Santa Barbara County Probation Department Juvenile Detention Facilities COVID-19 Action Levels

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CORONAVIRUS (COVID-19) ACTION LEVELS

Action Level	Triggering Event(s)
Green	None: All services will remain operating
Yellow	Confirmed COVID-19 result within Santa Barbara County
Orange	Community transmission spread of COVID-19within Santa Barbara County
Red	 Confirmed COVID-19 result of a juvenile in Santa Barbara County Custody Confirmed COVID-19 result of a Probation Juvenile Institution or support services employee.
Black	 5 or more confirmed COVID-19cases in the facility (youth and/or staff) More than 50% call off of Detention services employees.

DEFINITIONS

- Close contact of a COVID-19 case: an individual is considered a close contact if they a) have been within 6 feet of a COVID-19 case for a prolonged period of time or b) have had direct contact with infectious secretions from a COVID-19 case (e.g., have been coughed on). Close contact can occur while caring for, living with, visiting or sharing a common space with a COVID-19 case. Considerations when assessing close contact include the duration of the exposure (longer time increases risk) and clinical symptoms of the person with COVID-19 (e.g., coughing likely increases exposure risk as does exposure to a severely ill person).
- Co-horting: the practice of isolating multiple laboratory confirmed COVID-19 cases together as a group, or quarantining close contacts of a particular case together as a group.
- Community Transmission of COVID-19: when individuals acquire the disease through contact with someone in the community, not travel related. Once there is community transmission in an area, it is expected that detention facilities will start seeing cases inside the facility. There is community transmission of COVID-19 in Santa Barbara County.
- Confirmed vs. Suspected COVID-19 cases: a confirmed case has received a positive result from a COVID-19 laboratory test, with or without symptoms. A suspected case shows symptoms of COVID-19 but has not been tested or is waiting for test results.
- Medical Isolation: confining a <u>suspected or confirmed COVID-19 case</u> to a single cell to prevent contact with others and to reduce the risk of transmission. Medical isolation ends when the youth meets pre-established criteria for release from isolation.
- Quarantine: the practice of <u>confining individuals who have had close contact with a COVID-19</u> case to determine whether they develop symptoms of the disease. Youth will be in a single cell and monitored for 14 days. If symptoms do not develop within the 14 days, the youth is released from quarantine.
- Social Distancing: the practice of increasing space between individuals and decreasing the frequency of contact to reduce the risk of spreading the disease. Ideally, maintaining a space of at least 6 feet between individuals. Though this is difficult in a custody setting, it is a cornerstone of reducing transmission of COVID-19.

Symptoms of COVID-19: include fever, cough and shortness of breath. Like other infections, COVID-19 can be mild or severe with severe disease and death possible. Other symptoms such as vomiting and diarrhea have been associated with COVID-19 and some people with COVID-19 have no or minimal symptoms.

ACTION LEVEL - GREEN

All services will remain operational and business as usual.

ACTION LEVEL - YELLOW

Receiving Screening

Arresting Agencies: only one agency/arrestee allowed in the sally port at a time.

- Local arresting Law Enforcement (LE) agencies will be asked to utilize discretion and cite release non-essential booking arrests pursuant to 853.6 PC and use other alternative interventions, such as Noah's Anchorage or other appropriate family or friends as appropriate.
- LE and arrestee will wait outside the sally port door and use intercom to communicate with Master Control Room (MCR).
- If youth needs to be cleared at an Emergency Department (ED/ER), LE staff should wear Personal Protection Equipment (PPE) and youth should wear a mask.

Community Arrests/Intakes

All new arrests will be screened prior to entry into the sally port at the outside door.

- MCR will complete the *Coronavirus Supplemental Intake Questionnaire* with the youth and LE through the intercom system.
- **NEGATIVE SCREEN:** proceed with normal intake procedures.
- **POSITIVE SCREEN / "YES" RESPONSE** TO ANY QUESTION.
 - **IMMEDIATELY PLACE FACE MASK ON YOUTH**
 - When MEDICAL IS ONSITE:

The Registered Nurse (RN) will don appropriate PPE and evaluate youth outside the facility. The RN will review the screening and perform a clinical assessment.

- Positive Symptoms / Positive Fever:
 - Refer to Marian Regional Medical Center (MRMC) for Medical Clearance.
 - The RN will call ED/ER and give report and document.
 - The RN will notify Probation Intake staff and on-call clinician.
 - RN will complete the *New Detainee Requiring Evaluation* form in Cor Electronic Medical Record (EMR).
 - Decontaminate the door and intercom outside the sally port. Medical equipment utilized or on person will be disinfected.

- **Positive Screen and <u>NO Symptoms/NO Fever</u>:** if youth is a close contact of a known COVID-19 case, youth will be accepted into facility and quarantined in Unit 1.
 - Youth should continue to wear mask:
 - When out of quarantine room.
 - For all movement in the facility.
 - When staff enter youth's room.
 - Staff in direct contact with youth will don appropriate PPE.
 - Probation intake staff and on-call clinician will be notified.
 - Medical staff will monitor youth using the *Monitoring for Quarantined Patient* form.
 - Medical staff will place a *Red Stop Sign* and *Housing Unit Quarantine Notice* outside the patient's room.
 - ^a Youth will be placed in the next available Provider sick call with task "Possible COVID-19 patient."
 - Nursing will create twice daily "COVID-19 quarantine and push fluid" tasks for 14 days.
 - Probation will decontaminate the door and intercom.
 - Medical equipment used to assess youth will be decontaminated.

Positive Screen and/or Symptoms/Fever with Prior Medical Clearance:

- **Surgical Mask Will Be Given To Youth**
- Probation intake staff and Medical will be notified.
- Youth with <u>POSITIVE SYMPTOMS/FEVER:</u>
 - Will be placed on COVID-Medical Isolation and will be housed in Unit 2 in a single cell.
 - Staff will don appropriate PPE. Staff will complete intake paperwork, pat youth down and replace cuffs outside in LE vehicle sally port. Next youth will be fingerprinted, given MAYSI screen and taken directly to Unit 2. Youth will shower in Unit 2. Clothes will be placed in a biohazard bag and held in Unit 2.
 - Nursing staff will:
 - Create twice daily COVID-19 checks for 14 days or until discontinued by medical director. This will be documented on the *Monitoring for Confirmed or Suspected COVID-19* form.
 - Place Red Stop Sign and Housing Unit Quarantine Notice outside the patient's door and on the door of Unit 2.
 - Disinfect any other surface touched by youth and equipment utilized or on person.
 - A Critical Incident Report (CCE) will be completed by the Health Service Administrator (HSA). Nursing will create a task for HSA to complete CCE.
- Youth with <u>NO SYMPTOMS/NO FEVER BUT POSITIVE EXPOSURE</u>
 - **Surgical Mask Will Be Given To Youth**
 - Youth will be placed on Quarantine Medical Isolation (Med-Iso) for 14 days in Unit 1.
 - Staff who interact with youth on Quarantine will don the appropriate PPE (as feasible based on supply).
 - Nursing will document twice daily checks on the *Monitoring for Quarantined Patient* form.
 - Place *Red Stop Sign* and *Housing Unit Quarantine Notice* outside the patient's door.

• When NO MEDICAL ONSITE:

- Probation Intake personnel will refer to an ED/ER for clearance if the youth answers "YES" to the Screening Questionnaire.
- See above for procedure for youth with positive screen and positive symptoms that has obtained medical clearance.
- See above for procedure for youth with positive screen but negative symptoms/fever.

Remands from Court

Santa Maria Juvenile Court

- Youth remanded from court will be GIVEN A MASK before entering the court holding area and will be placed in a court holding room by the bailiff or probation court officer.
- The probation court officer will complete the *Coronavirus Supplemental Intake Questionnaire* through the door.
- **"YES"** RESPONSE TO ANY QUESTION: medical will be called immediately. Medical staff will don the appropriate PPE and evaluate the youth.

• Positive Screening and <u>Positive Symptoms/Positive Fever</u>:

- Refer to MRMC for Medical Clearance. Probation and medical will decide best mode of transportation given symptoms and availability of PPE for staff.
- The RN will call ED/ER and give report and document this communication.
- The RN will notify Probation Intake staff and on-call clinician.
- RN will complete the *New Detainee Requiring Evaluation* form in Cor EMR.
- Decontaminate the court holding room and any surface that youth was in contact with. Medical equipment utilized or on person will be disinfected.
- Follow procedure above for youth returning from medical clearance with positive screen and positive symptoms. Youth will be placed on COVID-Med Isolation in Unit 2.

• Positive Screening and <u>NO Symptoms/No Fever</u>:

- Youth will be accepted into facility and monitored.
- If youth is afebrile and asymptomatic but is a close contact to known or suspect COVID-19, youth will be placed in Quarantine-Med isolation x 14 days in Unit 1.
- Probation intake staff and on-call clinician will be notified.
- Youth will wear a mask when staff enter room or for all movement within facility.
- Medical staff will use the *Monitoring for Quarantined Patient* form to monitor the youth twice daily.
- Wellpath staff will place a *Red Stop Sign and Housing Unit Quarantine Notice* outside the patient's room.
- Youth will be placed in next available Provider sick call with task "Possible COVID-19 patient."
- Nursing will create twice daily "COVID-19 monitoring and push fluid" tasks for 14 days.
- Probation will decontaminate any surface that youth came into contact with.
- Medical equipment used to assess youth will be decontaminated.

Santa Barbara Juvenile Court:

- Youth remanded from court will be GIVEN A MASK before entering court holding and will be taken to the small court holding room.
- The probation court transportation officer will complete the *Coronavirus Supplemental Intake Questionnaire* while wearing mask, gloves and eye protection.

• "YES" RESPONSE TO ANY QUESTION:

- Youth will need to be medically cleared at Santa Barbara Cottage Hospital.
- \circ $\;$ The youth will be kept separate from other youth and be instructed to keep mask on.
- The probation court transportation officer will contact Probation Administration and Wellpath medical staff to discuss case and to aid in arranging transportation to Santa Barbara Cottage Hospital.
- Transportation protocols for youth needing medical clearance for coronavirus will be followed. Procedures for disinfecting vehicles will be followed.

- If youth answers "no" to all questions, the youth will be allowed to remove mask and join other youth in the main holding room.
- If youth are medically cleared and brought to Santa Maria Juvenile Hall (SMJH), call the on-call clinician before youth enter facility. The above procedures for entry will be followed based on screening criteria.

Intake Procedures

For Probation Institutional Staff: Any juvenile arrested that is screened and suspected to be at risk of having COVID-19 will don a SURGICAL MASK IMMEDIATELY and will be refused at intake when medical is not onsite, unless local hospitals are unable to care for the patient due to capacity. **In situations of global pandemics, some health centers may become unable to accept new patients due to large volumes of people seeking care.* If the youth is accepted by medical staff and is at risk of having COVID-19 or exhibiting symptoms consistent with COVID-19, medical staff will notify the intake SrDPO. Upon notification, the SrDPO shall notify a supervisor and don appropriate personal protective equipment (PPE, listed above in PPE section) prior to encountering the youth, if possible. The notified supervisor is responsible for limiting the number of officers and/or staff that come into direct contact with youth who are suspected of having COVID-19 to decrease the spread of the disease.

The intake Senior Deputy Probation Officer (SrDPO) or Senior Juvenile Institutions Officer (SrJIO) shall complete the receiving screening, search the youth, replace LE handcuffs with Probation handcuffs, all outside the sally port while wearing appropriate PPE. After, the youth should be immediately complete the MAYSI screening and be fingerprinted. Youth will then be taken to Unit 2 where clothes will be showered. Clothing worn at intake will be bagged. Any Probation staff handling youth's property shall also wear protective gloves and a gown to decrease the spread of the disease.

• The use of holding cells or temporary staging locations shall be minimized, and any areas utilized for holding youth or for telephone utilization and showers shall be properly disinfected after use.

Wellpath will report all suspected cases of COVID-19in accordance with the Santa Barbara Public Health Department (PHD) reporting guidelines using CalRedie and a phone call to PHD Disease Control.

Housing

Upon completion of the intake process, the youth will be assessed for housing assignment:

- Youth entering the facility that are not symptomatic and not at-risk to have COIVD-19 will be housed in the **INTAKE UNIT** in Unit 6. Youth will be housed in a single cell room in the unit for 14 days and must be asymptomatic prior to be transferred to a regular living unit (Units 4 and 5).
- Youth suspected of having and are symptomatic for COVID-19 (*suspected or confirmed*) will be housed in <u>Unit 2</u> in a single cell room and placed on **COVID MEDICAL ISOLATION**.
- Youth identified as at risk of developing COVID-19 based on positive screening of exposure/close contact with known COVID-19 case who are not exhibiting any symptoms associated with COVID-19 will be housed in a single cell in <u>Unit 1</u> and placed on **QUARANTINE MEDICAL ISOLATION.**
- For all youth identified as at-risk or suspected of having COVID-19, a *Red Stop Sign* and *Housing Unit Quarantine Notice* will be placed on the cell door and unit door. This sign is an indication that any staff must wear appropriate PPE and staff will adhere to airborne, contact and droplet precautions when in contact with youth before opening the door to youth's room.

- Youth housed under these precautions will be required to wear a surgical mask at all times while outside of their cells.
- Youth housed under COVID MEDICAL ISOLATION and QUARANTINE MEDICAL ISOLATION precautions will not be
 allowed to utilize the dayroom, shower or recreation yard, unless approved by medical director and Probation
 administration. Title 15 standards will be suspended temporarily for youth under this designation. Appropriate
 notification to the Board of State and Community Corrections will be made by the Probation Administrator who
 is designated as the Communication's Director. If a youth is allowed to go to shower or recreation yard, they will
 be masked and disinfection protocols will be followed.

Youth Already in Custody

SMJH Youth Who Become Symptomatic for COVID-19 in a Housing Unit

Symptoms for COVID-19 may appear 2-14 days after exposure so it is feasible that a youth may be housed in a regular unit at intake based on a negative receiving screening but develop symptoms within the facility.

- Any youth complaining of fever, respiratory symptoms (severe cough, shortness of breath, sore throat, runny nose), flu-like symptoms and/or vomiting/diarrhea:
- **IMMEDIATELY PLACE A FACEMASK ON YOUTH**
- Youth should be immediately placed in their room (single room).
- Call medical.
 - If medical is not onsite, call the on-call clinician. Be prepared to give a description of the symptoms that youth is complaining about.
- A detailed exposure history for patients being evaluated with fever and acute respiratory illness shall be obtained by the Nurse.
- The nurse or clinician will don appropriate PPE gear prior to having contact with youth.
- Youth who are evaluated and <u>not</u> suspected of having COVID-19 (i.e. have allergies or a mild cold) <u>may</u> be placed on medical isolation and <u>be required to wear a mask when out of room</u> as per medical. Standard Precautions should be followed. This will be designated as medical isolation -standard precautions.
- Youth <u>suspected of having COVID-19</u> (SICK) will be:
 - Moved to Unit 2 in a single room and placed on **COVID MEDICAL ISOLATION**.
 - Place a facemask on youth (if it does not restrict breathing).
 - For transport.
 - When another individual enters youth's room.
 - When youth is out of room.
 - NOTE: masks should be changed daily or when visibly soiled or wet.
 - Staff transporting youth to Unit 2 or entering youth's room will don appropriate PPE. Attempts will be made to maintain social distancing (6 feet buffer).
 - ANY movement of youth with suspected or known COVID-19 requires clearance from Medical.
 - Only essential personnel should enter the room.
 - Medical care and meals will occur within this isolation space and youth will throw away food into trash can. Staff will avoid touching food items or trays.
 - Youth will be provided with soap, tissue paper and a paper bag to dispose of tissues. They will be instructed to cough or sneeze into the tissue, throw tissue away and immediately wash hands for 20 seconds.

- Wellpath staff will place a *Red Stop Sign* and *Housing Unit Quarantine Notice* outside the patient's room and unit.
- Medical staff will use the *Monitoring for Confirmed or Suspected COVID-19* form to monitor the youth twice daily. Nursing will create twice daily "COVID-19 monitoring and push fluid" tasks for 14 days.
- Youth will be placed in next available Provider sick call with task "Possible COVID-19 patient."
- PHD will be contacted immediately to report possible case of COVID-19 and to determine if youth qualifies for testing. PHD procedures for testing will be followed.
 - The 24/7 Disease control line: 805-681-5280.
 - If available, the youth will be transferred to a facility that has an Airborne Isolation room /negative airflow room (MRMC) within 5 hours per OSHA.
 - It is expected that MRMC will not accept the youth if they do not meet criteria for hospitalization. If the youth must remain in the facility, Disease Control will be notified of this.
 - Transportation of youth in airborne isolation will be followed. If unable to safely transport a youth on airborne precautions, AMR will be called to transport youth.
 - Youth who meet criteria for severe disease or require hospitalization will be transported via ambulance to Marian Medical Center.
- Probation will designate a staff to monitor suspected COVID cases exclusively when possible. These staff shall
 wear recommended PPE as appropriate for their level of contact with the youth under COVID MEDICAL
 ISOLATION (see PPE section) and should limit their own movement between different parts of the facility to the
 extent possible.
- Any youth with close contact to sick youth will be evaluated and placed under **QUARANTINE MEDICAL ISOLATION** due to possible exposure:
 - The *Red Stop Sign* and *Housing Unit Quarantine Notice* will be placed on the youth's door or the unit door.
- The housing unit where the sick youth was initially housed will be placed on quarantine as determined by medical or SBPHD. No new housing or movement or visitors will be allowed until medically cleared (approximately 14 days) and/or directed by Santa Barbara County Disease Control/Responsible Physician.
- Staff who had close contact with a known or suspected COVID 19 youth without wearing proper PPE will report to Occupational Health for guidance and will need to.
- If multiple symptomatic youth are suspected or known to have COVID-19, they will be co-horted / housed together in Unit 2.
 - Youth quarantined / being actively monitored for the development of symptoms/signs of COVID-19 will not be housed with youth known or suspected to have COVID-19.
- COVID MEDICAL ISOLATION will be maintained for suspected or known COVID-19 cases until all the following criteria have been met. Only medical or PHD can remove a youth from COVID MEDICAL ISOLATION.
 - The youth has been free from fever for at least 72 hours without the use of fever-reduction medications AND
 - The youth's other symptoms have improved, AND
 - \circ $\;$ At least 7 days has passed since the first symptoms appeared.
- Youth on medical isolation may not be discharged from the facility unless is it necessary for medical care, infection control, lack of medical isolation space or other safety concerns. PHD must be informed and approve discharge of youth on medical isolation for COVID-19. See Discharge section for criteria for discharging youth who are on Medical Isolation.

LPBC Youth Who Become Symptomatic for COVID-19 in a Housing Unit

Symptoms of COVID-19 take 2-14 days to appear after exposure. It is possible that a youth exposed during a visit or from other community spread of the virus (i.e. Staff coming in and out of community).

- Any youth complaining of fever, respiratory issues (severe cough, shortness of breath), flu-like symptoms or vomiting/diarrhea should be seen by the RN or provider:
 - **IMMEDIATELY PLACE A FACEMASK ON YOUTH**
 - Call medical.
 - Separate youth from other people.
 - Youth shall be taken to upper dorm.
- The RN or clinician will don appropriate PPE gear if the youth meets prior to having contact with youth.
- Youth who are evaluated and <u>not</u> suspected of having COVID-19 (i.e. have allergies or a mild cold) may be required to wear a mask as per medical. Standard Precautions should be followed.
- Any youth suspected of having COVID-19 will be moved to the LPBC UPPER DORM to a bunk that is at least >12 feet from Probation desk and placed on COVID MEDICAL ISOLATION. The clinician will be contacted immediately and if onsite, will evaluate the youth.
 - Staff transporting youth to the other dorm or entering upper dorm will need to don PPE as described above and youth must be wearing a mask. Attempts will be made to maintain social distancing (6 feet buffer).
 - \circ $\;$ Youth will wear mask in the presence of staff or other persons.
 - \circ ANY movement of youth outside of the upper dorm requires clearance from medical.
 - o Only essential personnel should enter the dorm.
- Donning of PPE will occur in the SrJIO office. Staff will enter through the SrJIO office and don PPE before entering dorm where suspected or known COVID-19 cases are housed.
- Doffing (removing) PPE will occur outside the double doors of the dorm.
 - It is advised that persons removing PPE be observed and coached on removal so that proper technique is used.
 If this is unavailable, staff will follow instructions that will be posted at door.
 - Staff will apply to hand sanitizer if hands become contaminated during removal and after removal of all PPE. (See doffing procedures).
- Medical and Probation Administration will decide if youth should stay at camp or if they should be transferred to SMJH for increased medical monitoring.
- If youth stays in upper dorm, Medical staff will use the *Monitoring for Confirmed or Suspected COVID-19* form to monitor the youth twice daily. Nursing will create twice daily "COVID-19 monitoring and push fluid" tasks for 14 days.
- Wellpath staff will place a *Red Stop Sign* and *Housing Unit Quarantine Notice* outside the patient's dorm.
- Youth will be placed in next available Provider sick call with task "Possible COVID-19 patient."
- PHD will be contacted immediately to report possible case of COVID-19 and to discuss testing options. COVID-19 testing will be done as per PHD protocols.
 - The 24/7 Disease control line: 805-681-5280.
 - If available, the youth will be transferred to a facility that has an Airborne Isolation room /negative airflow room at Santa Barbara Cottage Hospital (SBCH) within 5 hours per OSHA.

- It is expected that SBCH will not accept the youth if they do not meet criteria for hospitalization. If the youth must remain in the facility, Disease Control will be notified of this.
- Transportation of youth in airborne isolation will be followed. If unable to safely transport a youth on airborne precautions, AMR will be called to transport youth.
- The lower dorm where the sick youth was initially housed will be placed on quarantine. No new transfers or movement or visitors will be allowed until medically cleared (approximately 14 days) and/or directed by Santa Barbara County Disease Control/Responsible Physician.
- Staff exposed to youth while not wearing appropriate PPE will notify their supervisor and report to Occupational health for guidance.
- If multiple symptomatic youth are suspected or known to have COVID-19, they will be co-horted / housed together in the Upper Dorm.
 - Youth who are quarantined and being actively monitored for signs and symptoms of COVID-19 shall not be housed with youth known to have COVID-19.
- If a youth with known COVID-19 at camp that needs to be transported to SMJH for increased monitoring by medical services, Probation will transport youth in a car with a solid partition and will wear N95 respirator mask while driving. When in direct contact with youth, staff will don appropriate PPE (mask, gloves, gown and eye protection). If possible, windows will be open during transport. Youth must wear a mask the entire transport.
 - Disinfection of the vehicle will occur after transport per protocols using an EPA approved solution and staff will be in PPE.
- Youth who meet criteria for severe disease or require hospitalization will be transported via ambulance to Santa Barbara Cottage Hospital.
- Medical Isolation will be maintained until all the following criteria have been met. Only medical or PHD can remove a youth from quarantine or medical isolation.
 - The youth has been free from fever for at least 72 hours without the use of fever-reduction medications AND
 - The youth's other symptoms have improved, AND
 - At least 7 days have passed since the first symptoms appeared.
- Probation will look through roster and determine if there are any exposed youth who are eligible for early release and/or alternative programming. This will be done in conjunction with PHD Disease Control as some youth may require 14-day Quarantine either at camp or at home (depending on level).
- Youth on Medical Isolation may not be discharged from the facility unless is it necessary for medical care, infection control, lack of medical isolation space or other safety concerns. PHD must be informed and approve discharge of youth on Medical Isolation for COVID-19. See Discharge section for criteria for discharging youth who are on Medical Isolation.

Quarantining Close Contacts of COVID-19Cases

- Detained youth who are close contacts of a confirmed or suspected COVID-19 case (whether the case is another youth, staff member or visitor) will be placed under QUARANTINE for 14 days.
 - If individual is quarantined due to contact with a suspected case who subsequently tests negative for COVID-19, the quarantine will be lifted and youth can enter the general population.
- For COVID-19, a CLOSE CONTACT is defined as:
 - Having been within 6 feet of a COVID-19 case for a prolonged period of time OR

- Having had direct contact with infectious secretions of a COVID-19 case (e.g., have been coughed on).
- **See definition section for further details on CLOSE CONTACT.
- Youth will have minimal movement within the facility outside quarantine space. Any movement out of quarantine space will require medical clearance.
 - Meals and medical services will occur within the quarantine space.
 - Youth will be excluded from any group activity unless cleared by medical.
- Youth will be placed on **QUARANTINE MEDICAL ISOLATION** in a single room in Unit 1.
- Youth on quarantine will be monitored twice daily including temperature checks by medical staff using the *Monitoring for Quarantined Patient* form.
 - If a youth develops symptoms, they will be moved to Medical Isolation and treated as a Youth with suspected COVID-19 (see above)
- Quarantined individuals should wear facemasks, if feasible and sufficient supplies when
 - Whenever a non-quarantined person enters the room or space.
 - Whenever the youth needs to leave the quarantined space
 - Staff coming in contact with youth on Quarantine should wear recommended PPE, if feasible and adequate supplies
- If an entire unit is placed on quarantine due to contact with a case from the same housing unit, youth will be monitored twice daily using the *Monitoring for Quarantined Patient* form.
 - If co-horting quarantined youth, high risk youth should be placed in single cell, social distancing should be enforced, access to ensure frequent hand hygiene and a mask worn when out of room.
 - If youth in co-horted unit becomes symptomatic, they will be moved to Unit 1 or upper dorm:
 - If the youth is tested for COVID-19 and is positive: the unit will begin its quarantine period over. The 14day quarantine clock for the remainder of the unit will be reset to 0.
 - If they youth is tested for COVID-19 and tests negative: the 14-quarantine clock does not need to be reset for youth or unit and youth can return from medical isolation to the quarantine cohort.
 - If youth is not tested for COVID-19 (due to lack of tests or direction from PHD): the 14-day quarantine clock for the remainder of the cohort must be reset to 0.
- Any release of a youth on quarantine status must be medically cleared with PHD and Wellpath.
- Youth will be released from quarantine restrictions if they have not developed symptoms during the 14-day quarantine period.
- Meals for quarantined youth will be provided in their room. Disposable items will be thrown away by youth into trash can. Individuals handling food service items should clean hands after removing gloves.
- Laundry from quarantined individuals can be handled using gloves and gown (see below Laundry).

Cleaning Spaces where COVID 19 Cases Spent Time

- Persons performing cleaning shall wear recommended PPE.
- Areas where a confirmed or suspected COVID-19 case spent time will be thoroughly cleaned and disinfected.
 - Areas used by infected individuals will be closed off. If possible, outside doors will be opened to increase air circulation. If possible, wait as long as possible and up to 24 hours to clean a contaminated space.

- Clean and disinfect all areas (cells, bathrooms, common areas) used by infected individual, focusing on frequently touched surfaces.
- Hard (non-porous) surface cleaning and disinfection.
 - o If surface is dirty, clean surface with soap and water prior to disinfection.
 - For disinfection, use an EPA-registered disinfectant that is approved for the use against the virus that causes COVID19. Follow manufacturer's instructions for all cleaning and disinfection products (e.g. contact times, application methods).
 - Diluted household bleach can be used if appropriate for the surface. 5 tablespoons for bleach per gallon of water or 4 teaspoons bleach per quart of water.
- Soft (porous) surface cleaning and disinfection (rugs, carpets).
 - Remove visible contamination if present and clean with appropriate cleaners.
 - Launder item if possible. If not, use products that are EPA- approved for the use against the virus that causes COVID-19 and are suitable for porous surfaces.
- Electronics:
 - Remove visible contamination. Follow manufacturer's instructions for disinfection.
 - Consider use of alcohol-based wipes or spray containing at least 70% alcohol to disinfect touch screens. Dry surface.
- Food Service items: youth should throw away their own disposable food items in trash can located in their isolation room. Persons handling any food items that have been used or touched by suspect COVID-19 youth should wear gloves and wash hands after removing gloves.
- Vehicles should be thoroughly cleaned using parameters above after carrying a confirmed or suspected COVID-19 youth.

Communication/Education

- Wellpath staff can find up to date information on the World of Wellpath webpage. Under header section [Projects] and click on [Coronavirus] the coronavirus resource page. This includes current protocols, forms and flowcharts as well as Human Resources information. This should be checked by Wellpath employees on a regular basis. Staff are encouraged to speak with their supervisor if they have any questions or concerns.
 - o <u>https://www.wellpath.us/projects/coronavirus/SitePages/Home.aspx</u>
- Probation staff may find up to date County information on the SB County PHD coronavirus website. The CDC Coronavirus webpage also has up to date information on COVID-19. Posted notices on Stop the Spread of Coronavirus, Hand hygiene and cough etiquette are in multiple locations around the facilities. Staff are instructed to speak with their supervisor if they have any questions or concerns. Staff have been educated on Hand hygiene, cough etiquette, social distancing and on the current facility plan.
 - SBPHD: <u>https://publichealthsbc.org/</u>
 - o CDC: <u>https://www.cdc.gov/coronavirus/2019-ncov/index.html</u>
- Youth will be educated on Coronavirus during the Receiving Screening process and given handouts on
 Stop the Spread of Germs:
 - English: https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf
 - Spanish: https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms-sp.pdf
 - Coronavirus: What you need to know:
 - English: <u>https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf</u>
 - Spanish: <u>https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet-sp.pdf</u>

- "Cough and sneeze etiquette" handout:
 - https://www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html
- Medical and Probation staff will maintain open lines of communication and communicate daily on status of facility. Medical will report the number of quarantined youth and number of symptomatic/suspected COVID-19 youth daily.

Notifications / Surveillance

- All youth identified as a suspected/known COVID-19 case will be reported to Santa Barbara PHD Disease Control at their 24 hours hotline 805-681-5280 and through CalRedie reporting system.
- Disease Control will be notified if a suspected or known COVID-19 case is unable to be transferred to a facility with Airborne Isolation rooms to get written documentation of waiver of transfer since SMJH is a referring facility as per Cal OSHA standard 5199.
- A line list will be maintained by Probation for contacts with a suspected or known case. This list will include the names of the staff and youth that comes into contact with the PUI. Probation staff in conjunction with SB PHD Disease control will be responsible for notifications of possible exposures.
- Any staff within the Juvenile Detention Facility will notify their supervisor if they have a known or suspected COVID 19 case exposure, travel exposure including cruises or have a fever with respiratory symptoms (cough, sore throat, shortness of breath). Staff will also notify supervisor if they have had close contact with known case without proper PPE.
- Per the PHD Health Order, all persons entering the juvenile facilities will be required to have their temperature recorded and a symptom screen. Anyone with a fever (>100.4) will not be allowed into the facility.

Managing Youth Programs/Visitation/Volunteers

In order to protect youth, staff and visitors within the Santa Barbara County Juvenile Facilities, youth programming and visiting will be restricted to limit the number of individuals who may be exposed or may expose our population to COVID-19.

SMJH

- All visitors/volunteers entering SMJH will be required to have their temperature recorded and complete a symptom screening the *Coronavirus Supplemental Visitor Questionnaire* will be used.
 - Anyone with symptoms (cough, shortness of breath, sore throat) and a temperature over 100.4°F will not be allowed to enter the facility.
- Visitors at SMJH will be asked to wash hands prior to entering the facility.
- All visits will occur in the no contact rooms.
- All visitors will be provided with information on hand hygiene, cough etiquette and given instruction on hand hygiene, cough etiquette and also limiting surfaces touch.
 - Stop the Spread of Germs Handout:
 - English: <u>https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf</u>
 - Spanish: https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms-sp.pdf
 - Coronavirus: What you need to know:
 - English: <u>https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf</u>

- Spanish: <u>https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet-sp.pdf</u>
- Visitors / Volunteers will not have any direct contact with youth suspected or known to have COVID-19 unless otherwise approved by Probation Administration and Santa Barbara PHD Disease Control.
- A record will be maintained of all visitors that come into contact with suspected youth.
- All community programming is suspended and no volunteers will be allowed within the facility without approval from Probation Administration in consultation with the Health Authority.

LPBC

- All visitors at camp will be given the *Coronavirus Supplemental Visitor Questionnaire* before entering the facility. Persons with a positive screen will not be allowed into the facility.
- All visitors will be required to wash hands upon entering the facility and will have their temperature taken. If temperature is over 100.4, the visitor will not be allowed into the facility.
- Probation staff will ensure that youth and visitors are practicing social distancing during visitation.

Managing Staff / Support Services Staff

In order to protect youth and staff within the Santa Barbara County Juvenile Facilities, employees will be required to have a temperature screen along with the Screening Questionnaire. This is to limit the importation of Coronavirus into the facility.

- All staff/support staff should immediately report any fever/respiratory symptoms and/or exposures/travel history to high risk locations in the last 14 days.
- Employees with symptoms of acute respiratory symptoms (cough, sore throat, shortness of breath, fever) should stay at home.
 - Stay home if sick handout: <u>https://www.cdc.gov/nonpharmaceutical-interventions/tools-resources/educational-materials.html</u>
- Staff who develop fever, cough or shortness of breath while at work shall:
 - **IMMEDIATELY PUT ON A FACEMASK**
 - Move away from staff or other youth
 - SMJH: to outside door by staff parking lot
 - LPBC: to upper dorm or outside upper dorm
 - o Notify Supervisor
- Staff reporting to their shift will have their temperature monitored and complete the Screening Questionnaire as per PHD Health Order and Probation Policy.
 - If temperature is greater than 100.4 on more than one attempt, they will not be allowed into the facility and will be referred to their Primary Care Provider.
- Any support staff who comes into contact with someone within the facility with suspected or confirmed COVID-19 while NOT wearing recommended PPE should notify their supervisor immediately and consult Occupational Health. The staff shall not interact with youth or other staff until it is approved by Administration staff in conjunction with occupational health.

- Only essential personnel will interact with a suspected or known COVID-19 case and will don the appropriate PPE. PPE will be discarded after each use and hand hygiene practiced.
 - PPE proper placement and removal: <u>https://www.cdc.gov/hai/pdfs/ppe/ppe-sequence.pdf</u>
 - Hand hygiene: <u>https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf</u>
- Staff transporting youth with suspected or known COVID19 will use probation vehicle with closed glass partition between driver and patient and will wear N95 respirator while driving if able to do so. Per the CDC, a facemask is an acceptable alternative to an N95 respirator when N95s are unavailable or in low supply. Staff will don appropriate PPE when interacting with youth (<6 feet). Youth should be masked.
- Vehicle will be cleaned/disinfected using appropriate EPA approved solution which can be used for emerging viral pathogens.

Laundry Services

Laundry from a suspected or known COVID-19 case and youth on Quarantine status can be washed with others individual laundry.

- Individuals handling laundry from COVID-19 cases should wear disposable gloves, discard after each use and clean hands after.
- Do no shake dirty laundry. This will minimize the possibility of dispersing virus through the air.
- Launder items per manufacturer instructions. Use warmest appropriate water setting for the items and dry items completely.

Population Control

Probation shall review all scheduled youth releases and determine which youth meet criteria for early release or placement on Electronic Monitoring to aid in reducing the institutional population.

Provision of Hygiene Supplies

All youth will be provided with supplies to encourage hand hygiene including soap (liquid if available) for their rooms to wash their hands before exiting. Youth and staff will have access to handwashing stations with soap and paper towels and hand sanitizer (as supplies are available). All housing units shall have access to disinfecting solution within a reasonable time upon request from a unit Juvenile Institution Officer.

Telephones

Telephones will be disinfected with EPA approved cleaner after each use.

Court Proceedings/Transportation

Vehicle Disinfection Procedures:

Transportation staff shall disinfect their vehicle(s) before and after transports, and more often as necessary to reduce the risk of transmission.

• Staff cleaning vehicles after it has been used to transport a youth with suspected or known COVID-19 should wear appropriate PPE.

Remands:

See Receiving Procedures for screening procedures for remands from court.

Court Appearances:

The Court transportation officer and intake SrDPO shall work together to notify the courts of the risks of transporting isolated or quarantined youth.

- Patients on Quarantine Med-Iso because of close contact with COVID-19 case will not be transported until after 14 days of quarantine have passed and the patient remains asymptomatic, unless strictly ordered by a judge.
- Patients who are suspected or confirmed to have COVID-19 will not be transported until they are released from isolation. *see attached guideline for releasing from isolation guidelines.
- If ordered by judge, youth will wear a mask and be taken the no contact room in court holding for court appearances. Staff will wear appropriate PPE for their level of interaction.

Transfers Between LPBC and SMJH:

- <u>All youth will be screened and vital signs assessed.</u>
- SMJH to LPBC: All youth must be medically cleared from transfer ON THE DAY of transfer. These youth will be screened and medically assessed by Wellpath staff prior to transfer.
- LPBC to SMJH:
 - When nursing is onsite, the youth will be medically cleared for transfer to SMJH. This clearance procedure will include vital signs and screening questionnaire. If the youth is febrile or has symptoms of cough, shortness of breath or other flu-like symptoms, the youth may not be transferred until the medical director and administrative staff clear the youth. These youth will be admitted into SMJH through back parking lot into Unit 1.
 - When medical is not onsite at the hall, Probation staff will do the Screening Questionnaire. This will be reported to the SMJH nurse if onsite or the on-call clinician before the youth can be transported.

Out of County Transfers:

All youth picked up from non-Santa Barbara county facilities for transfer to SBSO custody shall be screened by transportation deputies prior to being escorted to a transportation van/bus.

- Transportation Officer shall use the *Coronavirus Supplemental Intake Questionnaire* and request that the respective facilities medical personnel take the inmates temperature and document it on the screening form.
 - Any youth with a temperature over 100.4 or whom answers "yes" to screening questionnaire should not be picked up. The transportation officer will notify Intake Senior at SMJH
 - If youth must be picked up,
 - the youth will don a facemask and
 - the transporting officer shall don full PPE for transport back to SMJH facility, if necessary.
 - Upon arrival the youth should immediately be placed on MEDICAL ISOLATION housed in Unit 1 and screened by Wellpath medical personnel.
- Upon notification by another County that a youth is being transported to Santa Barbara County, Probation will
 inform the other County of need to screen and document a normal temperature PRIOR to leaving their county.
 Youth with fever or symptoms will not be accepted to Santa Barbara County without administrative approval and
 medical notification.

Release of Suspected or Confirmed Patients from Custody

Temperature check by medical: If >100.0 call PHD infectious disease line (805) 681-5280 from PHD and give patients name. Follow PHD recommendations. Wellpath QHP shall have patient and guardian sign the *Discharge for suspected or confirmed COVID-19patients* form (*see Attached Document). Wellpath staff shall provide patient with a copy and upload original in to patient's electronic health record. Youth on Medical isolation or quarantine status may not be released without PHD and Wellpath approval.

Youth at High-Risk for Severe Illness

Medical personnel shall identify and provide Probation and the HSA with a list of youth who are deemed to be "at-risk" due to their medical conditions or immune status. New intakes that meet criteria should be added to the list. This list will be maintained and updated by the Wellpath Administrative Assistant.

Youth with High risk for severe illness will be required to enforce social distancing and to wash hands frequently.

School Services

School staff will create packets for youth to complete individually.

Wellpath Operations

Wellpath staff will operate per usual routine except that the Coronavirus supplemental Screening will be completed on all intakes and transfers.

Off-site appointments: non-essential appointments shall be re-scheduled for +30 days or cancelled. Urgent or emergent off-site appointments will remain scheduled.

ACTION LEVEL - ORANGE

Receiving/Intake

All youth will be given a mask (surgical or cloth depending on inventory) at intake before entering the facility.

All yellow action items remain in effect.

Housing

All yellow action items remain in effect with the following additions:

Newly incarcerated youth will be initially housed in the Intake unit – Unit 6. Youth will remain in Unit 6 for 14 days and will be monitored by Wellpath nursing staff twice daily. This monitoring will include vital signs and symptom screening. Youth will be transferred to units 4 and 5 if they remain asymptomatic and afebrile for 14 days and have no other exposures. Transfers to units 4 and 5 shall occur only with written Medical clearance. Youth in the intake unit may be required to test for COVID19 before being moved to the regular units in the event that routing PHD testing becomes available.

Youth in the intake unit will be required to wear a cloth or surgical mask while out of their single room in unit 6.

All youth shall wear a surgical or cloth mask whenever they are outside of their own unit including movement within facility and any outside appointments. Youth going outside the facility will have their temperature taken and a symptoms screen prior to leaving and upon return to the facility. Youth returning from offsite visits will be showered and given new clothing before going back to their unit.

Communication/Education

All yellow action items remain in effect.

Youth Programs/Visitation

All yellow action items remain in effect.

Every effort will be made to minimize exposure of youth in custody to community exposure by visitors and contract staff. Only essential visits will be allowed.

All persons entering the detention facilities with youth shall be required to wear a surgical or cloth mask and be prescreened prior to entering the facility.

Managing Staff / Support Services Staff

All yellow action items remain in effect.

All staff (Wellpath, BeWell and Probation) entering the secured area of any correctional facility shall have their temperature checked and complete a symptom screen at the beginning of their shift Staff who have an elevated temperature above 100.4 degrees will be sent home and/or referred to their primary care physician for follow-up.

Court Proceedings/Transportation

All yellow action items remain in effect with the following additions:

Court will be moved to North County court only. All youth being transported to court will wear a surgical or cloth mask. Youth will attend court in the no contact room unless otherwise arranged. If a youth must go into the courtroom, they shall wear a mask and gloves. The gloves will be immediately removed after leaving the courtroom and the youth shall wash their hands or use hand sanitizer immediately.

All attempts will be made to use videoconferencing for court appearances of known or suspected COVID19 patients. If this is unavailable, every attempt will be made to have the youth appear last to avoid contamination of the no contact room. If the youth is ordered to go earlier, the youth will wear an N95 respirator and gloves and the room will be disinfected prior to using again.

Laundry Services

All yellow action items remain in effect.

Population Control

All yellow action items remain in effect.

Provision of Hygiene Supplies

All yellow action items remain in effect.

Telephone privileges

All yellow action items remain in effect.

Release of Suspected or Confirmed Patients from Custody

All yellow action items remain in effect.

Youth at High Risk for Severe Disease

All yellow action items remain in effect.

Medical personnel shall begin to identify patients that are on AM/PM treatments that could eventually care for themselves (i.e. wound care that can be done by the patient with thorough instruction and education; asthmatics who can keep medication on person.).

School Services

School staff will not be onsite. Youth will work on educational packets while maintaining social distancing. Youth will be sitting >6 feet from each other.

Wellpath Operations

Dental Services shall be limited to screenings and dental emergencies.

Off-site appointments: Administrative Assistant shall call all outside providers to inquire about postponement of visit for 30+ days or until pandemic resolves. All essential appointments will remain scheduled.

ACTION LEVEL - RED

Staff Safety Responsibilities

All yellow/orange action items remain in effect.

Depending on availability of testing, mass testing of staff who directly interact with youth will occur as determined by Santa Barbara County Health Officer.

Receiving/Intake

All yellow/orange action items remain in effect.

Housing

All yellow/orange action items remain in effect.

Communication/Education

All yellow/orange action items remain in effect.

Youth Programs/Visitation

All yellow/orange action items remain in effect.

Electronic or non-contact visiting will be implemented. All onsite visitation at camp will be suspended.

Food Service Workers

All youth assigned as Food Service Workers assigned to kitchen duty shall be **screened daily** prior to entering the kitchen and/or beginning work. If one of the Food Service Workers does have a temperature indicative of a fever or any other symptoms consistent with COVID-19, then they shall not be allowed to enter the kitchen and/or work until they are cleared to work by medical staff.

Youth Mail Procedures

Probation staff shall collect U.S. Mail delivered to the jail and store the mail in a secure location for a period of at least twenty-four (24) hours before scanning for contraband in an effort to protect the spread of a virus on potentially contaminated mail items. Once the twenty-four (24) hour period has elapsed, Classification staff can deliver the mail to Operations staff for routing to the inmate population.

Court Proceedings/Transportation

All yellow/orange action items remain in effect.

All pick-ups from outside Santa Barbara County will be suspended unless otherwise approved by the CPO.

All transfers from SMJH to LPBC will be suspended.

Removals from camp will be approved by medical and Probation administration.

Laundry Services

All yellow/orange action items remain in effect.

Population Control

All yellow/orange action items remain in effect.

Provision of Hygiene Supplies

All yellow/orange action items remain in effect.

Telephone Privileges

All yellow/orange action items remain in effect.

Release of Suspected or Confirmed Patients from Custody

All yellow/orange action items remain in effect.

Youth At High-Risk For Severe Disease

Medical personnel shall work with Probation to develop a plan to rehouse all "at-risk" patients areas where no exposed or sick youth.

Youth will chronic conditions will be required to social distance, wash hands frequently and will not be housed with youth on quarantine status.

Wellpath Operations

The following operational changes shall be implemented to ensure medical staff is available to care for patients in need:

- Medical Administrative Segregation rounds shall continue daily. These will consist of check-ins at the doors.
- Symptom directed LABS only with the exception of PT/INR, ammonia, lithium levels or as authorized by the site Medical Director.
- Sick call is to be completed cell side with the exception of patients who need hands on assessments. Priority shall be given to any patient coming of upper respiratory symptoms and/or fever. QHP must see those patients first.
- Wound care: assess list and identify who is able to perform their own wound care.
- Outside appointments: Only essential appointments are to remain scheduled. Emergency room send outs are to be heavily reviewed prior to authorization to send in an effort to help mitigate the overcrowding of local ERs.
- Medications: 30 days of patient specific medication triggered at 50% call off *operations are also dependent upon Wellpath staffing levels.
- ALL WELLPATH PATIENT ENCOUNTERS DONE CELL SIDE SHALL TAKE PLACE AT CELLS or in counseling room to offer as much privacy protection as possible.

ACTION LEVEL - BLACK

Initiate Zoning of Housing Units

Red Zone

Unit 2: Sick youth with suspected or known COVID-19

Unit 1: Quarantined asymptomatic youth who have a known COVID 19 exposure

Yellow Zone:

Unit 6: Youth entering facility from community with negative screenings

Green Zone:

- Unit 4: Youth who have completed their 14 day monitoring in the intake unit or in the quarantine unit.
- Unit 5: Youth patients who are identified as being "at-risk" and medically fragile. Youth who are asymptomatic and have been in custody for over 14 days.

Staff Safety Responsibilities

All yellow/orange/red action items remain in effect.

All staff must don full PPE equipment prior to entering red zones and must doff full PPE equipment and thoroughly wash their hands and disinfect equipment (medical equipment, duty belts, keys, etc.) upon leaving a red zone. Staff shall attempt to limit the amount of times they enter/exit a red zone to limit the potential of spreading the disease. "At Risk" staff who have been previously identified shall not be assigned to work in the Red Zone.

Receiving/Intake

All yellow/orange/red action items remain in effect with exception of housing locations for those received/intakes. See above red zone housing assignments for intakes.

Housing

All yellow/orange/red action items remain in effect with exception of housing locations for those received/intakes as well as general housing criteria. See above zone plan and housing designations for inmate housing.

Communication/Education

All yellow/orange/red action items remain in effect.

Staff briefings shall be held daily on all shifts to ensure that staff are given important information on the situation. Youth education shall be delivered at least twice weekly to all housing units.

Youth Programs/Visitation

All yellow/orange/red action items remain in effect.

All programs/visitations shall be restricted.

Court Proceedings/Transportation

All yellow/orange/red action items remain in effect.

Laundry Services

All yellow/orange/red action items remain in effect.

Population Control

All yellow/orange/red action items remain in effect.

Provision of Hygiene Supplies

All yellow/orange/red action items remain in effect.

Telephone Privileges

All yellow/orange/red action items remain in effect.

Release of Suspected or Confirmed Patients from Custody

All yellow/orange/red action items remain in effect.

Youth at High Risk for Severe Disease

All yellow/orange/red action items remain in effect.

All high-risk youth will be re-housed to Green Zones. Social distancing will be enforced.

<u>School</u>

School packets will be given and youth will complete packets individually in their rooms if able.

Wellpath Operations

Wellpath will utilize K.O.P and nonessential medications will be held (i.e. BP5%, Eucerin, etc.)

Sick Call- depending on staffing, sick call will be triaged once daily and only emergent or urgent sick calls will be addressed. Medical's priority will be urgent or emergent medical needs.

Chronic Care clinic (to include Psychiatry)- all patients who are deemed stable shall have their medication ordered for the maximum amount of time (90 days). Chronic Care appointments will be rescheduled for 90 days out from time of initiation of action level BLACK. Providers will still be on-site to care for COVID-19patients and patients who still require physician visits.