



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Community Services
Department No.: 057
For Agenda Of: January 12, 2021
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: George Chapjian, Director (805) 568-3407
Contact Info: Dinah Lockhart, Deputy Director (805) 568-3523
Laurie Baker, Grants and Program Manager (805) 568-3521
SUBJECT: Approve and execute Community Development Block Grant (CDBG) subrecipient agreements to implement projects approved by the Board of Supervisors on May 5th, 2020

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair of the Board to execute a Community Development Block Grant (CDBG) Subrecipient Agreement (Attachment A) in the amount of \$263,932 between the County and People Assisting the Homeless (PATH), to undertake improvement work to its Emergency Homeless Shelter, which is consistent with the FY 2020-21 Action Plan approved by the Board on May 5th, 2020, and subsequently submitted to the U.S. Department of Housing and Urban Development (“HUD”).
- B. Approve and authorize the Chair of the Board to execute a Community Development Block Grant (CDBG) Subrecipient Agreement (Attachment B) in the amount of \$124,000 between the County and Good Samaritan Shelter, to implement a CDBG Microenterprise Economic Development program that will provide culinary training for homeless persons, which is consistent with the FY 2020-21 Action Plan approved by the Board on May 5th, 2020, and subsequently submitted to HUD.
- C. Determine that the recommended actions are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4), finding that the actions are not a project as they are the creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment, and direct staff to file a Notice of Exemption.

Summary Text:

On May 5, 2020, the Board of Supervisors approved the 2020-21 Action Plan (Plan) and a substantial amendment to a prior year Action Plan (to utilized uncommitted funds) and directed staff to submit the Plan to HUD. The Plan included awards of CDBG funds to public services programs and capital projects. Two of the capital projects are “Board Contracts” that require signature by the Board chair and Clerk of the Board.

1. Good Samaritan Shelter \$124,000, and
2. PATH Emergency Homeless Shelter improvements \$263,932

Background:

The County of Santa Barbara is the lead agency of the CDBG Urban County, which includes the County and the Cities of Buellton, Carpinteria, and Solvang. Each year, the Urban County receives an allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). In November of 2019, HCD issued a Notice of Funding Availability (NOFA) to receive applications for FY 2020-21 CDBG funds. All CDBG applications were initially reviewed by CSD/HCD staff, with Capital Project applications vetted further by the County’s Capital Loan Committee. The Capital Loan Committee made funding recommendations for consideration by the Board at its May 5th 2020, public hearing. HCD subsequently finalized the draft FY 2019-20 Action Plan Substantial Amendment, 2020-25 CDBG Urban County Five-Year Consolidated Plan, and 2020-21 Annual Action Plan and submitted them to HUD.

For the two projects subject to contract approval by the Board today, Good Sam’s Homeless Culinary Training Program is an innovative economic development proposal that will provide culinary training for up to twenty (20) homeless clients referred from Good Sam’s Santa Maria Emergency Shelter and the Bridgehouse Emergency Shelter in Lompoc, each of which has a fully-operational, commercial-quality kitchen. Good Sam plans to fundraise to purchase a Food Truck and provide a business model called the GoodSamwich Food Truck. Graduates may receive additional on the job employment training on the food truck to assist with employment skills and training while enhancing opportunities for earned income and self-sufficiency.

PATH’s Phase II project proposal includes improvements to the Emergency Shelter facility located at 816 Cacique Street in the City of Santa Barbara. The project scope of work includes substantial rehabilitation of the facility second floor showers and restrooms, including upgrading for consistency with current ADA requirements and standards; it also includes replacement of flooring and new paint on the facility’s first floor. The new flooring on the first floor will match new flooring that was replaced on the second floor with a prior county CDBG grant during Phase I.

The table below reflects all of the capital and micro-enterprise projects approved by the Board on May 5, 2020. The two contracts listed above are the only contracts still needing Board signature; the others were executed as Purchase Orders or Dept. to Dept. MOUs, per County’s contracting procedures. One other Board contract, Good Sam’s Safe Haven contract, was executed by the Board on an earlier date.

Organization	Project Description	Approved Amount
Good Samaritan Shelter	Homeless Culinary Training Program	\$124,000
People Assisting the Homeless (PATH)	Santa Barbara Emergency Shelter Capital Improvements, Phase II	\$263,932
Santa Barbara County Parks Department	Cachuma Lake ADA Accessibility Improvements	\$281,223
Santa Barbara Neighborhood Clinics	Eastside Neighborhood Clinic ADA and Parking Facility Improvement Project	\$65,000
Good Samaritan Shelter	Safe Haven Transitional Housing; Acquisition of property and related improvement work.	\$450,000
Good Samaritan Shelter	Santa Maria Emergency Shelter Flooring Replacement	\$57,750
Cuyama Valley Recreation District	Modular Concession Stand and Restrooms, (added funding to existing contract)	\$58,485
Habitat for Humanity Homeowner Repair Program	Funding to assist up to five (5) low-income homeowners with needed home repairs/improvements	\$30,274
Women's Economic Ventures (WEV)	Economic Development; Self-Employment Training Program	\$75,000

Performance Measure:

Exhibit A of the subrecipient agreements includes a detailed scope of work, and the projected number of persons or households who will benefit from the project. The subrecipients will report to HCD monthly on the progress to assure that they are meeting stated goals. Furthermore, the rate of CDBG expenditures is monitored by HCD to assure that projects are progressing in accordance to established timelines and HUD regulations.

Key Contract Risk:

HUD holds the County accountable for ensuring that federal funds expended are for eligible costs and could require repayment by the County, with non-federal funds, for ineligible expenses. CSD will make payments to the subrecipient on a reimbursement basis and, to receive payment, the subrecipient must provide documentation that supports eligible expenditures that are consistent with the contract budget and federal regulations. If the subrecipient does not meet performance measures or federal regulations, the County may withhold funds or terminate the contract.

Fiscal and Facilities Impacts:

CDBG funds are allocated to the County on an annual basis from HUD. Federal CDBG funds are awarded to the County as grants. Twenty-percent (20%) of the CDBG grant may be used to cover County costs to administer the federal programs. County general funds are used for a portion of HCD administrative expenses.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			\$ 387,932.00
Fees			
Other:			
Total	\$ -	\$ -	\$ 387,932.00

Staffing Impacts:

The federal programs are administered by existing HCD staff.

Special Instructions:

1. Please have the Board Chair sign two copies of the subrecipient agreement(s) (Attachment(s) A and B). Return one signature page of each agreement to Carlos Jimenez at HCD. Please call ext. 3529 for pick-up. One signature page of each agreement may be retained by COB.
2. Please provide a copy of the Minute Order to cjimenez@co.santa-barbara.ca.us or place with agreements for pick up.

Attachments:

Attachment A: Subrecipient Agreement with People Assisting the Homeless (PATH)
Attachment B: Subrecipient Agreement with Good Samaritan Shelter (GOOD SAM)
Attachment I: 5/5/20 Board Action Summary