



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** July 14, 2020  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Scott D. McGolpin, P.E., Director, (805) 568-3010  
Director(s)  
Contact Info: Leslie Wells, Deputy Director, (805) 882-3605  
**SUBJECT:** Professional services contract with SCS Engineers for Landfill Gas Management Services at the Tajiguas Landfill, Third Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the professional services agreement with Stearns, Conrad and Schmidt, Consulting Engineers, Inc. dba SCS Engineers for landfill gas management services in an amount not to exceed \$193,360; and
- b) Determine that the above actions are not a “project” under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5), because they consist of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda in order to approve the Agreement for professional services with Sterns, Conrad, and Schmidt, Consulting Engineers, Inc. dba SCS Engineers to provide landfill gas management services at the Tajiguas Landfill, as directed by the Public Works, Resource Recovery and Waste Management Division (RRWMD). The scope of these professional services includes the operation and maintenance of the landfill gas collection system (LFGCS), condensate management system (CMS), enclosed flare and blower station, and service support for RRWMD staff. These three systems are a part of the environmental management systems (EMS) at the Tajiguas landfill and ensure

environmental compliance and safety for RRWMD landfill operations staff. The Agreement is a not-to-exceed amount of \$193,360 with an end date of June 30, 2021.

**Background:**

The RRWMD is responsible for the operation and management of the Tajiguas Landfill in Santa Barbara County. The Tajiguas Landfill is required to comply with state and federal regulations that are designed to protect the environment by mitigating impacts to water and air quality. The LFGCS, CMS, and existing Tajiguas Landfill Energy Project engine and flare at the Tajiguas Landfill is currently operated by NEO Tajiguas, LLC (NEOT). The existing Tajiguas Landfill Energy Project will be decommissioned in place with the startup of the new ReSource Center at the Tajiguas Landfill, formerly referred to as the Tajiguas Resource Recovery Project. Approval of the Agreement with SCS Engineers will assist RRWMD in continued compliance with regulatory requirements for operations of the EMS (see Attachment A), and allow a seamless transition between termination of NEOT and connection to the new ReSource Center engine and flare.

SCS Engineers is listed on the Public Works Department’s Prequalified Consultant Listing for 2018-2020, approved by your Board at the January 9, 2018 hearing. SCS Engineers has historically provided consulting services to the RRWMD for over 10 years. SCS Engineers has niche expertise in landfill remediation systems, including the design and operation of landfill gas collection and treatment systems. Staff is requesting that the professional services Agreement with SCS Engineers be authorized in the amount of \$193,360 with an end date of June 30, 2021.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Narrative:

Costs are budgeted in the RRWMD Enterprise Fund, Permits and Engineering Program. Costs estimated for this service are to be incurred in fiscal year 20/21.

<b>Funding Sources</b>	<b>FY 2020/21 Cost:</b>	<b>Annualized On-going Cost:</b>	<b>Total One-Time Project Cost</b>
General Fund	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
Federal	\$ -	\$ -	\$ -
Fees	\$ -	\$ -	\$ -
SWEF	\$ 193,360	\$ -	\$ 193,360
Total	\$ 193,360	\$ -	\$ 193,360

**Key Contract Risks:**

The risk rating level for this agreement is estimated to be low due to the contract type. The Agreement will provide authorization of funding and services to maintain ongoing regulatory compliance pertaining to air quality at the Tajiguas Landfill without interruption.

Subject: Professional Services Contract with SCS Engineers for Landfill Gas Management Services at the Tajiguas Landfill  
Agenda Date: July 14, 2020  
Page 3 of 3

**Special Instructions:**

Please also forward a copy of the signed Agreements and a certified Minute Order approving these actions to:

Public Works, Resource Recovery and Waste Management Division, Attn: Todd Curtis, PE, 805-882-3621, 130 E. Victoria Street, Suite 100, Santa Barbara, CA 93101.

**Attachments:**

Attachment A: Agreement for Professional Services with SCS Engineers (3 originals)

**Authored by:**

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