

Budget Journal Entry

Document Number: BJE - 0007214

Batch ID: 2460563

Created On: 8/28/2020 11:20:59 AM

Document Description: Additional staff positions related to COVID-19 and Cannabis

Processed On:

Created By: Wesley Welch

Post On: 9/15/2020

Processed By:

References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 9/15/2020 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Additional staff positions related to COVID-19 and Cannabis

Budget Action: Est Approps of \$600,300 in CEO GF for S&B (\$350,000) and IETs (+) (\$250,300) funded by an operating transfer from the CARES Act Fund (\$116,600) and release of Committed Cannabis FB (\$483,700). Est Approps of \$375,400 in County Counsel GF for S&B funded by an operating transfer from the CARES Act Fund (\$125,100) and an IETs (-) (\$250,300). Est Approps of \$241,700 in CEO CARES Act Fund for Other Financing Uses funded by release of Committed Disaster Recovery FB.

Justification: Since March 2020, County Counsel and the County Executive Office have dedicated significant staff time to the COVID response and recovery. To continue this level of response and also fulfill other Board priorities, additional resources are needed. County Counsel is requesting two Deputy County Counsel III positions, and an extra help Legal Office Professional, for a cost of \$375,400 this fiscal year. The County Executive Office is requesting two Fiscal and Policy Analysts, and extension of the Management Fellow program, for a cost of \$350,000 this fiscal year.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	012 - County Executive Office		40 - Other Financing Sources	116,600.00	0.00
0001 - General	012 - County Executive Office		50 - Salaries and Employee Benefits	0.00	350,000.00
0001 - General	012 - County Executive Office		85 - Intrafund Expenditure Transfers (+)	0.00	250,300.00
0001 - General	012 - County Executive Office		93 - Changes to Committed	483,700.00	0.00
Fund: 0001 - General, Department: 012 - County Executive Office Total:				<u>600,300.00</u>	<u>600,300.00</u>

Budget Journal Entry

0002 - CARES Act	012 - County Executive Office	70 - Other Financing Uses	0.00	241,700.00
0002 - CARES Act	012 - County Executive Office	93 - Changes to Committed	241,700.00	0.00
Fund: 0002 - CARES Act, Department: 012 - County Executive Office Total:			<u>241,700.00</u>	<u>241,700.00</u>
0001 - General	013 - County Counsel	40 - Other Financing Sources	125,100.00	0.00
0001 - General	013 - County Counsel	50 - Salaries and Employee Benefits	0.00	375,400.00
0001 - General	013 - County Counsel	80 - Intrafund Expenditure Transfers (-)	0.00	(250,300.00)
Fund: 0001 - General, Department: 013 - County Counsel Total:			<u>125,100.00</u>	<u>125,100.00</u>

Accounting

<u>Fund</u>	<u>Dept</u>	<u>GL Acct</u>	<u>LI Acct</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Prog</u>	<u>OUnit</u>	<u>Proj</u>	<u>Budget Period</u>	<u>Description</u>
0002	012	2420	9846	116,600.00		6034			202106	012 Positions - CARES
0002	012	2530	7901		116,600.00	6034			202106	012 Positions - CARES
0001	012	2420	5911	103,600.00		1000			202106	012 Positions - CARES
0001	012	2420	5911	13,000.00		2000			202106	012 Positions - CARES
0001	012	2530	6100		311,000.00	1000			202106	012 Positions
0001	012	2530	6100		39,000.00	2000			202106	012 Positions
0001	012	2420	9815	207,400.00		1000			202106	012 Positions - CANNABIS
0001	012	2420	9815	26,000.00		2000			202106	012 Positions - CANNABIS
0002	012	2420	9846	125,100.00		6034			202106	013 Positions - CARES
0002	012	2530	7901		125,100.00	6034			202106	013 Positions - CARES
0001	013	2420	5911	125,100.00		3000			202106	013 Positions - CARES
0001	013	2530	6100		337,900.00	3000			202106	013 Positions
0001	013	2530	6200		37,500.00	3000			202106	013 Positions
0001	013	2530	9102	250,300.00		3000			202106	013 Positions - CANNABIS
0001	012	2530	9303		250,300.00	6034			202106	013 Positions - CANNABIS
0001	012	2420	9815	250,300.00		6034			202106	013 Positions - CANNABIS
Total				<u>1,217,400.00</u>	<u>1,217,400.00</u>					

Signatures

<u>Signed By</u>	<u>Approval Level</u>	<u>Department/Agency-Fund Group</u>	<u>Signed On</u>	<u>Valid</u>
Wesley Welch	CEO Analyst	All Depts-All Funds	9/3/2020 7:39:58 AM	Y
Adriana De Bruin Zidek	Fund/Department	013-County Counsel Funds	9/3/2020 9:27:02 AM	Y

Budget Journal Entry

Sara Weal	FACS	All Depts-All Funds	9/3/2020 10:09:05 AM	Y
Juan Izquierdo	Chief Deputy Controller	All Depts-All Funds	9/3/2020 11:21:42 AM	Y
Kyle Slattery	Chief Deputy Controller	All Depts-All Funds	9/3/2020 12:08:44 PM	Y
Jeff Frapwell	Budget Director	All Depts-All Funds	9/3/2020 12:15:36 PM	Y