



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** 1/26/2010  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Kathy Gallagher, Department of Social Services, Director  
Director(s)  
Contact Info: Katharina Zulliger, KIDS Network, 346-8222

**SUBJECT:** Alignment of Local Process to Allow for Comprehensive, Integrated, Collaborative  
Community-based Responses to Child Abuse and Neglect

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

Public Health Department

**Recommended Actions:** That the Board of Supervisors

- a) Adopt a Resolution to designate the Santa Barbara County Child Abuse Prevention Council as the required local voluntary council to carry out the administration of the Children's Trust Fund as set forth in Sections 18965-18971 of the Welfare and Institutions Code.

**Summary Text:** Each year, the County of Santa Barbara receives allocations of Federal, State and local funds to meet mandated requirements to implement programs promoting child abuse and neglect prevention and intervention.

These funds are:

**Federal funds:** Promoting Safe and Stable Families funds (PSSF)  
Community-based Child Abuse Prevention funds (CBCAP)

**State funds:** Child Abuse Prevention, Intervention and Treatment funds (CAPIT)

**Local funds:** Children's Trust Fund (CTF)

Each funding source has specific requirements by statute:

PSSF funding is required to be administered by the Department of Social Services with a designated community collaborative providing recommendations during the planning process. The KIDS Network has been fulfilling this function for the Department of Social Services.

CBCAP and CAPIT do not require a community oversight commission, but require stakeholder input during the planning process.

All three funding sources listed above require integrated planning that must include the local Child Abuse Prevention Council, as well as parents and other community stakeholders.

The Children's Trust Fund (CTF) requires a local voluntary commission designated by the Board of Supervisors. Integrated planning is encouraged, but not mandated due to the local nature of the fund. The Board designated the Human Services Commission as the Children's Trust Fund Commission in 1983. The original designation of the Human Services Commission in 1983 as the Children's Trust Fund commission pre-dates the Child Abuse Prevention Council (CAPC) legislation, which was first established in 1985 at the state level.

As of July 1, 2009 all four funding sources are administered at the County level by the Department of Social Services. At the State level they are administered by the Office of Child Abuse Prevention (OCAP) and annual updates by Counties are required, which report on all four funding sources. The funding is contracted to non-profit agencies for community-based prevention services.

**ACIN No I-41-08**, released June 4, 2008 , announced the integration of the CBCAP/CAPIT and PSSF three year plan into the California Children and Family Review Process (locally know as the SIP). Official instructions on the integrated planning process were released August 13, 2009 in **ACIN No I-53-09**. These changes at the state level were prompted by a desire to streamline the continuum of services and to integrate prevention, intervention and treatment planning at the local level.

To produce outcomes that reduce the occurrence of child abuse and neglect and respond to needs most efficiently, the Department's Child Abuse and Neglect Prevention Plan developed with community stakeholders and approved by the Board of Supervisors September 22, 2009 and subsequently by the State in October of 2009, includes the following strategies:

- Integration of child abuse prevention funding across disparate funding sources to allow for higher impact funding.
- Alignment of programs and services along a well-thought out prevention strategy, which responds to selected priority needs identified in the County Self-Assessment and Three-Year Plan for Child Abuse and Neglect Prevention and takes into account other available resources.
- Services funded in alignment with the strategy, including establishing and measuring related performance outcomes across agencies.
- A streamlined, integrated allocations process.

The above recommendation is intended to support these strategies by designating one multi-disciplinary community council with the statutorily mandated purpose of coordinating child abuse and neglect prevention for Santa Barbara County to make integrated funding recommendations to the Board of

Supervisors for all child abuse and neglect prevention funds administered by the Department of Social Services and contracted to community-based vendors.

**Background:**

On April 14, 2009 the Board of Supervisors directed that the administration of all child abuse and neglect prevention funds be transferred from the Public Health Department to the Department of Social Services beginning with Fiscal Year 09/10 to allow for a more efficient administrative process and a strategic and integrated approach to leveraging all child abuse and neglect funding sources.

The transfer was initiated in response to the State Office of Child Abuse Prevention (OCAP) issuing an All County Information Notice (ACIN I-41-08) announcing that beginning July 1, 2009 counties are required to integrate planning for all child abuse and neglect prevention funds with the System Improvement Process, which is directed by the local Child Welfare Services division in DSS.

Concurrently, the Board also submitted a notice of intent to the State designating the Department of Social Services as the public agency to administer the combined CAPIT/CBCAP and PSSF plan. This plan was approved by the Board on September 22, 2009 and subsequently submitted to the state. The plan is required to receive CAPIT, CBCAP and PSSF funding, and the County is bound by the representations made in the plan. The plan provides for a coordinated approach to expending the CBCAP, PSSF and CAPIT monies and details the services that community-based bidders may provide. It also speaks to coordination with the Children's Trust Commission, a required volunteer body for these local funds.

When initiating the transfer of administration from Public Health, the Department of Social Services had agreed to allow the Human Services Commission to continue as the recommending volunteer body for CAPIT and CBCAP and CTF funds. CAPIT and CBCAP funds do not require commission oversight and the Human Services Commission is staffed and administered through the Public Health Department, yet in deference to their long and dedicated service to the County as a community volunteer body and their historical role in making recommendations to the Board regarding child abuse prevention funds, the Social Services Director agreed to a collaborative process.

In expectation of this collaboration with the Human Services Commission, the Department of Social Services at the time did not request a change in designation for the Children's Trust Commission.

To allow the Human Services Commission, the original Children's Trust fund designee, to fulfill its duties, yet encourage strategic, coordinated and outcome-based allocation across funding sources, including PSSF as far as allowable, a joint process was developed under the guidance of County Counsel. This proposed allocations process would have allowed the Human Services Commission to continue serving in their recommending role by reviewing all submitted proposals, making recommendations, and then participating in an administrative review panel with staff from the Department of Social Services. The role of the administrative review panel would have been to integrate the recommendations from the KIDS Network, responsible for PSSF funding, and the Human Services Commission to ensure that state mandates and county needs as identified in the plan would be met, duplication of funding would be avoided and funded services would be coordinated across outcomes.

The Human Services Commission ultimately declined the proposed collaboration in a letter to the Director of Social Services, Kathy Gallagher, dated January 12, 2010.

Given the advanced date and the Department's contractual commitment to the State, the Department of Social Services has now chosen to work with **the Santa Barbara County Child Abuse Prevention Council** as the recommending community council for the Community-based Child Abuse Prevention Funds (CBCAP) and Child Abuse Prevention Intervention and Treatment (CAPIT) funds. Although no council participation is required beyond the planning process for these funding sources, the department welcomes community participation in the allocations process and appreciates the expertise of the CAPC members.

Based on these developments, the Department of Social Services is requesting that the Board re-designate the Child Abuse Prevention Council as the local voluntary council to administer the Children's Trust Fund. The recommended change will ensure that Federal, State and local child abuse prevention funding is administered by one council, instead of having two separate councils expending funds through separate contract allocation processes. This approach is also consistent with the State's directive to streamline the continuum of services and to integrate prevention, intervention and treatment planning at the local level.

**Performance Measure:**

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Children's Trust Fund	\$	132,000.00	Local
CAPIT	\$	106,196.00	State
CBCAP	\$	21,868.00	Federal
PSSF	\$	219,282.00	Federal

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Narrative:

Contracting amounts are estimates based on current year allocations

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

**Special Instructions:**

**Attachments:**

Five State Fact Sheets:

Child Abuse Prevention Council, CAPIT, CBCAP, PSSF and CTF

**Authored by:**

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**CC:**

Michael F. Brown, County Executive Officer

Terri Maus-Nisich, Deputy County Executive

Michele Mickiewicz, Interim Director, Public Health Department

Richard Jenkins, Human Services Commission Chair

Nancy Madsen, Human Services Program

Barbara Finch, Child Abuse Prevention Council Chair