



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff
Department No.: 032
For Agenda Of: April 9, 2019
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Sheriff's Office Sheriff Bill Brown (Ext. 4290)
Contact Info: Lieutenant Shawn T. Lammer (Ext. 4252)
SUBJECT: First Amendment to Agreement with Aramark Corporation for Inmate Commissary Services

County Counsel Concurrence

As to form: Yes

Other Concurrence:

Risk Management: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

a) Approve, authorize, and ratify the Chair to execute a First Amendment to Agreement for Services with Aramark Corporation for inmate commissary services for the period of April 30, 2019 to August 31, 2019 in an amount of \$185,000.

b) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

Summary Text:

Aramark Corporation currently provides commissary services to the inmate population housed at the Sheriff's Santa Barbara Main Jail. This short extension allows for the Sheriff's Office, in cooperation with County Purchasing, to submit a Request for Proposal (RFP) for a new commissary contract to provide inmate commissary services in both the Sheriff's Office North Branch Jail and Santa Barbara Main Jail. This new contract will be aligned with the opening of the North Branch Jail.

Background:

On May 17, 2016, the Sheriff's Office entered into a contract (Attachment B) with Aramark Corporation to provide commissary services to inmates in the Sheriff's Office Main Jail. The Sheriff's Office, Custody Division, Programs Unit has provided oversight for inmate commissary services for many years. By providing commissary services for inmates incarcerated in the Main Jail, Aramark provides

staffing, commissary order placement and delivery, and grievance response related to commissary services for the inmate population.

This is the first request for an extension. All revenues generated from the purchase of inmate commissary purchases are deposited into the Inmate Welfare Fund. The money deposited in the Inmate Welfare Fund shall be expended by the Sheriff primarily for the benefit, education and welfare of the inmates confined within the jail. Inmate Commissary purchases represents approximately twenty five percent of the Inmate Welfare budget. The extension period is four-months in anticipation of conducting an RFP for a new commissary contract and aligning this contract with the opening of the North Branch Jail.

Fiscal and Facilities Impacts:

Budgeted:

Yes

Fiscal Analysis:

This is a revenue generating contract only.

Special Instructions:

Clerk of the Board: Please send an official Minute Order to the Sheriff's Office, Attention Cathy Dorsey.

Attachments:

Attachment A: First Amendment for Services of Agreement with Independent Contractor

Attachment B: Original Contract

Attachment C: Board Contract Summary Form

Attachment D: Certificate of Liability Insurance

Authored by:

Shawn T. Lammer, Lieutenant
County of Santa Barbara Sheriff's Office
Custody Support Division, Contract Management

cc: