8351
SUBJECT: Third Amendment to the Agreements with Aspiranet and Seneca Family of Agencies for Permanency Assessment Services

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Third Amendment to the Agreement with Aspiranet, a local vendor, for the provision of Permanency Assessment Services in the amount not to exceed \$60,000 for the period of July 1, 2018 through June 30, 2019;
- b) Approve and authorize the Chair to execute the Third Amendment to the Agreement with Seneca Family of Agencies, a local vendor, for the provision of Permanency Assessment Services in the amount not to exceed \$80,000 for the period of July 1, 2018 through June 30, 2019; and
- c) Determine that the approvals and execution of the above Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Amendment is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the Agenda in order to approve the Third Amendment to the Agreement with Aspiranet for the continued provision of Permanency Assessment Services at the increased amount of \$60,000 and with Seneca Family of Agencies for the continued provision of Permanency Assessment Services at the increased amount of \$80,000 for the current fiscal year (FY) period of July 1, 2018 through June 30, 2019. It is the recommendation of the Department of Social Services (DSS) to authorize and execute these Amendments.

Background:

DSS has an increased need for permanency assessments to be completed due to an increase in the number of families that have engaged in the Resource Family Approval process. The utilization of this agreement continues to aid in permanent placements for the County's dependent youth in a timely and efficient manner.

During the current fiscal year, Aspiranet and Seneca Family of Agencies have continued to meet the need for requested assessments which has increased for this FY 2018/2019. Aspiranet will surpass the original contract amount of \$40,000 for FY2018/2019; the Third Amendment will increase the amount by \$20,000 for a total of \$60,000. Seneca Family of Agencies will surpass the original contract amount of \$40,000 for FY2018/2019; the Third Amendment will increase the amount by \$40,000 for a total of \$80,000. DSS is requesting an increase to the current FY 2018/2019 contract amounts and recommends the approval of the Third Amendments.

Performance Measure:

Aspiranet and Seneca Family of Agencies are current providers of these services and have demonstrated substantial conformity with the current performance measures as indicated below:

The following performance measures are included in the current Agreements with all Contractors for the Permanency Assessment Services Program:

- Contractor will make contact with applicants within ten (10) work days of receipt of referral 98% of the time.
- With family cooperation, Contractor will complete permanency assessments within 60 days of receiving a referral from the County 90% of the time.
- Contractor will provide monthly client update reports and monthly invoices to the County by the 15th of the month following the provision of services.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2018/2019 Cost</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 70,000.00	\$ 70,000.00	
Federal	\$ 70,000.00	\$ 70,000.00	
Fees			
Other:			
Total	\$ 140,000.00	\$ 140,000.00	\$ -

Narrative:

Approval and execution of the Amendments will result in additional direct contract expenditures of no more than \$140,000 in FY 2018/2019. Appropriations and associated funding for FY 2018/2019 are included in the DSS recommended budget under the Social Service Programs division. The Amendments will be funded with 50 % federal funds and 50% state funds. Execution of these Amendments will not result in additional General Fund Contributions. The Amendments contain a non-appropriation clause in the event funds are not appropriated.

Key Contract Risks: The risk assessment worksheet has been completed and DSS has determined that Aspiranet is a medium risk vendor. The County has experience with Aspiranet and is confident of its ability to provide services.

The risk assessment worksheet has been completed and DSS has determined that Seneca Family of Agencies is a medium risk vendor. The County has experience with Seneca Family of Agencies and is confident of its ability to provide services.

Staffing Impacts:

Legal Positions:

None

FTEs:

None

Special Instructions:

Please scan, email to i.vazquez@sbcsocialserv.org and send one (1) duplicate original Agreement, and a copy of the minute order to:

Department of Social Services

Attn: Ismelda Vazquez, Contracts Coordinator

2125 S. Centerpointe Parkway, 3rd Floor

Santa Maria, CA 93455

Attachments:

- Third Amendment – Aspiranet – Permanency Assessment Services
- Third Amendment – Seneca Family of Agencies – Permanency Assessment Services

Authored by:

Amy Krueger, Adult and Children Services Deputy

Ismelda Vazquez, Contracts Coordinator