



November 12, 2019

Joyce Dudley, District Attorney
Santa Barbara County
1112 Santa Barbara Street
Santa Barbara, CA 93101

Subject: **NOTIFICATION OF APPLICATION APPROVAL**
Victim/Witness Assistance Program
Subaward #: VW19 38 0420, Cal OES ID: 083-00000

Dear Ms. Dudley:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your application in the amount of \$698,381, subject to Budget approval. A copy of your approved subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt.

This subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those found owed as a result of a close-out or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.

Should you have questions on your subaward please contact your Program Specialist.

VSPS Grants Processing

Enclosure

c: Subrecipient's file

AT

Cal OES #	083-00000-16	FIPS #	083-00000	VS#		Subaward #		VW19 38 0420
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- Subrecipient: County of Santa Barbara 1a. DUNS#: 131851219
- Implementing Agency: Santa Barbara County Office of the District Attorney's Office 2a. DUNS#: 131851219
- Implementing Agency Address: 1112 Santa Barbara Street Santa Barbara 93101-2008
(Street) (City) (Zip+4)
- Location of Project: Santa Barbara Santa Barbara 93101-2008
(City) (County) (Zip+4)
- Disaster/Program Title: Victim Witness Assistance (VW) Program 6. Performance Period: 10/01/19 to 09/30/20
(Start Date) (End Date)
- Indirect Cost Rate: 10% de minimis Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2018	VOCA		\$635,278					\$635,278
9.	2019	VWA0	\$63,103						\$63,103
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total Project Cost			\$63,103	\$635,278	\$698,381				\$698,381

13. Certification - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Joyce E. Dudley Title: District Attorney
 Payment Mailing Address: 1112 Santa Barbara Street City: Santa Barbara Zip Code+4: 93101-2008
 Signature: [Signature] Date: 09/25/19

16. Federal Employer ID Number: 956002833

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

[Signature] 11/4/19
 (Cal OES Fiscal Officer) (Date)

[Signature] 11.5.19
 (Cal OES Director or Designee) (Date)

ENY: 2019-20 Chapter: 23 SL: 18408
 Item: 0690-102-0890 Pgm: 0385
 FAIN #: 2018-V2-GX-0029 10/01/17-09/30/21
 Fund: Federal Trust AL#: 16.575
 Program: Victim/Witness Assistance Program
 Match Req.: 20%, C/IK based on TPC-Match met by VWA Funds/Partial Match Waiver
 Project ID: OES18VOCA000012 Amount: \$635,278
 Activity ID: LA18408VOCA0000 SC: 2019-18408

ENY: 2019-20 Chapter: 23 SL: 14300
 Item: 0690-101-0903 Pgm: 0385
 Fund: State Penalty Fund
 Program: Victim/Witness Assistance Program
 Match Req.: None
 Project ID: OES19VWA0000000 Amount: \$63,103
 Activity ID: LA14300VWA00000 SC: 2019-14300

RECEIVED
OCT 07 2019
 BY: # 690733
689900 dt

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Mark S. Ghilarducci, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 phone • (916) 845-8511 fax

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / CFDA #	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2018	Victims of Crime Act (VOCA) / 16.575	Office for Victims of Crime	\$396,642,274	\$380,776,583
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$


3. Project Description Section:

- Project Acronym (Please choose from drop down):
Victim/Witness Assistance Program (VW)
- Project Description (Please type the Project Description):
The purpose of the VW Program is to maintain Victim Witness Assistance Centers (Centers) to provide comprehensive services to victims and witnesses of all types of violent crimes, pursuant to California Penal Code §13835, in each of California's 58 counties

4. Research & Development Section:

- Is this Subaward a Research & Development grant? Yes No

PROJECT CONTACT INFORMATION

Subrecipient: Santa Barbara County ~~District Attorney's Office~~  Subaward #: VW 19 38 0420

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below.

1. The **Project Director** for the project:
Name: Joyce Dudley Title: District Attorney
Telephone #: (805) 568-2306 Email Address: jdudley@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara CA 93101
2. The **Financial Officer** for the project:
Name: Michael Soderman Title: Administrative Director
Telephone #: 568-2303 Email Address: mdsoderman@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara CA 93101
3. The **person** having **Routine Programmatic** responsibility for the project:
Name: Megan Rheinschild Title: Victim Witness Program Director
Telephone #: (805) 568-2408 & (805) 729-1614 Email Address: mriker@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara CA 93101
4. The **person** having **Routine Fiscal** responsibility for the project:
Name: Michael Soderman Title: Administrative Director
Telephone #: 568-2303 Email Address: mdsoderman@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara CA 93101
5. The **Executive Director** of a Community Based Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:
Name: Joyce Dudley Title: District Attorney
Telephone #: (805) 568-2306 Email Address: jdudley@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara CA 93101
6. The **Official Designated** by the Governing Board to enter into the Grant Subaward for the City/County or Community-Based Organization, as stated in Section 15 of the Grant Subaward Face Sheet:
Name: Joyce Dudley Title: District Attorney
Telephone #: (805) 568-2306 Email Address: jdudley@co.santa-barbara.ca.us
Address/City/Zip + 4: 1112 Santa Barbara Street, Santa Barbara CA 93101
7. The **Chair** of the **Governing Body** of the Subrecipient:
Name: Steve Lavagnino Title: Chair, Board of Supervisors
Telephone #: (805) 346-8400 Email Address: steve.lavagnino@countyofsb.org
Address/City/Zip + 4: 105 East Anapamu, Santa Barbara, CA 93101

SIGNATURE AUTHORIZATION

Subaward #: VW19 38 0420

Subrecipient: County of Santa Barbara

Implementing Agency: District Attorney's Office

*The **Project Director** and **Financial Officer** are **REQUIRED** to sign this form.

***Project Director:** Joyce Dudley

Signature: 

Date: 8/16/19

***Financial Officer:** Michael Soderman

Signature: 

Date: 8/19/19

The following persons are authorized to sign for the **Project Director**



Signature

John Savrnock

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

The following persons are authorized to sign for the **Financial Officer**



Signature

Megan Rheinschild

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

**CERTIFICATION OF ASSURANCE OF COMPLIANCE
Victims of Crime Act (VOCA) Fund**

I, Joyce E. Dudley hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: Santa Barbara County
Implementing Agency: District Attorney's Office ~~Santa BARBARA~~ OT
Project Title: Victim Witness Assistance Program

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Henry Ventura
Title: Equal Opportunity Manager
Address: 1226 Anacapa Street, Santa Barbara, CA 93101
Phone: (805) 568-2805
Email: hventura@co.santa-barbara.ca.us

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies with all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

IX. Special Condition for Grant Subaward with Victims of Crime Act (VOCA) Funds

1. Applicability of Part 200 Uniform Requirements

The Subrecipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements").

2. Compliance with DOJ Grants Financial Guide

The Subrecipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

3. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate award)

The Subrecipient agrees to comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipient or individuals defined (for purposes of this condition) as "employees" of the Subrecipient.

The details of the Subrecipient's obligations regarding prohibited conduct related to trafficking in persons are posted on the OJP website at: <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by Subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. Civil Rights and Nondiscrimination

The Subrecipient understands that the federal statutes and regulations pertaining to civil rights and nondiscrimination and, in addition:

- a. the Subrecipient understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Subrecipient understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110 (e)) ; section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13), which will apply to all awards made by the Office of Violence Against Women, also may apply to an award made otherwise; and
- c. the Subrecipient understands they must comply with the specific assurances set out in 29 C.F.R. §§ 42.105 and 42.204.

5. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

The Subrecipient agrees to comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

6. Effect of Failure to Address Audit Issues

The Subrecipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the Subrecipient does not satisfactorily and promptly address outstanding issues

from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

7. Reporting Potential Fraud, Waste, Abuse, and Similar Misconduct

The Subrecipient agrees to promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, subcontractor, or other person has, in connection with funds under this award (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by:

- Mail: Office of the Inspector General,
U.S. Department of Justice, Investigations Division,
950 Pennsylvania Avenue, N.W. Room 4706,
Washington, DC 20530;
- E-mail: oig.hotline@usdoj.gov;
- DOJ OIG hotline (contact information in English and Spanish): (800) 869-4499;
and/or
- DOJ OIG hotline fax: (202) 616-9881.

Additional information is available from the [DOJ OIG website](http://www.usdoj.gov/oig) at <http://www.usdoj.gov/oig>.

8. Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds

The Subrecipient agrees to comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2016, are set out at <http://oig.gov/funding/Explore/FY2016-AppropriationsLawRestrictions.htm>, and are incorporated by reference here.

9. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

The Subrecipient understands and agrees that no Subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste,

fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this award, the Subrecipient:
 - o Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - o Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- b. If the Subrecipient does or is authorized under this award to make subawards, procurement contracts, or both:
 - o It represents that (1) it has determined that no other entity that the Subrecipient's application proposes may or will receive award funds (whether through a subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
 - o It certifies that, if it learns or is notified that any Subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that

entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

10. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Subrecipient understands that DOJ encourages Subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

11. Additional DOJ Awarding Agency Requirements

The Subrecipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the Subrecipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

12. OJP Training Guiding Principles

The Subrecipient understands and agrees that any training or training materials developed or delivered with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

13. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)--1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

14. Specific Post-Award Approval Required to Use a Non-Competitive Approach in any Procurement Contract that Would Exceed \$150,000

The Subrecipient agrees to comply with all applicable requirements to obtain specific advance approval to use a non-competitive approach in any

procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that, for purposes of federal grants administrative requirement, OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <http://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> [Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)] and are incorporated by reference here.

15. Requirement for Data on Performance and Effectiveness Under the Award

The Subrecipient agrees to collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

16. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The Subrecipient agrees to comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The Subrecipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the Subrecipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

17. VOCA Requirements

The recipient assures that the State and its subrecipients will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable

program guidelines and regulations), as required. Specifically, the State certifies that funds under this award will:

- a. be awarded only to eligible victim assistance organizations, 34 U.S.C. 20103(a)(2);
- b. not be used to supplant State and local public funds that would otherwise be available for crime victim assistance, 34 U.S.C. 20103(a)(2); and
- c. be allocated in accordance with program guidelines or regulations implementing 34 U.S.C. 20103(a)(2)(A) and 34 U.S.C. 20103(a)(2)(B) to, at a minimum, assist victims in the following categories: sexual assault, child abuse, domestic violence, and underserved victims of violent crimes as identified by the State.

18. Demographic Data

The Subrecipient agrees to collect and maintain information on race, sex, national origin, age, and disability of victims receiving assistance, where such information is voluntarily furnished by the victim.

19. Performance Reports

The Subrecipient agrees to submit (and, as necessary, require sub-Subrecipients to submit) quarterly performance reports on the performance metrics identified by OVC, and in the manner required by OVC. This information on the activities supported by the award funding will assist in assessing the effects that VOCA Victim Assistance funds have had on services to crime victims within the jurisdiction.

20. Access to Records

The Subrecipient authorizes the Office for Victims of Crime (OVC) and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper or documents related to the VOCA grant.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature:  _____

Authorized Official's Typed Name: Joyce E. Dudley _____

Authorized Official's Title: District Attorney _____

Date Executed: 9/25/2019 _____

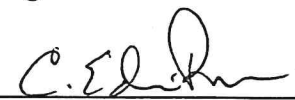
Federal Employer ID #: 95-6002833 Federal DUNS # 131851219 _____

Current System for Award Management (SAM) Expiration Date: 2/12/2020 _____

Executed in the City/County of: Santa Barbara _____

AUTHORIZED BY: (not applicable to State agencies)

- City Financial Officer
- County Financial Officer
- City Manager
- County Manager
- Governing Board Chair

Signature:  _____

Typed Name: Ed Price _____

Title: Assistant Auditor-Controller _____

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Santa Barbara		Subaward #: VW19380420		
A. Personal Services – Salaries/Employee Benefits	18 VOCA	19 VVAO meeting 18 VOCA Match	19 VVAO	COST
VW Program Manager 0.65 FTE				\$0
\$134,694 Salary and Benefits				\$0
Salary @ 67% = \$90,245				\$0
Benefits @ 33% = \$44,449				\$0
11% grant funded = \$14,816				\$0
to Salary @ 67% = $90,245 \times 11\% = 9,927$		4,938	\$4,938	\$9,877 ✓
to Benefits @ 33% = $44,449 \times 49.25\% = 4,889$		2,419	\$2,470	\$4,939 ✓
Retirement: \$ @ 35% of salary				\$0
FICA: \$ @ 5.18% of salary				\$0
Medicare: \$ @ 1.21% of salary				\$0
Health Ins: \$ @ 8.77% of salary				\$0
to Benefits = 50.16% only charging 49.25%				\$0
VW Program Supervisor 1.5 FTE				\$0
\$187,205 Salary and Benefits				\$0
Salary @ 65% = \$121,683				\$0
Benefits @ 35% = \$65,522				\$0
18% grant funded = \$33,697				\$0
to Salary @ 65% = $21,903$		\$10,951	\$10,952	\$21,903 ✓
to Benefits @ 35% = $11,794$		\$5,897	\$5,897	\$11,794 ✓
to Retirement: \$ @ 35% of salary				\$0
to FICA: \$ @ 5.18% of salary				\$0
to Medicare: \$ @ 1.34% of salary				\$0
to Health Ins: \$ @ 13.24% of salary				\$0
to Benefits = 53.92% only charging 53.8%				\$0
VW Program Assistant 6.5 FTE				\$0
\$710,125 Salary and Benefits				\$0
Salary @ 63% = \$447,379				\$0
Benefits @ 37% = \$262,746				\$0
69% grant funded = \$489,986				\$0
to Salary @ 63% = $308,691$	\$308,691			\$308,691 ✓
to Benefits @ 37% = $181,295$	\$181,295			\$181,295 ✓
to Retirement: \$ @ 37% of salary				\$0
to FICA: \$ @ 7.83% of salary				\$0
to Medicare: \$ @ 2% of salary				\$0
to Health Ins: \$ @ 19.6% of salary				\$0
to Benefits = 69.93% only charging 69% less				\$0
VW Mass Victimization Advocate 1.0 FTE				\$0
\$122,414 Salary and Benefits				\$0
70% grant funded = \$85,690				\$0
to Salary @ 59% = $50,557$	\$50,557			\$50,557 ✓
to Benefits @ 41% = $35,133$	\$35,133			\$35,133 ✓
to Retirement: \$ @ 54% of salary				\$0
to FICA: \$ @ 5.74% of salary				\$0
to Medicare: \$ @ 1.339% of salary				\$0
to Health Ins: \$ @ 8% of salary				\$0
to Salary @ 59% = $72,224$				\$0
to Benefits @ 41% = $50,190$				\$0
to Benefits = 69.499% only charging 69.491%				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
Personal Section Totals	\$575,676	\$24,255	\$24,258	\$624,189
PERSONAL SECTION TOTAL				\$624,189

\$48,513 AT

AT

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Santa Barbara			Subaward #: VW19380420	
B. Operating Expenses	18 VOCA	19 VWAO meeting 18 VOCA Match	19 VWAO	COST
Cal OES Entry/Advanced Training (2 Staff) Lodging x 2 staff x 5 nights @ \$95 = \$950 Meals: \$46/day x 5 x 2 staff = \$460 Mileage: \$0.58/mile x 148 miles RT = \$86		\$1,496		\$0 \$1,496 ✓ \$0 \$0 \$0 \$0
Cal OES Approved Advocate Training (2 Staff) Registration: \$300 x 2 = \$600 Lodging \$95 x 4 days x 2 = \$760 Meals: \$46 x 4 days x 2 = \$368 Airfare: \$429 x 2 = \$858 Transportation: \$180 x 2 = \$360		\$2,946		\$0 \$2,946 ✓ \$0 \$0 \$0 \$0 \$0 \$0
Two Regional Trainings Lodging x 2 staff x 2 Trainings @ \$95/night = \$380 Meals: \$46 x 2 days x 2 staff x 2 Trainings = \$368 Mileage: 481 miles x \$0.58/mile = \$279		\$1,027		\$0 \$1,027 ✓ \$0 \$0 \$0 \$0
Furniture Victim Witness furniture			\$5,234	\$0 \$5,234 ✓ \$0 \$0
MTDC @ 10% De Minimis ✓ ((Personal (\$624,189) + Operating (\$10,703) x 10% = \$63,489) ✓ 10% Used for Overhead Costs, Administrative Salary, Utilities, IT Software, Office Supplies, Printing and Others.	\$59,602	\$2,040	\$1,847	\$0 \$63,489 ✓ \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
Operating Section Totals	\$59,602	\$7,509	\$7,081	\$74,192 ✓
OPERATING SECTION TOTAL			\$14590	\$74,192 ✓ CAT

MVA = \$100,000 - sal., office furn., training, Indirect Costs 56

BUDGET CATEGORY AND LINE ITEM DETAIL

Subrecipient: County of Santa Barbara			Subaward #:VW19380420	
C. Equipment	18 VOCA	19 VWA0 meeting 18 VOCA Match	19 VWA0	COST
None				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
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				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
	Equipment Section Totals	\$0	\$0	\$0
EQUIPMENT SECTION TOTAL				\$0
Category Totals				
<i>Same as Section 12G on the Grant Subaward Face Sheet</i>	\$635,278	\$31,764	\$31,339	
Total Project Cost				\$698,381

56
\$698,381 ✓

\$63,103
VWA0
56

Subrecipient: Santa Barbara County Subaward #: VW 19-38-0420

Budget Narrative

Personal Services: Salaries & Benefits

The budget includes 8.65 full time equivalent positions and a 1.0 FTE MV Advocate. The 6.5 FTE victim advocates delineated in the Cal OES funded grant provide direct services to victims of violent crime providing the mandated and optional Victim-Witness Services. In addition, the unit is overseen by the Victim Witness Program Director who dedicates 65% of her time to grant operations with 10% grant financing. Two Victim Witness Program Supervisors oversee program staff in North and South County and provide direct victim services to victims of crime. The grant assigned Victim Advocate staff are Victim/Witness Program Assistants I-II and have a minimum of three years of experience within the criminal justice or social service systems in interviewing, counseling, or referring others to community resources and education in the behavioral sciences or criminal justice studies. 69% of their salary and benefits are financed through OES VW funding. The Santa Barbara County District Attorney's Office has opted to receive MVA grant funding which will allow recruitment and hiring of a 1.0 FTE Mass Victimization Advocate. The position costs include salary and benefits @ \$122,414 and is funded 70% by grant funds. The program will utilize said funding to continue to implement a Crisis Response Plan and will handle a reduced caseload.

Operating Expenses

Operating expenses funded by the grant total \$5,469 for Victim-Witness Advocate training (Entry and Advanced) and two Mandatory Regional Trainings.

Subrecipient: Santa Barbara County Subaward #: VW 19-38-0420

The Training budget includes enough funding to accommodate Crisis Response Training for the MV Advocate. Also \$5,234 is included to furnish the Advocates Office. An indirect cost of 10% of salary and benefits is included in the operating budget @ \$63,489. This rate is lower than the actual Indirect Cost Rate of 19.17% and is attributed to the operation of the administrative functioning of the grant. All other operating expenses are being absorbed by the District Attorney's Office. The Santa Barbara County District Attorney's Office is requesting a partial Match Waiver of \$127,056, which if allowed, is reflected in the budget pages. See Match Waiver Request included with RFA.

Project Narrative

Problem Statement

Since 1978, the District Attorney has received partial funding through OES, formerly OCJP, to provide comprehensive services to crime victims in Santa Barbara County. Since then our Program has evolved to become a three office, County Wide program offering comprehensive mandatory and optional services to all victims of crime.

Santa Barbara County is located on the coast between Ventura and San Luis Obispo Counties encompassing 2,737 square miles. The United States Census Bureau estimates the population of Santa Barbara County as being 435,697 (2013). Santa Barbara County's demographics are approximately 46% White, 44% Hispanic, 6% Asian-American, 2% African-American and 2% Native American. Santa Barbara County has two major population centers at opposite ends of the county, the greater Santa Barbara area (south) and the Santa Maria Valley (north), along with population centers within central county area (Lompoc and Santa Ynez valley areas). The City of Santa Maria is the largest and fastest growing incorporated city within Santa Barbara County, with an estimated population of 102,216 (2013). According to the 2010 census 70 percent of the North County City of Santa Maria, the most populous in the county, was "Hispanic" up from 60% in 2000. Northern Santa Barbara County's agricultural economy and population continues to expand due to a steady increase in the production of labor-intensive crops and access to affordable housing. According to a 2010 report entitled "*Indigenous Farmworker Study*" commissioned by the California Endowment it is estimated that between 15,000 and 25,000 indigenous immigrants reside in the Santa Maria Valley. The growing population of immigrant, non-English Speaking immigrants are particularly vulnerable to victimization as they are

generally distrusting and fearful of law enforcement due to immigration status, cannot fluently communicate and are at higher risk of staying in violent relationships due to these factors.

Given funding constraints advocates must carefully prioritize their workload to address the most serious cases and concentrate on critical services and rely upon our resources and referrals in the community to bridge the service gap. Volunteer staff is utilized to contact victims of property crimes, DUI w/injury offenses, and misdemeanor batteries to provide case status/disposition, restitution assistance, referral counseling, victim compensation and property return assistance.

Plan and Implementation

Generally Advocates manage their time as to provide telephone or in person contact to the more serious victims of crime. Mandatory and optional services are availed to victims who are referred to the program through various social, medical or law enforcement agencies. The advocates conduct an assessment to determine the extent of optional services necessary. In order to effectively balance the growing workload Victims of misdemeanor crimes with minor or no injuries receive a letter offering service or are contacted by a Victim/Witness Volunteer. ✓ As time permits and the victim's needs warrant, Advocates will provide field visits and/or transportation assistance to/from our offices. We rely on the local University of California, local community colleges and trade schools for our Volunteers. Volunteers contact victims of some assaults, theft, property crimes, and DUI crimes. The volunteers provide a range of services including, orientation to the criminal justice system, case status, Victim of Crime Claim Assistance, Property Return and restitution assistance. Given funding restrictions, our volunteer pool provides valuable services to carefully selected victims allowing our program staff to keep pace with more serious misdemeanor and felony caseloads. The Volunteers record their time on Volunteer Time Sheets which are submitted to the Program Manager quarterly.

Victim Witness Assistance Program referrals come from a variety of sources. Our primary source is Law Enforcement. The District Attorney's Office Victim Witness Program has referral procedures with each of the county law enforcement agencies which enable Advocates to contact reported victims of crime and provide comprehensive services in a timely fashion. As cases come to the District Attorney's Office for review, copies of all relevant crime reports or face sheets are channeled through District Attorney Legal Secretarial staff to the Victim Witness Program. In addition our office receives a computer listing of cases which may not be immediately forwarded to the District Attorney's Office due to a pending investigation or an unknown suspect. The Detective Divisions of each of the local law enforcement agencies routinely contact Victim Witness Advocates directly to provide services prior to a completed investigation or a filing consideration. Additional sources of referrals come from a range of agencies which include but are not limited to Local Schools, *Domestic Violence Solutions*, Child Welfare Services, The DA Truancy Program, Juvenile Hall, Behavioral Wellness, Immigration Assistance Agencies, Public Health, Court Appointed Special Advocates (CASA), *Legal Aid Foundation*, the Department of Social Services, Rape Crisis Centers, *University of California Rape Prevention and Education Center*, *Child Abuse Listening and Mediation (CALM)* and *Pacific Pride Foundation* (A gay and lesbian resource center). We have current operational agreements with Domestic Violence Solutions, North County Rape Crisis Center and Child Protection Center, Santa Barbara Rape Crisis Center, Child Abuse Listening and Mediation (CALM).

The Victim Witness Assistance Program Manager manages the Administrative Oversight of our Sexual Assault Response Team. Victim Witness Advocates respond during business hours to the Sexual Assault Response Team Cottage in Santa Barbara, Santa Maria and Lompoc to provide crisis intervention and support services to Children and their Families who have been Victims of Sexual Assault. The Sexual Assault Response Team is comprised of members of local Law Enforcement,

Subrecipient: Santa Barbara County

Subaward #: VW 19-38-0420

Public Health Nurses, the District Attorney's Office, Child Abuse Listening and Mediation Child Interview Specialists and Child Welfare Services Social Workers.

Victim Witness Staff are equipped to meet the needs of special victims. Six of the funded advocates are bilingual (Spanish/English) as well as the Program Manager. Our staff works closely with the Independent Living Resource Center when providing service to victims with visual or hearing impairment. When necessary we also access services through Telephone Video Relay translation services for hearing impaired. Furthermore, Santa Barbara Superior Court has equipment to assist hearing impaired witnesses during court proceedings. In the last four years, through the efforts of the previous Elder and Dependent Abuse Advocacy and Outreach Program, the Victim Witness Program has developed collaborative relationships with the Tri County Regional Center who coordinates services for persons with developmental disabilities and their families. Our offices are handicap accessible and we have wheelchairs available in each of our area offices. Program Staff regularly conduct field visits to those victims who do not have access to transportation. District Attorney pool cars are utilized when program staff is required to travel from the office to provide services or conduct outreach and educational presentations.

MVA Plan and Timeline Attached

The Santa Barbara County Victim witness Assistance Program is opting to continue to receive ongoing funding for an FTE MVA position. We've recruited an experienced Victim/Witness Advocate who has completed the required training. The MVA Advocate attended the Crisis Response Training and is working cooperatively with the Program Manager to update and implement the Work Plan attached.

**SANTA BARBARA COUNTY DISTRICT ATTORNEY'S OFFICE – VICTIM SERVICES MASS VICTIMIZATION
CRISIS RESPONSE PLANNING – WORK PLAN**

Initial goals and objectives to target key tasks when creating a crisis response plan. Strategies for success are included as well as tangible outcome measures that can begin to structure a Crisis Response Plan. This work plan combined with the shared vision will serve as a guide to drafting a Crisis Response Plan tailored to the strengths and capacities of the program.

GOAL
Implement CRT Team structure available for deployment & operations.

GOAL
Activation through Reponse & Recovery Organizational Chart

GOAL
Regional Deployment Plan

OBJECTIVE
Review staffing levels & skills for placement:
TEAM A: initial response
TEAM B: reinforcement response
TEAM C: Office Operations

OBJECTIVE
Outline an organizational chart from initial activation through recovery during a mass victimization incident (Use *Vision from Questionnaire as a guide)

OBJECTIVE
Develop an initial regional deployment plan to include immediate assessment by regional supervisors until full CRT arrives

STRATEGIES

- Define skills needed for Teams
- Utilize Response Readiness Surveys
- Determine minimum staff levels for Team C – Office Operations
- Review of staff – skills/strengths
- Team assignment by Supervisors
- Contract for each Team Member
- Regional first response team?

STRATEGIES

- Identify who can activate the team
- Address self-deployment & consequences
- Include CRT Roster
- Reference county/community resources for staff during recovery phase.

STRATEGIES

- Incident checklist
- Communication system
- Assessment guidelines
- Chain of command
- ** Use services provided in Fire/Debris Flow Jan 2018 as a guide

OUTCOME MEASURE

- Team Roles/Responsibilities
- Team chosen
- Signed Contracts on file
- CRT Roster

OUTCOME MEASURE

- Additional visual Org Chart to use in:
 - Training
 - Education
 - Deployment

OUTCOME MEASURE

- Regional Response Plan included in larger Crisis Response Plan & Deployment
- Alert and Activation of countywide response to critical incidents

Due Date April 2019

Due Date June 2019

Due Date TBD

GOAL

Claims procedures during response and aftermath assistance

GOAL

Resource and Referral guide for quick reference (potentially for publishing to the public or partners)

GOAL

Communication procedures during incident

OBJECTIVE

Inclusion & guidelines of Claims assistance during a mass victimization incident

OBJECTIVE

Easy access to available resources during a deployment

OBJECTIVE

Develop system of CRT communication from activation through response

STRATEGIES

- Identify liaison with VCB to contact in a critical incident (add to alert phase)
- MOU with a community based organization for large volume application assistance
- Create a cheat sheet/quick reference guide for basic approval/eligibility or referral need
- Identify needs or challenges

STRATEGIES

- Combine current resource and referral list of: shelters, food, clothing, medical assistance, Victim Services information, and transportation options within county.
- Maintain as a 3-ring binder OR create a brochure to be available to the public and partners

STRATEGIES

- Timeline of communication expectations:
 - Activation of team
 - Office operations *Advocates
 - Office operations * DA Staff
 - Statewide information/updates
 - Address cell & email communication
 - Maintenance and use of work assigned cells and Ipads

OUTCOME/MEASURE

- Inclusion in CRT Response Plan
- Quick reference guide available
- MOU/partnership with CBO

OUTCOME/MEASURE

- Resource Guide – focus should be on immediate needs of victims in a mass casualty/mass victimization

OUTCOME/MEASURE

- Communication protocols to be included in larger Crisis Response Plan & Development
- Maintenance and expectation protocols included in equipment checklist

Due Date February 2019

Due Date September 2019

Due Date April 2019

GOAL
Pre identified staging area in each office for deployment briefing & supplies

GOAL
HR impact during deployment

GOAL

Data capture & logging during incident

OBJECTIVE

Develop system, templates & procedures of tracking statistical information during incident

OBJECTIVE

Include HR policies regarding overtime, liability & personnel rights

OBJECTIVE

Identify staging area in each regional office:

- o Equipment storage
- o Most updated CRT Crisis Response Plan & protocols
- o Area for deployment briefing & assignments

STRATEGIES

- Determine necessary info needed
- Why?
- Create template
- Develop procedure expectations
- Identify where to store information
- Address confidentiality concerns
- Assign staff positions for data entry
- Establish timeline for completion

STRATEGIES

- Review MOU of any union contracts for personnel
- Clarify if needed with union representative in a Meet & Confer
- "Call Back" vs "On Call"
- Include in CRT Team Contract
- Meet with internal HR to identify needs etc

STRATEGIES

- Identify area (cubby/closet/cabinet)
- Inventory of supplies
- Stock supplies for deployment needs
- Checklist/checkout system for supplies & dates
- Place CRT Plan & protocols in area for easy reference
- Staging area once activated
- Briefing/Debriefing of incident

OUTCOME MEASURE

- Protocol for data collection
- Templates created

OUTCOME MEASURE

- CRT Team Contract component
- Include in larger CRT Response Plan

OUTCOME MEASURE

- Labeled area in each regional office
- Supply inventory & checklist
- Identified area for information on incident

Due Date September 2019

Due Date January 2019

Due Date September 2019

ADDITIONAL INFORMATION

GOAL

Recovery Plan for staff

GOAL

Office & stakeholder education

GOAL

On going training plan for personnel

OBJECTIVE

Establish self-care strategies that address possible vicarious trauma after responding to an incident

OBJECTIVE

Information education officewide & extend to community/county stakeholders

OBJECTIVE

Develop a targeted, ongoing training plan for personnel that is comprehensive to emerging service delivery strategies, is culturally sensitive & monitored for completion

STRATEGIES

- Self-care expectations/permissions
- Timeline
- Mandated or strongly suggested?
- Debriefing after each shift
- Resource & referrals
- Director follow up for division

STRATEGIES

- Develop education materials of Program's role during a mass victimization incident
- Identify who will provide education & where
- Targeted plan to educate
 - Executive Staff
 - County stakeholders
 - Community organizations

STRATEGIES

- Identify web based trainings available
- Develop topic focused trainings
- Establish training completion system
- Request additional technical assistance

OUTCOME MEASURE

- Resource & referrals available
- Debriefing script
- Supervisor communications of concerns
- Documented follow up

OUTCOME MEASURE

- Education materials
- Targeted plan

OUTCOME MEASURE

- Training tracking system
- Training & development plan

Due Date April 2019

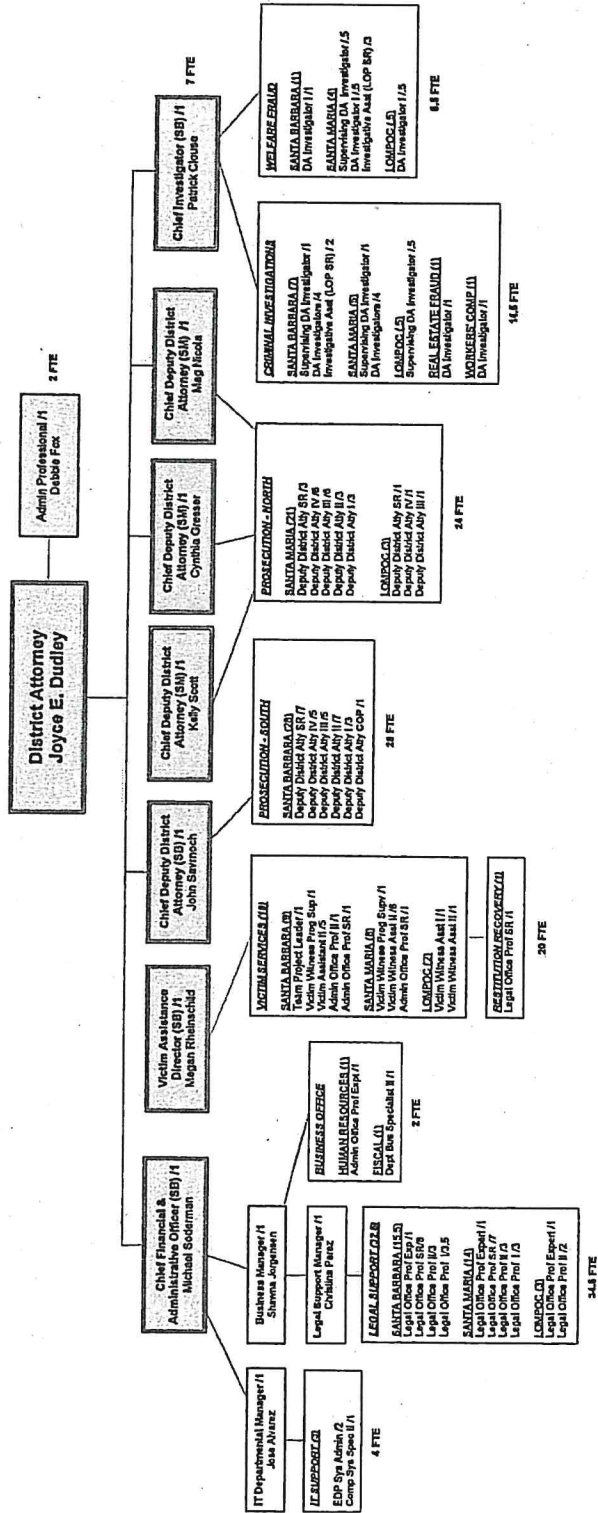
Due Date October-September 2019

Due Date Ongoing through September 2019

Operational Agreements (OA) Summary Form

List of Agencies/Organizations/Individuals	Date OA Signed (xx/xx/xxxx)	Dates of OA From:	To:
1. Santa Barbara County Sheriff's Department	10/01/19	to	09/30/20
2. Santa Maria Police Department	10/01/19	to	09/30/20
3. Santa Ynez Band of Chumash	10/01/19	to	09/30/20
4. Lompoc Police Department	10/01/19	to	09/30/20
5. Santa Barbara Police Department	10/01/19	to	09/30/20
6. Domestic Violence Solutions	10/01/19	to	09/30/20
7. North County Rape Crisis and Child Protection Center	10/01/19	to	09/30/20
8. Santa Barbara Rape Crisis Center	10/01/19	to	09/30/20
9.		to	
10.		to	
11.		to	
12.		to	
13.		to	
14.		to	
15.		to	
16.		to	
17.		to	
18.		to	
19.		to	
20.		to	

Use additional pages if necessary.



140.5 FTE Recommended Budget FY 2019-20*

* 141.5 FTE Org Chart Total Includes 1.0 FTE COP

DA Positions Org Chart FY 2019-20

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

16

Subrecipient <u>County of Santa Barbara</u>	Duns# <u>131851219</u>	FIPS# <u>083-00000</u>
Disaster/Program Title: <u>Victim Witness Assistance Program</u>		
Performance Period: <u>10/01/19 to 09/30/20</u> Subaward Amount Requested: \$ 635,278 <u>\$ 1,098,381</u> ^{SG}		
Type of Non-Federal Entity (Check Box): <input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe		


Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, grant manager is the individual who has primary responsibility for day-to-day administration of the grant, bookkeeper/accounting staff means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and organization refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	>10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 3,300,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Always
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	N/A

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent) 	Date: 09/12/2019
Print Name and Title: Joyce E. Dudley, District Attorney	Phone Number: (805) 568-2308
Cal OES Staff Only: SUBAWARD # <u>VW19 38 0420 16</u>	

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

Santa Barbara County

* Principal Office is in the City of Santa Barbara

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

to *23rd

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

to *33rd & 35th

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

to *19th

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

435,697