



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: First 5 Children and Families Commission of Santa Barbara County  
Department No.: 994  
For Agenda Of: September 15, 2020  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: 4/5

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**TO:** Board of Supervisors  
**FROM:** Department Wendy Sims-Moten, Executive Director  
Director(s) First 5 Children and Families Commission of Santa Barbara County  
Contact Info: Suzanne Hayes, Financial Analyst *Suzanne Hayes for Wendy Sims-Moten*  
First 5 Children and Families Commission of Santa Barbara County, 805-884-8089  
**SUBJECT:** First 5 Children and Families Commission of Santa Barbara County Acceptance of Grant

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Accept \$200,000 from the David and Lucille Packard Foundation to provide one-time funding for First 5 Santa Barbara County to assist families with COVID-19 needs;
- b) Approve Budget Journal Entry No. 0007197 to establish appropriations of \$200,000 in First 5 Santa Barbara County's First 5 Child & Families Commission Fund for Services and Supplies funded by unanticipated revenue from the Lucille Packard Foundation Grant (Attachment A).
- c) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guidelines Section 15378(b)(4), the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Approval of the recommended actions will allow First 5 Santa Barbara County to accept a \$200,000 grant from the David and Lucile Packard Foundation to assist families with COVID-19 needs through nine family resource centers.

**Background:** The David and Lucille Packard Foundation granted \$200,000 to First 5 Santa Barbara County (F5SBC) to disperse to the Network of Family Resource Centers in order to respond to families' immediate needs arising from COVID-19. As fiscal agent, F5SBC will retain 8 percent of the grant, or \$16,000, for communication, evaluation, and grant management. F5SBC will allocate the remaining \$184,000 in grant funds to nine Family Resource Centers: Family Service Agency (\$106,990), Carpinteria Children's Project (\$18,021), Isla Vista Youth Projects (\$15,300), Alpha Resource Center (\$13,626), Santa Ynez People Helping People (\$11,592), Cuyama Valley Family Resource Center (\$13,111), Community Action Commission of Santa Barbara County (\$3,000), Housing Authority of the City of Santa Barbara (\$1,000), and St. Vincent's (\$1,000).

**Performance Measure:**

The Network of Family Resource Center grantees will prepare a written narrative report to F5SBC on how the dollars were used using the Results Based Accountability Framework:

- How much did we do? (number served)
- How well did we do it? (specific strategy or program)
- Is anyone better off? (anecdotal stories)

First 5 will report to the David and Lucille Packard Foundation per the grant agreement.

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:	\$ 200,000.00		
Total	\$ 200,000.00	\$ -	\$ -

**Narrative:**

F5SBC was awarded a one-time private foundation grant and will allocate most of the grant funds to the operators of Family Resource Centers in Santa Barbara County. F5SBC will retain 8 percent of the grant funds for communication, evaluation, and grant management. As F5SBC is funded entirely by tobacco tax revenues collected by the State, approval of the recommended actions will have no impact on the County's General Fund.

**Key Contract Risks:**

N/A

**Staffing Impacts:**

N/A

**Special Instructions:**

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Please send minute order to First 5 Children and Families Commission of Santa Barbara County, 5385 Hollister Ave. Bldg. 10 Ste. 110, Santa Barbara, CA 93111.

**Attachments:**

- A. Budget Journal Entry No. 0007197
- B. Grant Award letter

**Authored by:**

Wendy Sims-Moten, Executive Director, First 5 Children and Families Commission of Santa Barbara County

**cc:**

Suzanne Hayes, Financial Analyst, First 5 Santa Barbara County