



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: November 13, 2018  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Director: Scott D. McGolpin, Public Works Department, 568-3010  
Contact Info: Chris Sneddon, Deputy Director, Transportation, 568-3064  
**SUBJECT:** Annual Public Works Director's Report and Resolution to Update the Orcutt Transportation Improvement Plan, Third and Fourth Supervisorial Districts

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Receive and file the attached Public Works Director's Report for the Orcutt Transportation Improvement Plan;
- b) Review and approve the estimated costs of the transportation facilities described in the attached Report, the continued need for these facilities, and the reasonable relationship between the need and the impacts of development for which the fees are charged;
- c) Approve and adopt the attached Resolution updating the Orcutt Transportation Improvement Plan and finding a reasonable relationship between the need for the public transportation facilities and a continued need for the facilities identified in the Orcutt Community Transportation Improvement Plan; and
- d) Determine that the proposed action is not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) because it consists of continuing administrative and other fiscal activities that do not involve commitment to any specific project, and are therefore not a project as defined by State California Environmental Quality Act Guidelines.

**Summary Text:**

This item is on the agenda in order to satisfy the requirements of maintaining the Orcutt Transportation Improvement Plan (OTIP).

On June 9, 1998, your Board approved the OTIP. Section 23C-16 of the County Code and Government Code 66002(b) requires several items to be completed annually for the OTIP to stay current:

- 1) A proposed capital improvement program for the fees (Resolution Attachments A, B, C).
- 2) A Public Works Director's Report identifying:

- a. Balance of fees in the transportation impact mitigation program fund(s).
- b. Facilities constructed during the past fiscal year.
- c. Facilities proposed for construction during the current fiscal year.

The 2018 Public Works Director's Report is presented in Attachment A. Annual fee updates were last approved by your Board on January 9, 2018.

**Background:**

On July 22, 1997, the Board of Supervisors adopted Ordinance 4270 enabling the County to establish transportation impact mitigation fees by resolution to address identified transportation impacts for each planning area of the County. The ordinance requires specific actions to establish and maintain these fees, including creating a Capital Improvement Plan and a Public Infrastructure Financing Plan. In 1997, the Public Infrastructure Financing Program was prepared for the Orcutt Planning Area. From this, the OTIP was established, with resolutions 98-211 and 98-212. These included the Capital Improvement Plan and the Orcutt Transportation Impact Mitigation Program fees. One requirement of the OTIP is a Public Works Director's Report, included in this action as Attachment A.

**Fiscal and Facilities Impacts:**

Budgeted: N/A

**Narrative:**

This action does not change the fee schedule for the OTIP.

**Special Instructions:**

1. Please return a certified stamped Minute Order and a copy of the executed Resolution to Gail Ocheltree, Public Works Transportation, ext. 3094.
2. Public Works will publish a Notice of Public Meeting in the Santa Maria Times, 10 days prior to the Board meeting, and return a Proof of Publication to the Clerk of the Board.

**Attachments:**

- A. Public Works Director's Report to the Board of Supervisors
- B. Resolution -Findings for continuing the Orcutt Transportation Improvement Plan in the Third and Fourth Supervisorial Districts

**Authored by:**

Chris Sneddon, Deputy Director of Public Works Transportation, 568-3064