



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Fire Department
Department No.: 031
For Agenda Of: June 16, 2020
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Mark A. Hartwig, Fire Chief (805) 681-5500
Director(s)
Contact Info: Shawna Jorgensen, CFO (805) 681-5506

SUBJECT: First Amendment to the Agreement with Arista Aviation Services, LLC for Helicopter Maintenance and Upgrade Services (BC-19-282)

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management
As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Approve and authorize the Fire Chief to execute a First Amendment (Attachment A) to the Agreement for Services between the County of Santa Barbara and Arista Aviation Services, LLC (BC-19-282), for helicopter inspection, maintenance, and upgrade services needed for the Sikorsky HH60L Firehawk conversion, for a total contract amount of \$1,497,703.50; and
- b) Approve and authorize the Fire Chief or designee to approve change orders for a contingency amount up to \$251,140.70, for a total not to exceed authorization of \$1,748,844.20; and
- c) Find that the proposed Agreement is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378(b)(2) in that the Agreement involves a continuing administrative or maintenance activity, and CEQA Guidelines section 15378(b)(5), in that the Agreement involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

Summary Text:

This First Amendment is to increase the amount of the Agreement for helicopter repair and inspection services to cover additional repair items, identified upon equipment inspection, that were unknown prior to the approval of the original Agreement.

Background:

On June 18, 2019, your Board approved the Agreement with Arista Aviation Services, LLC (Attachment B), in the amount of \$1,255,703.50, plus a 20% contingency in an amount not to exceed \$251,140.70. After the Agreement was executed, the vendor completed an inspection of the equipment and identified \$438,000 in additional parts, repairs and training needed to ensure the Firehawk is mission ready. A total of \$196,000 of this balance will be funded by the existing contingency balance and the remaining balance of \$242,000 is the total requested increase to the contract. The remaining contingency balance of \$55,140.470 will be available in the event that additional unanticipated costs are identified prior to the project completion. If approved, the total do not exceed amount for the amended contract will be \$1,748,844.20. This amount includes the revised contract amount of \$1,497,703.50 plus a contingency of \$251,140.70. Below is a breakdown of the total estimated costs:

Total Original Contract	\$ 1,255,703.50
Total Estimated Contract Actuals	<u>1,497,703.50</u>
	<u>\$ (242,000.00)</u>
Total Original Contract Contingency	\$ 251,140.70
Total Estimated Contingency Actuals	<u>196,000.00</u>
	<u>\$ 55,140.70</u>

The total cost for parts, repairs and training exceeds the original approved contract amount. This First Amendment increases the contract to a level which will allow the necessary repairs and training to be completed. The Department is not requesting an adjustment to the original contingency amount. The contingency balance of \$55,140.70 is available for any additional items within the scope of work that may be required to complete the repairs and/or inspections above the increased contract amount.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

The budget modification for the increased contract cost of \$242,000 was included in Budget Revision 0006816. This budget revision was approved on May 12, 2020. A donation from Direct Relief provided the necessary funding for the increased costs. As such, no further budget adjustment is required for the increased contract amount.

Staffing Impact:

None

Special Instructions:

Please provide a copy of the minute order and executed First Amendment to Courtney Stockton, Fire Department.

Attachments:

- A. First Amendment to the Agreement for Services between the County of Santa Barbara and Arista Aviation Services, LLC (BC-19-282)
- B. Agreement for Services between Santa Barbara County and Arista Aviation Services, LLC (BC 19-282)

Authored by:

Shawna Jorgensen, Chief Financial Officer

cc:

Mark A. Hartwig, Fire Chief
Woody Enos, Deputy Chief of Operations
Anthony Stornetta, Air/Wildland Battalion Chief