



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** July 14, 2020  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director Joyce E. Dudley, District Attorney, x2308  
Contact Info: Michael Soderman, Chief Financial & Administrative Officer, x2304  
**SUBJECT:** Cal OES County Victim Services Program (XC) Grant Award, Subaward No. XC19 02 0420

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt the Board Resolution approving, ratifying, and authorizing the District Attorney to execute a Grant Agreement with the California Governor's Office of Emergency Services (Cal OES) accepting the County Victim Services Program grant award for the award period of January 1, 2020 through December 31, 2020, in the amount of \$237,694;
- b) Approve and authorize the District Attorney to execute any future amendments or extensions thereof through June 30, 2021, not to exceed \$50,000, with the concurrence of County Counsel and Auditor-Controller; and
- c) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

The County Victim Services (XC) Program provides outreach to victims early on in the criminal justice process and solicits information regarding the victims' losses for restitution determination prior to arraignment. Funding through Cal OES and required County match supports a 1.0 FTE Victim/Witness Advocate, 0.97 FTE Victim Witness Administrative Professional, and two standby on-call Victim/Witness Advocates.

Per the Cal OES Grant Agreement, the District Attorney is required to maintain written documentation on file showing authorization by the Board of Supervisors for the District Attorney to sign the grant agreement. In order to meet state deadlines and properly receive the grant funding, the District Attorney preliminarily executed the grant agreement pending formal authority from the Board of Supervisors. The purpose of this Board Letter is to request that the Board formally authorize the District Attorney to sign the Grant Agreement with Cal OES for the County Victim Services Program grant award for the award period of January 1, 2020 through December 31, 2020, in the amount of \$237,694 plus \$11,885 in local County match, for a total project cost of \$249,579.

**Background:**

In 2016, Cal OES developed the County Victim Services (XC) grant program. The XC program is designed to provide funding to each of California's 58 counties and the City of Los Angeles to help fill self-identified victim services gaps and/or needs. The District Attorney's Office identified that unmet needs existed specifically for unserved victims of crime in Northern Santa Barbara County. Based on this unmet need, the District Attorney's Office submitted a grant application to Cal OES for the XC program, and was awarded funding. Since July 1, 2016, the District Attorney's XC program has focused on providing services to a population of victims not currently aware of or receiving services. This will continue to be the primary focus of the XC program.

The grant award has fully funded one full-time Victim Advocate position to serve Northern Santa Barbara County since its inception, along with two on call advocates. The Victim Advocates enable early access to critical services for victims of violent crime in Northern Santa Barbara County. One of these Victim Advocates focuses on providing services to the Lompoc area. The ability to receive real-time information immediately following an initial report has allowed this Victim Advocate to improve cross-referrals, and provide services when victims need them the most. This includes immediate crisis intervention, orientation to the criminal justice process, case/investigative status, resource/referral counseling, and emergency financial and victim compensation services. The Victim Witness Administrative Office Professional has been staffed with assisting victims of property crimes. The AOP makes immediate contact to victims of with financial losses, provides a basic orientation to the criminal justice system and solicits information regarding the victim's losses for restitution determination prior to arraignment.

**Fiscal and Facilities Impacts:**

Budgeted: Yes. Revenues and expenditures are included in the Fiscal Year 2019-20 Adopted Budget and the 2020-21 Adopted Budget.

**Fiscal Analysis:**

The grant award reflects one year of program expenses for the period of January 1, 2020 through December 31, 2020. The grant funding spans across two fiscal years. The total project cost is \$249,579. This includes the \$237,694 grant award and an \$11,885 cash match. The cash match was included in the District Attorney's Fiscal Year 2019-20 Adopted Budget and 2020-21 Adopted Budget. The cash match has been waived.

<b>Grant Award Schedule</b>		
<b><u>Federal Funding Sources</u></b>	<b><u>Grant Award Period</u></b>	<b><u>Grant Award Amount</u></b>
FFY 2018 VOCA	1/1/20 – 12/31/2020	\$ 237,694
<i>Total Grant Award</i>		<i>\$ 237,694</i>

**Key Contract Risks:** There is minimal risk to the County. Funds are reimbursed after program expenses are incurred.

**Special Instructions:**

The Clerk of the Board shall post the Notice of Exemption upon Board approval. Please return the following items to John DeAlba, DA Department Business Specialist

- a) One (1) Minute Order;
- b) One (1) duplicate original fully-executed Grant Award Resolution;
- c) One (1) copy of the fully-executed Grant Award Resolution; and
- d) One (1) copy of the approved Notice of Exemption.

**Attachments:**

- a) Board Resolution
- b) XC19 Grant Award
- c) Notice of Exemption

**Authored by:**

John DeAlba, Department Business Specialist (x82434)